

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 365

November 18, 2021

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 365 (the "District") met in regular session, open to the public, on the 18th day of November, 2021, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Joe Myers	President
Greg Coleman	Vice President
Alan Silverman	Secretary
Cathy Cropper	Assistant Secretary
Angela Small	Assistant Vice President

and all of the above were present, except Director Small who attended via teleconference, thus constituting a quorum.

Also present at the meeting were Chris Burke of Burke Engineering, LLC; and Whitney Higgins and Holly Huston of Allen Boone Humphries Robinson LLP ("ABHR").

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established videoconference and telephone options for members of the public to listen to the meeting and to address the Board.

Also attending via teleconference or videoconference were Michael Murr of Murr Incorporated ("Murr"); Mary Jarmon of Myrtle Cruz, Inc. ("MCI"); Nadine Szablya of Off Cinco; Robin Dion of Bob Leared Interests, Inc.; and Brian Bare of Si Environmental, LLC.

CONSENT AGENDA

Director Myers offered Board members and consultants the opportunity to remove items from the consent agenda for individual discussion. Director Silverman then moved to approve all items on the consent agenda. Director Coleman seconded the motion, which passed by unanimous vote. Copies of all documents approved as part of the consent agenda are attached.

PUBLIC COMMENT

Director Myers offered any members of the public attending the meeting the opportunity to make public comment. There being no public comments, Director Myers moved to the next agenda item.

PATROL STAFFING 2022

The Board discussed patrol staffing for 2022 and requested that ABHR notify the Harris County Sheriff's Department of the District's intent to continue the contract and to request that Deputy Steve Endsley be assigned to the District for 2022.

ENERGY PRICING REPORT

There was no discussion on this agenda item.

ADDITIONAL BOOKKEEPING MATTERS

The Board then reviewed the District's Investment Policy, adopted February 15, 2018, to determine if any amendments were necessary. Following review and discussion, upon a motion made by Director Coleman, and seconded by Director Cropper, the Board unanimously voted to adopt the Resolution Regarding Annual Review of Investment Policy.

The Board reviewed the District's list of qualified broker/dealers and authorized depository institutions. Following review and discussion, upon a motion made by Director Silverman, and seconded by Director Cropper, the Board unanimously adopted the Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.

ADDITIONAL TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Dion reviewed a Delinquent Tax Report, a copy of which is attached.

ADOPT RESOLUTION VOTING FOR DIRECTOR FOR BOARD OF DIRECTORS ELECTION FOR HARRIS COUNTY APPRAISAL DISTRICT ("HCAD")

Ms. Higgins reviewed a Resolution Casting Ballot for the Election of a Person to the Board of Directors of the Harris County Appraisal District. Following review and discussion, the Board concurred to take no action.

SMART METERS

The Board discussed the timeline and related steps implementation of smart meters. Following discussion, the Board concurred to request Mr. Bare work with

Director Coleman regarding plans and specifications for the project at the next regular meeting.

ADDITIONAL OPERATING MATTERS

There were no additional operating matters.

HEARING ON TERMINATION OF WATER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

The Board then conducted a hearing on the termination of utility service to delinquent accounts. Mr. Bare reported that the persons on the termination list provided to the Board were mailed written notice prior to this meeting in accordance with the Rate Order, notifying them of the opportunity to appear before the Board of Directors to explain, contest, or correct the utility service bill and to show reason why utility service should not be terminated for reason of nonpayment. Director Silverman moved that, since the customers on the termination list were neither present at the meeting nor had presented any statement on the matter, utility service should be terminated in accordance with procedures set forth in the District's Rate Order. Director Coleman seconded the motion, which carried unanimously.

EMERGENCY RESPONSE PLAN

Mr. Bare reported on certain certification obligations that the District must meet under the America's Water Infrastructure Act of 2018 (the "Act"). He stated that, pursuant to the Act, the District must certify to the Environmental Protection Agency that its community water system has completed an Emergency Response Plan (the "Plan"). Mr. Bare discussed the District's Plan. Following review and discussion, Director Silverman moved to (1) approve the Plan in its final form, subject to any changes at which time if changes are made approval will be rescinded and the Plan will be reconsidered at the December special meeting; (2) authorize the filing of the certification of the Plan with the Environmental Protection Agency; (3) director the Plan be filed, confidentially, in the District's official records; and (4) direct the confirmation of certification be filed in the District's official records. Director Cropper seconded the motion, which passed unanimously.

ENGINEERING SERVICES

Mr. Burke requested approval of plans and specifications and authorize advertisement for bid of the Water Plant Coating project (the "Project"). Discussion ensued. Following discussion, Director Coleman moved to approve the plans and specifications for the Project and authorize advertisement for bids. Director Cropper seconded the motion. Director Myers discussed the plans and specifications for the Project. Following further discussion, the motion passed by a unanimous vote.

RECLAIMED WATER SYSTEM

Mr. Burke updated the Board regarding the status of design of the reclaimed water system.

PUBLIC COMMUNICATIONS

There was no discussion on this agenda item.

RECREATIONAL AND LANDSCAPE FACILITIES

Mr. Murr discussed ongoing maintenance within the District, including phase 1 and 2 of the pedestrian trail. He then presented and reviewed a quote from Seaback Maintenance to conduct a onetime mowing within the District in the amount of \$9,780.13. Following review and discussion, Director Silverman moved to approve the proposal as presented. Director Cropper seconded the motion, which passed by a unanimous vote.

Mr. Murr then addressed the Board regarding the concrete fencing project. He stated the contractor has requested the Board approve a waiver relieving the contractor of any damages done to underground District facilities during the installation of the concrete fence. Ms. Higgins requested that Murr provide the proposed form to ABHR for review prior to the Board discussing this matter further. No action was taken at this time.

ATTORNEY'S REPORT

Director Myers addressed the Board regarding procedures for responding to comments received via the District website.

DECEMBER MEETING SCHEDULE

The Board discussed meeting on the following dates in December 2021: December 16, regular meeting and December 6, special meeting.

There being no further business brought before the Board, Director Silverman moved to adjourn the meeting. The motion was seconded by Director Coleman, which carried unanimously.



Cathy Cropper
Asst. Secretary, Board of Directors

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