

MINUTES  
FIRST COLONY LEVEE IMPROVEMENT DISTRICT  
OF FORT BEND COUNTY, TEXAS

September 28, 2021

The Board of Directors (the "Board") of First Colony Levee Improvement District of Fort Bend County, Texas (the "District") met in regular session open to the public, on the 28th day of September, 2021, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas outside the boundaries of the District, and the roll was called of the members of the Board:

Scott Jacobson	President
Richard E. Sherrill	Vice President/ Assistant Secretary
Debra Coffman	Secretary

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Pat Hughes and Gabriel Lavine of the City of Sugar Land; Robin Goin of Bob Leared Interests, Inc. ("BLI"); Cynthia Colondres of Municipal Accounts & Consulting, L.P. ("MAC"); Jason Klump of LID Solutions, LLC ("LID Solutions"); Jeff Ebersole of Costello, Inc. ("Costello"); and Brooke Milbauer and Kerri Houck of Allen Boone Humphries Robinson LLP ("ABHR").

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board.

PUBLIC COMMENTS

Director Jacobson offered any members of the public attending the meeting in person or by telephone the opportunity to make public comment. There being no members of the public requesting to make public comments, Director Jacobson moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the August 24, 2021, regular meeting and the minutes of the July 20, 2021, special meeting. Following review and discussion, Director Coffman made a motion to approve the minutes of the August 24, 2021, regular meeting and the minutes of the July 20, 2021, special meeting, as submitted. Director Jacobson seconded the motion, which passed unanimously.

## MS4 STORM WATER MANAGEMENT PLAN

There was no discussion on this agenda item.

## FORT BEND COUNTY COMMISSIONERS COURT

Ms. Milbauer updated the Board on the reappointment of Director Coffman.

## DISTRICT WEBSITE

The Board reviewed a website analytics report for the month of August 2021, a copy of which is attached, and discussion ensued regarding updates to the District website.

## DISCUSS RENEWAL OF DISTRICT'S INSURANCE POLICIES

Ms. Milbauer stated the District's insurance policies will expire on December 31, 2021, and reviewed a renewal proposal from HARCO Insurance Services ("HARCO") with a proposed annual premium of \$3,426.00. Following review and discussion, Director Jacobson made a motion to approve the proposal from HARCO and authorize renewal of the District's insurance policies. Director Coffman seconded the motion, which passed unanimously.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Colondres reviewed the bookkeeper's report, including the list of checks presented for approval. A copy of the bookkeeper's report is attached.

Ms. Colondres noted additional check no. 4296 payable to Texas Dewatering, LLC ("Texas Dewatering") in the amount of \$239,612.76.

Following review and discussion, Director Jacobson moved to approve the bookkeeper's report and payment of the District's bills. Director Coffman seconded the motion, which passed unanimously.

## TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Goin reviewed the tax assessor/collector's report for August 2021, a copy of which is attached. Following review and discussion, Director Sherrill moved to approve the tax assessor/collector report and payment of the tax bills. Director Jacobson seconded the motion, which passed unanimously.

CONDUCT PUBLIC HEARING REGARDING DISTRICT'S TAX RATE, ADOPT ORDER LEVYING TAXES, AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Goin stated that notice was published of the public hearing to be held at today's meeting regarding adoption of the District's proposed 2021 total tax rate of \$0.15 per \$100 of assessed valuation.

The Board opened the public hearing. There being no comments from the public, the Board closed the public hearing. Ms. Milbauer presented an Order Levying Taxes reflecting the proposed 2021 tax rate.

After review and discussion, Director Jacobson moved to adopt the Order Levying Taxes reflecting a total 2021 tax rate of \$0.15 per \$100 of assessed valuation for operations and maintenance and direct that it be filed appropriately and retained in the District's official records. Director Coffman seconded the motion, which passed unanimously.

OPERATOR'S REPORT

Mr. Klump reviewed the operator's report regarding general mowing, maintenance, weather watch, and turf management, a copy of which is attached. After review and discussion, Director Coffman moved to approve the operator's report. Director Sherrill seconded the motion, which passed unanimously.

ENGINEER'S REPORT; COST SHARING AGREEMENT FOR LOST CREEK PUMP STATION

Mr. Ebersole reviewed an engineering report, a copy of which is attached. He provided an update on pending construction matters in the District.

Mr. Ebersole updated the Board regarding the ditch "B" pond rehab and east levee raising and reviewed and recommended approval of Pay Estimate No. 1 in the amount of \$239,612.76, payable to Texas Dewatering. Mr. Ebersole also recommended a 28-day extension of this project.

Ms. Milbauer then presented a Cost Sharing Agreement by and between Fort Bend County Levee Improvement District No. 19 ("LID 19"), Fort Bend County Municipal Utility District 115 ("MUD 115"), and the District for the Lost Creek Pump Station.

After review and discussion, Director Coffman moved (1) to approve the engineer's report; (2) based on the engineer's recommendation, to approve Pay Estimate

No. 1 in the amount of \$239,612.76 for the ditch "B" pond rehab and east levee raising and a 28-day extension of the project; and (3) to approve the Cost Sharing Agreement for the Lost Creek Pump Station, subject to final review. Director Jacobson seconded the motion, which passed unanimously.

FORT BEND ECONOMIC DEVELOPMENT COUNCIL ("FBEDC") MEETINGS AND UPDATES, NFIP LEGISLATION, FLOOD MANAGEMENT CONFERENCES, AND APPROVE ALL REIMBURSEMENTS TO DIRECTORS

The Board discussed FBEDC and NFIP matters.

EMERGENCY ACTION PLANNING ("EAP")

There was no discussion on this agenda item.

AGENDA ITEMS FOR NEXT MEETING

The Board discussed agenda items for the next Board meeting and concurred to hold the next regular meeting on November 30, 2021.

There being no further business to come before the Board, the meeting was adjourned.



*R. M. Goffman*  
Secretary, Board of Directors

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