

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT  
OF  
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a special meeting, open to the public, on **THURSDAY, 6 JANUARY 2022, at 6:30 p.m.**, at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, **15027 Alief-Clodine Road, Houston, Harris County, Texas 77083**, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 6 and 7 December 2021;
3. Tax Assessor/Collector's Report, including:
  - (a) approve payments from the District's tax account;
  - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
4. Bookkeeper's Report, including:
  - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
  - (b) review investments of the District's funds;
  - (c) review accounts receivable and true-up for same;
  - (d) review items requested to be researched from previous meeting(s);
5. Engineer's Report, including:
  - (a) review of the District's Five-Year Plan;
  - (b) status of Geographical Information System;
  - (c) review of any requests for services from the District;
  - (d) review report on inspection of detention ponds in the District;
  - (e) status of contract for replacement of booster pump piping at Water Plant No. 1 (C3 Constructors, LLC);
  - (f) status of contract for generator addition at Water Plant (W.W. Payton Corp.);
  - (g) status of proposed sidewalk project between Chelford City Water Plant and Addicks Clodine Road;
  - (h) status of quarterly street cleaning of Bellaire Boulevard;
  - (i) status of the Integrated Water System;
  - (j) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
    - (1) replacement of non-potable water system (C3 Constructors, LLC);
    - (2) construction of Odor Control System at Lift Station B (N&S Construction Co., LP);
    - (3) status of wireless connections for the clarifiers;
    - (4) review cost estimates for lightning protection system;

- (5) status of ventilation improvements at Administration Building;
  - (6) review bids for acoustical improvements in Administration Building;
  - (7) discuss request for service (West Harris County MUD No. 4);
  - (8) discuss possible withdrawal from RTWF (City of Houston);
  - (9) condition of screens (Headworks A and B);
  - (k) discuss request for service to and annexation of 19-acre tract (NRP Group), including review of Feasibility Study;
6. Old business, including:
- (a) discuss proposed amendments to Rate Order (customer security deposits, compliance monitoring of pollutants in RWTF influent);
  - (b) status of refund to Rick Morrow (mowing), including Release & Settlement Agreement;
  - (c) status of the Phase II Small MS4 General Permit and Storm Water Management Program;
  - (d) discuss items considered by the Mission Bend Greenbelt Association;
7. New business, including:
- (a) review of audit report for the District for the fiscal year ended 9/30/21;
  - (b) authorize filing of audit report with the Texas Commission on Environmental Quality and other agencies as required;
  - (c) annual review of Investment Policy and Investment Strategies of the District;
  - (d) adopt resolution evidencing review of Investment Policy and Investment Strategies and review of authorized brokers;
  - (e) review of continuing disclosure requirements for the District (due 3/30/22);
8. Operator's Report, including:
- (a) review of maintenance list for the District;
  - (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
  - (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
  - (d) review information about resolution of any customer issues raised at previous Board of Directors meetings;
9. Attorney's Report, including:
- (a) certified agenda of 5 April 2021 executive session;
  - (b) status of annual filing of eminent domain information with Texas Comptroller (due 2/1/22);
  - (c) discuss District's policy regarding reimbursement of Director expenses and authorize actions deemed necessary;
10. Convene in executive session pursuant to Texas Government Code, Chapter 551, to discuss matters only relating to pending or contemplated litigation, personnel matters, real estate transactions, or security, if necessary;
11. Action related to matters discussed during executive session; and

12. Schedule future meetings as required (next meeting on 7 February 2022);

*W. Dickinson Yale, Jr.*

W. Dickinson Yale, Jr.  
Chelford City Municipal Utility District  
of Harris and Fort Bend Counties, Texas  
Coats Rose, P.C.  
9 Greenway Plaza, Suite 1000  
Houston, Texas 77046



NOTICE: After at least 25 qualified electors are residing in a district, on written request of at least five of those electors, the board shall designate a meeting place and hold meetings within the district if it determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings. On the failure to designate the location of the meeting place within the district, five electors may petition the Texas Commission on Environmental Quality (TCEQ) to designate a location. If it determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings, the TCEQ may designate a meeting place inside or outside the district which is reasonably available to the public and require that the meetings be held at such place. After the next election, the board may designate different meeting places, including one located outside the boundaries of the district.