

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 147

October 13, 2021

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 147 (the "District") met in regular session, open to the public, on the 13<sup>th</sup> day of October, 2021, at 777 North Eldridge Parkway, Suite 500, Houston, Texas 77079 outside the boundaries of the District, and the roll was called of the members of the Board:

David E. Bugyi	President
Kay L. Pugh	Vice President
Mary L. Purzer	Secretary
Michelle Miller	Assistant Secretary
Vacant	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting was Jolie Craft of Vogler & Spencer Engineering, Inc. ("V&S").

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board.

On the telephone were Patty Rodriguez of Bob Leared Interests, Inc. ("BLI"); Stephanie Viator of District Data Services, Inc. ("District Data"); Clay Brandenburg of Inframark Water & Infrastructure Services ("Inframark"); and Whitney Higgins and Kerri Houck of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the September 8, 2021, regular meeting and the minutes of the September 28, 2021, special meeting. After review and discussion, Director Pugh moved to approve the minutes of the September 8, 2021, regular meeting, as revised, and the minutes of the September 28, 2021, special meeting, as submitted. Director Purzer seconded the motion, which passed unanimously.

COMMENTS FROM THE PUBLIC

Director Bugyi offered any members of the public attending the meeting in person or by telephone the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Bugyi moved to the next agenda item.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Viator reviewed the bookkeeper's report, including the District's investments, a budget comparison, and a list of checks presented for approval, a copy of which is attached. Discussion ensued regarding the District's budget. Following review and discussion, Director Miller moved to approve the bookkeeper's report and authorize payment of the District's bills. Director Pugh seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report, including the list of top delinquent taxpayers, a copy of which is attached. After review and discussion, Director Purzer moved to approve the tax assessor/collector's report and payment of the tax bills. Director Miller seconded the motion, which passed unanimously.

## CONDUCT PUBLIC HEARING REGARDING DISTRICT'S TAX RATE, ADOPT ORDER LEVYING TAXES, AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Rodriguez stated that notice was published of the public hearing to be held at today's meeting regarding adoption of the District's proposed 2021 total tax rate of \$0.5157.

The Board opened the public hearing. There being no comments from the public, The Board closed the public hearing.

Ms. Higgins presented an Order Levying Taxes reflecting the proposed 2021 tax rate. She then presented an Amendment to Information Form reflecting the tax rate and stated that the Amendment will be filed with the Texas Commission on Environmental Quality ("TCEQ") and recorded in the Official Public Records of Harris County.

After review and discussion, Director Pugh moved to (1) adopt the Order Levying Taxes reflecting a total 2021 tax rate of \$0.5157 per \$100 of assessed valuation for operations and maintenance; (2) authorize execution of the Amendment to Information Form; and (3) direct that the Order and Amendment be filed appropriately and retained in the District's official records. Director Purzer seconded the motion, which passed unanimously.

## ADOPT RESOLUTION NOMINATING CANDIDATE FOR THE BOARD OF DIRECTORS ELECTION FOR HARRIS COUNTY APPRAISAL DISTRICT

There was no discussion on this item.

## REPORT ON LIST OF COMMERCIAL BUSINESSES WITHIN THE DISTRICT

Ms. Rodriguez updated the Board on commercial businesses within the District.

## SALE OF SERIES B GROUNDWATER CREDITS

Ms. Higgins reported that no inquiries were received regarding the sale of Series B groundwater credits.

## FINANCIAL AND BOOKKEEPING MATTERS (CONT'D)

The Board discussed invoices from ABHR and Inframark.

## OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE

The Board discussed work performed by Inframark throughout the District.

The Board reviewed the operator's report, a copy of which is attached, including the status of District maintenance and repair items.

The Board discussed the message on the monthly utility bill. Mr. Brandenburg stated that the notice regarding water conservation is currently on the utility bill. The Board concurred to remove the message regarding water conservation and to add information regarding hazards of pouring grease down drains.

Ms. Higgins reviewed a memorandum with the Board regarding legislative changes to Section 182.052, Utilities Code, relating to confidentiality of certain personal and billing information of utility customers, a copy of which is attached. She said such information must be kept confidential, with certain exceptions, unless the customer requests disclosure. Ms. Higgins discussed the requirement for the District to provide notice of the customer's right to request disclosure, along with a request form, by including the notice and form with the utility bills sent to customers. Discussion ensued.

The Board discussed high utility users for the month. Discussion ensued. The Board then considered terminating utility service to customers with delinquent accounts. Mr. Brandenburg reviewed a list of delinquent customers and noted the customers appearing on the termination list were given proper notice and an opportunity to explain, contest, or correct the utility service bills and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order.

Mr. Brandenburg reviewed and recommended payment of invoice number 211001 to Harris County Municipal Utility District No. 120 ("HCMUD 120") for water supply to the District from August 1, 2021, to August 31, 2021, in the amount of \$29,400.00. Discussion ensued.

Mr. Brandenburg stated that the motor on booster pump no. 1 at the water plant requires repair or replacement. He stated replacement would cost approximately \$13,849.00 and repair would cost approximately \$11,899.00. Discussion ensued. After

review and discussion, Director Pugh moved to authorize Inframark to replace the motor on booster pump no. 1 for an estimated cost of \$13,849.00. Director Miller seconded the motion, which passed unanimously.

Following review and discussion, Director Miller moved to (1) approve the operator's report; (2) authorize termination of service to the delinquent accounts presented if payment is not received prior to scheduled termination since none of the residents on the termination list either attended the meeting by telephone or had presented any statement on the matter, in accordance with procedures set forth in the District's Rate Order; and (3) authorize payment of invoice number 211001, in the amount of \$29,400.00 to HCMUD 120 for water supply from August 1, 2021, to August 31, 2021. Director Pugh seconded the motion, which passed unanimously.

DISCUSS EMERGENCY MESSAGING SYSTEM, AND AUTHORIZE ACTION, IF NECESSARY

There was no discussion on this item.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS ("WHCRWA")

The Board reviewed a Notice of Anticipated Fees from the WHCRWA, a copy of which is attached.

ENGINEER'S REPORT

The Board then reviewed the engineer's report, a copy of which is attached.

Ms. Craft updated the Board on the status of Chelford City Regional Wastewater Treatment Plant operations and maintenance.

Ms. Craft stated the developer's engineer has completed the plans for the public sanitary sewer line extension for the proposed office/warehouse off of Westpark Drive. She stated that V&S has reviewed the public plans showing the extension of the sewer line along Westpark Drive and have provided comments.

Ms. Craft reported on HCMUD 120 matters.

Ms. Craft updated the Board on the status of a Notice of Violation from TCEQ. She reported that V&S has submitted the request for an exception regarding inadequate documentation to the TCEQ.

Ms. Craft stated that the next GIS system update will be released in December.

Ms. Craft updated the Board regarding the Phase Three sanitary sewer rehabilitation. She stated that the final inspection has been completed.

Ms. Craft stated that bids were received for recoating of the lift station. Discussion ensued. Following review and discussion, the Board concurred to defer action on this item and discuss it further at a future meeting.

Following review and discussion, Director Miller moved to approve the engineer's report. Director Pugh seconded the motion, which passed unanimously.

MAINTENANCE OF PARK AND RECREATIONAL FACILITIES, INCLUDING REFLECTION PARK

Director Bugyi stated that he will begin working on obtaining proposals for maintenance of Reflection Park.

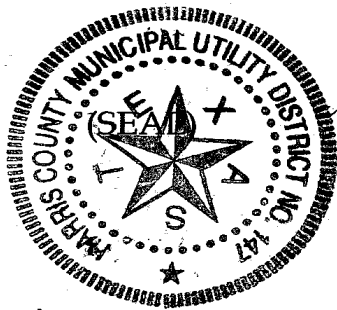
ATTORNEY'S REPORT

There was no discussion on this item.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH

The Board discussed appointing a new Director to the Board.

There being no further business to come before the Board, the meeting was adjourned by agreement.



/s/ Mary Purzer  
Secretary, Board of Directors

## ACTION LIST

1. Operator will provide backup documentation for invoices in 2020 and 2021 to Director Bugyi.
2. Operator will discuss the necessity of the high users list at the next meeting.
3. Director Bugyi will begin obtaining proposals for maintenance of Reflection Park.

LIST OF ATTACHMENTS TO MINUTES

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