

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 147

November 10, 2021

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 147 (the "District") met in regular session, open to the public, on the 10<sup>th</sup> day of November, 2021, at 777 North Eldridge Parkway, Suite 500, Houston, Texas 77079 outside the boundaries of the District, and the roll was called of the members of the Board:

David E. Bugyi	President
Kay L. Pugh	Vice President
Mary L. Purzer	Secretary
Michelle Miller	Assistant Secretary
Vacant	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting was Jolie Craft of Vogler & Spencer Engineering, Inc. ("V&S").

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board.

On the telephone were Patty Rodriguez of Bob Leared Interests, Inc. ("BLI"); Stephanie Viator of District Data Services, Inc. ("District Data"); Clay Brandenburg of Inframark Water & Infrastructure Services ("Inframark"); and Whitney Higgins and Kerri Houck of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the October 13, 2021, regular meeting and the minutes of the October 11, 2021, special meeting. After review and discussion, Director Pugh moved to approve the minutes of the October 13, 2021, regular meeting and the minutes of the October 11, 2021, special meeting, as submitted. Director Purzer seconded the motion, which passed unanimously.

COMMENTS FROM THE PUBLIC

Director Bugyi offered any members of the public attending the meeting in person or by telephone the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Bugyi moved to the next agenda item.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Viator reviewed the bookkeeper's report, including the District's investments, a budget comparison, and a list of checks presented for approval, a copy of which is attached. Discussion ensued. Following review and discussion, Director Miller moved to approve the bookkeeper's report and authorize payment of the District's bills. Director Pugh seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report, including the list of top delinquent taxpayers, a copy of which is attached. Discussion ensued. After review and discussion, Director Pugh moved to approve the tax assessor/collector's report and payment of the tax bills. Director Miller seconded the motion, which passed unanimously.

## ADOPT RESOLUTION CASTING BALLOT FOR THE ELECTION OF A PERON TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT

The Board considered adopting a Resolution Casting Ballot for the Election of a Person to the Board of Directors of the Harris County Appraisal District. Following review and discussion, the Board concurred to take no action regarding this item.

## REPORT ON LIST OF COMMERCIAL BUSINESSES WITHIN THE DISTRICT

Ms. Rodriguez updated the Board on commercial businesses within the District.

## SALE OF SERIES B GROUNDWATER CREDITS

Ms. Higgins reported that no inquiries were received regarding the sale of Series B groundwater credits.

Discussion ensued regarding the Harris Galveston Subsidence District Water Wise program.

## OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE

The Board discussed work performed by Inframark throughout the District.

The Board reviewed the operator's report, a copy of which is attached, including the status of District maintenance and repair items.

Mr. Brandenburg reviewed one abandoned account with an outstanding balance in excess of \$25.00, and requested authorization to turn over the account to the collection agency to pursue collection. He also reviewed one abandoned account with an outstanding balance of less than \$25.00, and requested authorization to write off the account from the accounts receivable ledger as uncollectible.

The Board discussed the message on the monthly utility bill. Mr. Brandenburg stated that the notice regarding hazards of pouring grease down drains is currently on the utility bill. Following discussion, the Board concurred to leave the message regarding hazards of pouring grease down drains.

The Board discussed high utility users for the month. Discussion ensued. The Board then considered terminating utility service to customers with delinquent accounts. Mr. Brandenburg reviewed a list of delinquent customers and noted the customers appearing on the termination list were given proper notice and an opportunity to explain, contest, or correct the utility service bills and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order.

Following review and discussion, Director Pugh moved to (1) approve the operator's report; (2) authorize Inframark to turn over the account with an outstanding balance in excess of \$25.00 to the collection agency and write off the account with an outstanding balance of less than \$25.00 as uncollectible; and (3) authorize termination of service to the delinquent accounts presented if payment is not received prior to scheduled termination since none of the residents on the termination list either attended the meeting by telephone or had presented any statement on the matter, in accordance with procedures set forth in the District's Rate Order. Director Miller seconded the motion, which passed unanimously.

#### DISCUSS EMERGENCY MESSAGING SYSTEM, AND AUTHORIZE ACTION, IF NECESSARY

There was no discussion on this item.

#### WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

There was no discussion on this item.

#### ENGINEER'S REPORT

The Board then reviewed the engineer's report, a copy of which is attached.

Ms. Craft updated the Board on the status of Chelford City Regional Wastewater Treatment Plant operations and maintenance. Discussion ensued.

Ms. Craft stated the developer's engineer has completed the plans for the public sanitary sewer line extension for the proposed office/warehouse off of Westpark Drive. She stated that V&S has reviewed the public plans showing the extension of the sewer line along Westpark Drive and has provided comments.

Ms. Craft reported on Harris County Municipal Utility District No. 120 matters.

Ms. Craft updated the Board on the status of a Notice of Violation from Texas Commission on Environmental Quality (“TCEQ”). She reported that V&S has submitted the request for an exception regarding inadequate documentation to the TCEQ.

Ms. Craft stated that the next GIS system update will be released in December.

Ms Craft updated the Board regarding the Phase Three sanitary sewer rehabilitation.

Ms. Craft updated the Board on the potential recoating of the lift station. She stated that she will be meeting with Director Bugyi at the lift station next week to discuss this further.

Ms. Craft stated that V&S is ready to begin preparation of the plans for the Phase four televising and repairs. Discussion ensued.

Ms. Craft stated that V&S is updating the Emergency Preparedness Plan and will submit it to the TCEQ for approval.

Following review and discussion, Director Purzer moved to approve the engineer’s report. Director Pugh seconded the motion, which passed unanimously.

MAINTENANCE OF PARK AND RECREATIONAL FACILITIES, INCLUDING REFLECTION PARK

Director Bugyi stated that he has received one proposal for the maintenance of Reflection Park and expects to have two more for consideration at the next meeting.

ATTORNEY’S REPORT

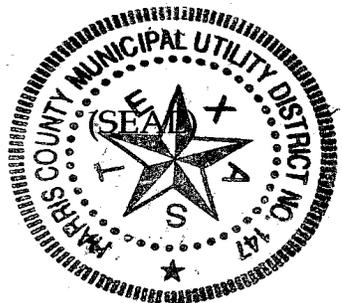
The Board discussed meeting protocols and appointing a new director to the Board.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH

There was no discussion on this item.

There being no further business to come before the Board, the meeting was adjourned by agreement.

/s/ Mary Purzer  
Secretary, Board of Directors



## ACTION LIST

1. Bookkeeper will review the District's payment history to the Chelford City Regional Wastewater Treatment Plant.
2. Tax assessor collector will review list of commercial businesses in the District for accuracy.
3. Operator will update the District's page on Inframark's website to reflect updated trash collection information.
4. Director Bugyi will continue obtaining proposals for maintenance of Reflection Park.
5. Attorney will provide timeline of events for the 2022 Directors Election.

LIST OF ATTACHMENTS TO MINUTES

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