

## NOTICE OF MEETING

### HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 391

The Board of Directors of Harris County Municipal Utility District No. 391 will hold a regular meeting on Monday, November 8, 2021, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Neches Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve Minutes.
3. Review Final Arbitrage Rebate Report for the Series 2013A Bonds.
4. Financial and bookkeeping matters, including payment of bills and review of investments.
5. Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy.
6. Review, revise, and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.
7. Approve Annual Report and authorize filing of same in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12.
8. Annual Review of Procedures for Continuing Disclosure Compliance.
9. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
10. Adopt Resolution Casting Ballot for the Election of a Person to the Board of Directors of the Harris County Appraisal District.
11. Engineering matters, including:
  - a. authorize engineer to design facilities in the service area;
  - b. approve plans and specifications and authorize advertisement for bids for construction of water, sewer and drainage;
  - c. review bids and award contract for construction of water, sewer and drainage facilities for the following project;
  - d. approve pay estimates, change orders and final acceptance as appropriate, for construction of water, sewer and drainage facilities;
    - i. wastewater treatment plant expansion;
  - e. deeds, easements, consent to monument encroachment, requests for service or utility commitment letters;
  - f. wastewater reuse program feasibility, including water user agreements; and
  - g. sanitary sewer televising and cleaning.

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

12. Lake and turf management report, including approval of proposals for necessary repairs or replacements, improvements, or renewal of permits.
13. Master parks plan and future park development, including:
  - a. authorize design of projects and authorize advertisement for bids, if any;
  - b. review bids and award contracts for the following:
    - i. irrigation enhancements for Louetta Road medians; and
  - c. approve pay estimates, change orders and final acceptance as appropriate, if any.
14. Operation of District facilities, including:
  - a. billings, repairs and maintenance;
  - b. Resolution Approving Electronic Payment Services for District Customers;
  - c. conduct hearing on termination of water and sewer service to delinquent customers and authorize termination of service; and
  - c. approve Emergency Response Plan and filing of certification of same with the Environmental Protection Agency.
15. Garbage collection matters.
16. Discuss renewal of District's insurance policies and authorize appropriate action.
17. Report regarding development in the District.
18. Security report, including review security statistics and discuss patrol for 2022.
19. Website matters.



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Attorney for the District

A handwritten signature in blue ink, appearing to read "Greer Lujan", written over a horizontal line.