

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 401**  
**NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting in person and by teleconference\* on **Monday, November 16, 2020, at 7:00 p.m.** Members of the public may call in to the meeting using the following toll-free number: **1-888-788-0099** and then entering **Conference ID (457-846-0067#)**. Members of the public may also attend the meeting in person at **Staybridge Suites, 10011 Farm to Market Road 2920, Tomball, Harris County, Texas**, said address being an office and meeting place of the District.

Please note that, due to the current COVID-19 pandemic, the Board of Directors reserves the right to limit the total numbers of attendees in the meeting to minimize person-to-person contact. Any individual denied access due to capacity limitations will have the ability to participate in the meeting by utilizing the toll-free number listed above.

The subject of the meeting will be to consider and take such actions as the Board may deem appropriate in connection with the following:

1. Consider report from Harris County Constable relative to security services for the District, and other security related matters;
2. Comments from the public (the Board imposes a three-minute speaking limit for each member of the public wishing to address the Board, and public comments will be closed after this item);
3. Review and approval of the minutes of the meeting of the Board of Directors held on October 19, 2020;
4. Bookkeeper's report, including financial and investment reports, investment analysis, report on utilities expense, and authorizing payment of invoices presented;
5. Consider annual review of Order Establishing Policy for Investment of District Funds and Appointing Investment Officer, and adoption of Resolution in connection therewith;
6. Tax Assessor-Collector's report, including authorizing payment of invoices presented and approve moving accounts to uncollectible roll;
7. Consider update on development in District;
8. Champions Hydro-Lawn, Inc. report on facility site maintenance:
  - a) Discuss desilting of ponds;
  - b) Consider purchase and installation of aerator;
  - c) Consider proposal for maintenance of oleanders;
9. Engineer's report, including:
  - a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of contracts for the construction of water,

\*An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at: [www.districtdirectory.org/agenda](http://www.districtdirectory.org/agenda).

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sanitary sewer and drainage facilities and/or park and recreation facilities within the District;

- 1) Review of bids and award contract for Water Main Loop;
  - 2) Approval of plans and authorize advertisement for bids for Water Well No. 2;
  - b) Status of construction of water, sewer and drainage facilities to serve land within the District, including approval of any change orders, and acceptance by Harris County of streets for maintenance;
    - 1) Status of construction contract with Site Work Contractors LLC for sidewalk modifications at Inverness Crossing Blvd and Fanwick Drive;
    - 2) Status of construction contract with TER Septic Site & Utilities LLC for construction of culvert;
    - 3) Status of contract with Texas Fence for Inverness/Albury Trails fencing;
  - c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
  - d) Status of lake aeration by Lake Management Services LP;
  - e) Consider status of Application to Texas Commission on Environmental Quality for Change in Scope of Project relative to Series 2020 Bonds;
10. Operator's report, including:
- a) Monthly report;
  - b) Compliance with District permits;
  - c) Authorizing delinquent accounts to be turned over for collection or written off;
  - d) Appeals of District charges;
  - e) Discussion regarding installation of electric gate at WWTP;
11. Consider review of arbitrage analysis report prepared by Municipal Risk Management Group, L.L.C., including approval of engagement letter from Arbitrage Compliance Specialists, Inc.;
12. Consider adoption of District rules regarding use of certain District property and authorize publication of notice regarding same;
13. Consider status of mass communication system for the District and adoption of procedures relative to same;
14. Matters for possible placement on future agendas.



MARKS RICHARDSON PC

By: Kara E. Richardson / MSR  
Kara E. Richardson  
Attorneys for the District

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