

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

September 9, 2021

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58 §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on September 9, 2021; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Harry Haupt	President
Carol Frisk	First Vice President
Ed Cooke	Secretary
Ron Warfield	Assistant Secretary
Larry Stefaniak	Treasurer

All members of the Board of Directors were present.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Teague Harris of IDS Engineering; Brenda McLaughlin of Bob Leared Interests; Ryan O’Hara of Huntington Securities, Inc.; Captain Ganey of Harris County Constable; and Jade Collins of Off Cinco.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

- 1. PUBLIC COMMENTS.** There were no public comments at this time.
- 2. MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of August 12, 2021. Following a discussion, it was moved by Director Stefaniak and seconded by Director Cooke

that the minutes of the meeting of August 12, 2021 be approved, which motion carried unanimously, 5-0.

3. MANAGEMENT AND SECURITY REPORT. Director Haupt reported the security cameras have been installed at the meeting facility.

Captain Ganey reviewed the security report. He reported there have been issues with residents leaving their guns in cars and the guns being stolen.

4. OPERATOR'S REPORT. The Board reviewed the monthly operations report for the month of August, a copy of which is attached as Exhibit "A". The District has 646 water connections. The Sewage Treatment Plant was compliant with its permit for the month. Accountability was at 98.98%.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Frisk that the operator's report be approved, which motion carried unanimously, 5-0.

5. ENGINEER'S REPORT. Teague Harris presented the Engineer's Report, a copy of which is attached hereto as Exhibit "B". He discussed the Rehabilitation of the Sanitary Sewer System Phases 1B and 2. Mr. Harris presented for approval Pay Application No. 13, in the amount of \$16,144.20.

Mr. Harris next discussed the conversion to submersible pumps at the Eaglepoint Lift Station. He presented for approval a Change Order from Neil Technical Services, in the amount of \$5,100.00 to furnish and install a new manual transfer switch, a new quick connect receptacle, and the two pole service rack and new riser.

Following further discussion, it was moved by Director Haupt and seconded by Director Stefaniak to approve Pay Application No. 13 for the Rehabilitation of the Sanitary Sewer System

Phases 1B and 2, and to approve the Change Order for the conversion to submersible pumps at the Eaglepoint Lift Station, which motion carried unanimously, 5-0.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Frisk that the engineer's report be approved, which motion carried unanimously, 5-0.

6. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT. Brenda McLaughlin presented the tax report for the month of August, 2021, a copy of which is attached as Exhibit "C". The report reflected the District has collected 97.36% of its 2020 taxes and 98.69% of its 2019 taxes.

Following a discussion, it was moved by Director Stefaniak and seconded by Director Cooke that the report be approved, along with the checks on the tax account, which motion carried unanimously, 5-0.

7. 2021 TAX RATE. Ryan O'Hara presented the 2021 Tax Rate Recommendation, a copy of which is attached as Exhibit "D". Mr. O'Hara recommended decreasing the debt service tax rate from \$0.19 to \$0.17 and decreasing the maintenance tax rate from \$0.414 to \$0.409 for a total tax rate of \$0.579. He noted the District is a "developing district". Ms. McLaughlin stated she will advertise in the Lake Houston Observer and the public hearing to set the tax rate would be listed as the next regular meeting, on October 14, 2021 at 7:00 p.m.

Following further discussion, a motion was made by Director Warfield and seconded by Director Stefaniak to consider setting the debt service tax rate at \$0.17, and the maintenance tax rate at \$0.409, for a total tax rate of \$0.579, to set a public hearing for October 14, 2021 at 7:00 p.m., and to authorize publication of the required notice for such hearing in the Lake Houston Observer, which motion carried unanimously, 5-0.

8. MUNICIPAL ADVISORY SERVICE AGREEMENT. Mr. O'Hara presented for the Board's consideration the Municipal Advisory Service Agreement with Huntington Securities, Inc., a copy of which is attached as Exhibit "E".

Following further discussion, it was moved by Director Stefaniak and seconded by Director Warfield that the Municipal Advisory Service Agreement with Huntington Securities, Inc. be approved, which motion carried unanimously, 5-0.

9. HCAD NOMINATION. The Board next considered approving the Resolution Nominating a Candidate for a Position on the Board of Directors of HCAD. The Board did not take any action.

10. TREASURER'S REPORT. Director Stefaniak presented the report, a copy of which is attached as Exhibit "F". The Board reviewed the checks, investments, and financial statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund and the capital projects fund.

Following further discussion, it was moved by Director Warfield and seconded by Director Frisk that the Treasurer's report, and those checks as listed thereon be approved, which motion passed unanimously, 5-0.

11. DISCUSS HB 1154 COMPLIANCE AND CONSIDER DISTRICT WEBSITE. Chris Richardson updated the Board on the recent changes from the 2021 Legislative Session. He stated with new requirements regarding documents and information to be posted online, including the requirements from HB1154, and he recommends the Board consider moving forward with a District website. Jade Collins of Off Cinco presented a website proposal for the Board's consideration and discussed the options available. The Board discussed

the website services and considered a “fixed” layout design for a one-time cost of \$1,500, Option 3 for full monitoring for \$250 per month, and an SSL certificate. The Board tabled this item.

12. ADJOURNMENT/ OTHER BUSINESS. There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 14th day of October, 2021.



Secretary

