

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

November 11, 2021

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58 §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on November 11, 2021; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Harry Haupt	President
Carol Frisk	First Vice President
Ed Cooke	Secretary
Ron Warfield	Assistant Secretary
Larry Stefaniak	Treasurer

All members of the Board of Directors were present.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Josh Maas of M. Marlon Ivy & Associates, Inc.; Teague Harris of IDS Engineering; Leonard Schweinle and O.J. Armstrong.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. PUBLIC COMMENTS. Leonard Schweinle informed the Board that some residents have complained about the Constable's hours. He explained to the residents that the District cannot choose shifts since there is only one Constable patrolling the District. He added that the District can ask the Constable's office about shifts, but it cannot dictate the hours.

Mr. Schweinle and the Board discussed the placement of security cameras at the entrances to Indian Shores.

2. APPROVAL OF AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2020.

The Board tabled this item.

3. MINUTES OF MEETING. The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of October 14, 2021. Following a discussion, it was moved by Director Stefaniak and seconded by Director Cooke that the minutes of the meeting of October 14, 2021 be approved, which motion carried unanimously, 5-0.

4. MANAGEMENT AND SECURITY REPORT. Director Haupt reviewed the security report.

5. OPERATOR'S REPORT. Josh Maas presented the monthly operations report for the month of October, a copy of which is attached as Exhibit "A". He reported the District has 646 water connections. He noted the Sewage Treatment Plant was compliant with its permit for the month. Accountability was at 92.54%.

Mr. Maas presented write-offs for approval.

Mr. Maas discussed the proposal from Elite Pumps & Mechanical Services, LLC to repair the pump or replace the pump at Lift Station No. 2. He reported it will cost \$12,567.00 to repair the pump and it will cost approximately \$20,000.00 to replace the pump. Mr. Maas explained the expense will be backcharged to T. Gray Utility. The Board agreed to repair the pump.

Mr. Maas next presented a proposal from RM Utility Service for Lift Pump No. 3 at the Sewage Treatment Plant. He stated it will cost \$13,030.65 to replace the pump.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Warfield that the operator's report be approved, to approve the proposal from Elite Pumps & Mechanical Services, LLC for the pump repair at Lift Station No. 2, and to approve the proposal from RM Utility Service to replace Lift Pump No. 3 at the Sewage Treatment Plant, which motion carried unanimously, 5-0.

6. ENGINEER'S REPORT. Teague Harris presented the Engineer's Report, a copy of which is attached hereto as Exhibit "B". He discussed the Rehabilitation of the Sanitary Sewer System Phases 1B and 2. Mr. Harris and the Board discussed pipe bursting options to finish the rehabilitation. Mr. Harris recommended holding payment of Pay Application No. 14 until the cleaning is complete.

Mr. Harris next discussed the easement metes and bounds for the new sewer line. He reported the survey field work will be performed at the same time as the control staking for the Squaw Valley Area Culvert Project.

Mr. Harris reported they received bids for the Culvert Installation Project. He discussed the two lowest bidders. Mr. Harris recommended awarding the contract to the lowest bidder, ISI Underground Utilities, in the amount of \$86,804.70. Following further discussion, it was moved by Director Stefaniak and seconded by Director Frisk to award the contract for the Culvert Installation Project to ISI Underground Utilities, which motion carried unanimously, 5-0.

Mr. Harris discussed the conversion to submersible pumps at the Eaglepoint Lift Station. He reported Neil Technical Services will mobilize December 6, 2021.

Mr. Harris reported they have completed the City of Houston Application for Consent for the Southern Lace Estates, Section One annexation.

Following further discussion, it was moved by Director Frisk and seconded by Director Warfield that the engineer's report be approved, which motion carried unanimously, 5-0.

7. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT.

Director Stefaniak reviewed the tax report for the month of October, 2021, a copy of which is attached as Exhibit "C". The report reflected the District has collected 0.326% of its 2021 taxes and 97.76% of its 2020 taxes.

Following a discussion, it was moved by Director Warfield and seconded by Director Frisk that the report be approved, along with the checks on the tax account, which motion carried unanimously, 5-0.

8. HCAD BOARD OF DIRECTORS ELECTION. The Board next considered electing a member of the Board of Directors for the Harris County Appraisal District. The Board did not take any action.

9. TREASURER'S REPORT. Director Stefaniak presented the report, a copy of which is attached as Exhibit "D". The Board reviewed the checks, investments, and financial statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund and the capital projects fund.

Following further discussion, it was moved by Director Warfield and seconded by Director Frisk that the Treasurer's report, and those checks as listed thereon be approved, which motion passed unanimously, 5-0.

10. ANNUAL EMINENT DOMAIN FILING. The Board considered authorizing the annual eminent domain filing. Chris Richardson explained that State law requires an annual filing regarding eminent domain. Following further discussion, it was moved by Director

Stefaniak and seconded by Director Frisk to authorize the District's first annual eminent domain filing, which motion carried unanimously, 5-0.

11. ADJOURNMENT/ OTHER BUSINESS. There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 9th day of December, 2021.



Secretary

