

WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4

Minutes of Meeting of Board of Directors
October 25, 2021

The Board of Directors (“Board”) of West Harris County Municipal Utility District No. 4 (“District”) met on October 25, 2021 at 303 Bridge Crest Blvd., Houston, Harris County, Texas, in accordance with the duly posted notice of said meeting, with a quorum of Directors present as follows:

Mary Gomez, President
Hanna Affram, Vice President
Anthony Rodriguez, Secretary
Michael Cummings, Treasurer

and the following absent:

None.

Also present were Mr. Bruce Dubiel, the District’s operator; Ms. Michelle Guerrero, the District’s tax assessor-collector; Mr. Bob Ideus, bookkeeper for the District; and Ms. Jennifer B. Seipel, attorney for District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. The Board opened the floor for public comment. There were none.
2. The Board reviewed the minutes of the meeting held on September 27, 2021. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.
3. Ms. Guerrero presented the tax assessor-collector’s report, copy attached, which showed 98.2% collections for 2020 taxes as of the date of the report. Ms. Guerrero also noted that tax statements for 2021 recently were placed in the mail. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector’s report and the checks listed thereon as presented.
4. Mr. Ideus then presented the bookkeeper’s report, copy attached. After reviewing the budget comparison to actual expenditures, the Board noted that everything appears

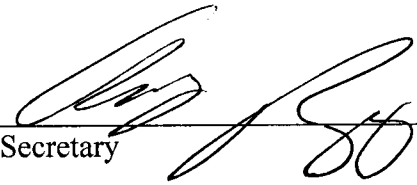
to be in order. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper's report and payment of the checks listed thereon.

5. Mr. Dubiel presented the operator's report, copy attached. He noted 559 connections in the District with 94.1% water accountability. The operator noted that booster pump motor no. 1 was installed last month. The operator also requested authorization to clean the aeration basin under the bar screen at the wastewater treatment plant in the amount of \$3,000. The operator then submitted a list of delinquent accounts to the Board for termination of utility service and stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report, approved the requested expenditures therein, and authorized water terminations as set forth in the District's Rate Order.

6. Mr. Dubiel then presented an amendment to the operator's contract for consideration by the Board. The contract amendment related only to the rates being charged by the operator for services provided to the District. The Board compared the existing rates to the proposed rates, and upon motion duly made, seconded, and unanimously carried, the Board approved the amendment as presented.

7. Mr. Humble presented the engineer's report, copy attached. He reviewed the District's 10-year capital improvements plan for its water and wastewater facilities. Mr. Humble stated that he continues to work with Chelford City Municipal Utility District regarding the District's interest in purchasing capacity in their wastewater treatment plant. Mr. Humble noted that the District's 12-inch waterline at Westheimer Place Drive is experiencing failures, and accordingly he requested authorization to prepare construction plans for the replacement of such line. Lastly, the Board discussed issues with the overflow weir in Crestwater. The engineer stated that he would observe the weir during a heavy rain event in an effort to observe the problem. Subject to that discussion, the Board approved the engineer's report as presented and authorized the expenditures discussed therein.

There being no further business to come before the Board, the meeting was adjourned.


Secretary

WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4

AMENDED NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **303 Bridge Crest Blvd., Houston, Texas (enter code 032)**.

The meeting will be held at **7:00 p.m.** on **Monday, October 25, 2021.**

The subject of the meeting is to consider and act on the following:

1. Public comments / customer requests
2. Approve minutes of meeting held on September 27, 2021
3. Tax assessor-collector's report; status of tax collections; review invoices and authorize payment; status of delinquent taxes; authorize litigation as necessary; consider any taxpayer appeals; approve installment payment agreements, as necessary
4. Bookkeeper's report; review invoices and authorize payment of bills; review investment report and approve investment of District funds
5. Operator's report; review active connections and water accountability; status of operation, maintenance and repair of District facilities; consider customer appeals; approve termination of service on delinquent accounts
6. Amendment of the Operator's Contract
7. Engineer's report; authorize preparation of plans as appropriate; authorize advertising for bids; award contracts; approve change orders
8. Pending business



Jennifer Seipel

Jennifer B. Seipel
Attorney for the District