

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

December 14, 2021

The board of directors ("Board") of Harris County Water Control and Improvement District No. 113 ("District") met on December 14, 2021 at 12706 Shady Knoll Ln., Cypress, Texas, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Scott McCorkle, Director
David Robicheaux, Director

and the following absent:

Darren Hoyland, Secretary

Also, in attendance were Scott Shelnett, Michelle Guerrero, Chris Burke and Lisa Stephens.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. No members of the public were present for comments.
2. Minutes of the November 9, 2021 meeting were presented. Upon motion duly made by Director Maniscalco, seconded by Director Robicheaux and unanimously carried, the minutes of said meeting were approved as presented.
3. With the absence of the Board Secretary, Director Robicheaux was appointed Secretary Pro Tempore.
4. Michelle Guerrero presented the tax assessor-collector's report. Payments for the 2021 taxes totaling \$57,172.42 were received during November bringing the 2021 taxes collected to 10.427%. Payments totaling \$2,651.16 for the 2020 taxes were received during November bringing 2020 taxes collected to 98.741%. Upon motion duly made by Director McCorkle, seconded by Director Robicheaux and unanimously carried, the Board approved the tax assessor-collector's report and the checks drawn on the tax fund.
5. Ms. Guerrero then presented the delinquent tax report prepared by Perdue, Brandon, Fielder, Collins & Mott. The report indicated The Shak/Hai Duong had 2016 – 2018 taxes remaining outstanding for personal property. Research indicated that The Shak is permanently closed, and the account was not on the 2019 tax roll. Additionally, the statute of limitations for collection of the 2016 taxes has expired. Upon motion duly made by Director McCorkle, seconded by Director Robicheaux and unanimously carried, the Board authorized the

2016 taxes be moved to the uncollectible/reserve list and approved the delinquent tax report as presented.

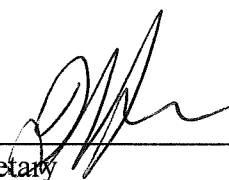
6. The Board then discussed amendment to the Schedule of Fees and Rates for Water and Waste Collection and Disposal Service. After discussion, it was agreed the monthly rate for residential waste collection and disposal service be increased from \$19.44 to \$20.22 to cover the cost of WCA's annual rate increase. Upon motion duly made by Director McCorkle, seconded by Director Maniscalco and unanimously carried, the Board approved the attached Order for Adoption of Schedule of Fees and Rates for Water and Waste Collection and Disposal Service.

7. Scott Shelnett presented the operator's report. There were 420 total connections in the District. Collections for the month were at \$31,159.01 with current billings at \$22,818.89. The report showed water accountability was at 90.11% for the period ending November 15, 2021. Mr. Shelnett recommended the Board authorize Accurate Meter & Supply to check the meters for a cost of \$500.00 per mile. Scott McCorkle made a motion to authorize Accurate Meter & Supply to spend two days checking the meters. Director Robicheaux seconded the motion. With no opposition, the Board authorized the operator to have Accurate Meter & Supply spend two days checking meters. There were no permit violations at the wastewater treatment plant reported. The Board reviewed the delinquent list and requested the operator to proceed as necessary in accordance with the District's rate order. After further discussion, upon motion duly made by Director Robicheaux, seconded by Director McCorkle and unanimously carried, the Board approved the operator's report as presented.

8. Chris Burke then presented the engineering report. After a brief discussion, upon motion duly made by Director Maniscalco, seconded by Director McCorkle and unanimously carried, the Board approved the engineering report as presented.

9. The Board then reviewed the bookkeeper's report. Upon motion duly made by Director Maniscalco, seconded by Director McCorkle and unanimously carried, the Board approved the attached bookkeeper's report and approved payment of the checks listed thereon.

10. With there being no further business to come before the Board, the meeting was adjourned.


Secretary