

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 147

December 8, 2021

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 147 (the "District") met in regular session, open to the public, on the 8th day of December, 2021, at 777 North Eldridge Parkway, Suite 500, Houston, Texas 77079 outside the boundaries of the District, and the roll was called of the members of the Board:

David E. Bugyi	President
Kay L. Pugh	Vice President
Mary L. Purzer	Secretary
Michelle Miller	Assistant Secretary
Vacant	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting was Jolie Craft of Vogler & Spencer Engineering, Inc. ("V&S").

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board.

On the telephone were Patty Rodriguez of Bob Leared Interests, Inc. ("BLI"); Lynnette Tujague of District Data Services, Inc. ("District Data"); Clay Brandenburg of Inframark Water & Infrastructure Services ("Inframark"); and Whitney Higgins and Kerri Houck of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the November 10, 2021, regular meeting and the minutes of the November 8, 2021, special meeting. After review and discussion, Director Purzer moved to approve the minutes of the November 10, 2021, regular meeting and the minutes of the November 8, 2021, special meeting, as submitted. Director Pugh seconded the motion, which passed unanimously.

COMMENTS FROM THE PUBLIC

Director Bugyi offered any members of the public attending the meeting in person or by telephone the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Bugyi moved to the next agenda item.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Tujague reviewed the bookkeeper's report, including the District's investments, a budget comparison, and a list of checks presented for approval, a copy of which is attached. Discussion ensued. Following review and discussion, Director Pugh moved to approve the bookkeeper's report and authorize payment of the District's bills. Director Miller seconded the motion, which passed unanimously.

The Board discussed fees of office and expenses in connection with the Association of Water Board Directors winter conference. After discussion, Director Pugh moved to authorize up to three fees of office for attendance at the conference, two nights at a hotel at the conference rate, and eligible expenses for meals. Director Purzer seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report, including the list of top delinquent taxpayers, a copy of which is attached. Discussion ensued. After review and discussion, Director Pugh moved to approve the tax assessor/collector's report and payment of the tax bills. Director Miller seconded the motion, which passed unanimously.

REPORT ON LIST OF COMMERCIAL BUSINESSES WITHIN THE DISTRICT

Ms. Rodriguez updated the Board on commercial businesses within the District.

SALE OF SERIES B GROUNDWATER CREDITS

Ms. Higgins reported that no inquiries were received regarding the sale of Series B groundwater credits.

OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE

The Board discussed work performed by Inframark throughout the District.

The Board reviewed the operator's report, a copy of which is attached, including the status of District maintenance and repair items.

Mr. Brandenburg reviewed two abandoned accounts with an outstanding balance in excess of \$25.00, and requested authorization to turn over the accounts to the collection agency to pursue collection.

The Board discussed the message on the monthly utility bill. Mr. Brandenburg stated that the notice regarding hazards of pouring grease down drains is currently on the utility bill. Following discussion, the Board concurred to leave the message regarding hazards of pouring grease down drains.

The Board discussed high utility users for the month. Discussion ensued. The Board then considered terminating utility service to customers with delinquent accounts. Mr. Brandenburg reviewed a list of delinquent customers and noted the customers appearing on the termination list were given proper notice and an opportunity to explain, contest, or correct the utility service bills and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order.

Mr. Brandenburg presented and reviewed a Resolution Approving Electronic Payment Services for District Customers (the "Resolution") and related payment processing agreements with Pace and T-Tech.

Following review and discussion, Director Miller moved to (1) approve the operator's report; (2) authorize Inframark to turn over the accounts with an outstanding balance in excess of \$25.00 to the collection agency; (3) authorize termination of service to the delinquent accounts presented if payment is not received prior to scheduled termination since none of the residents on the termination list either attended the meeting by telephone or had presented any statement on the matter, in accordance with procedures set forth in the District's Rate Order; and (4) adopt the Resolution and direct that the Resolution and the related agreements be filed appropriately and retained in the District's official records. Director Pugh seconded the motion, which passed unanimously.

DISCUSS EMERGENCY MESSAGING SYSTEM, AND AUTHORIZE ACTION, IF NECESSARY

There was no discussion on this item.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS ("WHCRWA")

The Board reviewed a Notice of Fee Increases letter from the WHCRWA, a copy of which is attached, and discussion ensued.

ENGINEER'S REPORT

The Board reviewed the engineer's report, a copy of which is attached.

Ms. Craft updated the Board on the status of Chelford City Regional Wastewater Treatment Plant operations and maintenance. Discussion ensued.

Ms. Craft stated the developer's engineer has completed the site plans for the public sanitary sewer line extension for the proposed office/warehouse off of Westpark Drive. She stated that V&S has reviewed the public plans showing the extension of the sewer line along Westpark Drive and reported that a revised plan has been resubmitted to V&S which addresses comments to the original plan. Ms. Craft then noted that the

developer has requested the Board consider a reimbursement agreement for the extension of the sanitary sewer line. Discussion ensued.

Ms. Craft updated the Board on the status of a Notice of Violation from Texas Commission on Environmental Quality (“TCEQ”). She reported that V&S has submitted the request for an exception regarding inadequate documentation to the TCEQ.

Ms. Craft stated that the next GIS system update will be released later this week.

Ms. Craft updated the Board regarding the Phase Three sanitary sewer rehabilitation and stated that V&S will recommend payment of Pay Application No. 3 and Final in the amount of \$10,366.75 once all punch list items have been addressed.

Ms. Craft updated the Board on the potential recoating of the lift station. She stated that V&S will be soliciting bids for consideration at the next meeting. Discussion ensued.

Ms. Craft stated that V&S has begun preparation of the plans for the Phase four televising and repairs.

Following review and discussion, Director Pugh moved to (1) approve the engineer’s report; and (2) defer final payment for the Phase three sanitary sewer rehabilitation until all punch list items have been addressed. Director Purzer seconded the motion, which passed unanimously.

MAINTENANCE OF PARK AND RECREATIONAL FACILITIES, INCLUDING REFLECTION PARK

Director Bugyi stated that he has received two proposals for the maintenance of Reflection Park and expects to have one more for consideration at the next meeting.

ATTORNEY’S REPORT

Ms. Higgins stated that ABHR will file the District’s annual eminent domain authority status filing with the Texas Comptroller of Public Accounts pursuant to Senate Bill 1812.

The Board discussed meeting protocols and appointing a new director to the Board. Ms. Higgins then reviewed with the Board a timeline of events for the 2022 Directors election. Discussion ensued.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH

There was no discussion on this item.

ACTION LIST

1. Operator will change the light at the lift station that has burned out with an LED light.
2. Operator will investigate the manhole and sidewalk near the corner of Wingdale Drive and Vineyard Drive.
3. Director Bugyi will continue obtaining proposals for maintenance of Reflection Park.

LIST OF ATTACHMENTS TO MINUTES

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