

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

December 9, 2021

**THE STATE OF TEXAS** §

**COUNTY OF HARRIS** §

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58** §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on December 9, 2021; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Harry Haupt	President
Carol Frisk	First Vice President
Ed Cooke	Secretary
Ron Warfield	Assistant Secretary
Larry Stefaniak	Treasurer

All members of the Board of Directors were present except Director Frisk.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Josh Maas of M. Marlon Ivy & Associates, Inc.; and Teague Harris of IDS Engineering.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

- 1. PUBLIC COMMENTS.** There were no public comments at this time.
- 2. APPROVAL OF AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2021.**

The Board tabled this item.

- 3. MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of November 11, 2021. Following a discussion, it was moved by Director Warfield and seconded by Director Stefaniak

that the minutes of the meeting of November 11, 2021 be approved, which motion carried unanimously, 4-0.

**4. MANAGEMENT AND SECURITY REPORT.** The Board reviewed the security report.

**5. OPERATOR'S REPORT.** Josh Maas presented the monthly operations report for the month of November, a copy of which is attached as Exhibit "A". He reported the District has 646 water connections. He noted the Sewage Treatment Plant was compliant with its permit for the month. Accountability was at 91.62%.

Following further discussion, it was moved by Director Warfield and seconded by Director Stefaniak that the operator's report be approved, which motion carried unanimously, 4-0.

**6. ENGINEER'S REPORT.** Teague Harris presented the Engineer's Report, a copy of which is attached hereto as Exhibit "B". He discussed the Rehabilitation of the Sanitary Sewer System Phases 1B and 2. Mr. Harris reported Lopez Utility is working to locate sewer lines, which cannot be "pipe burst" due to the proximity to foundations or pools. He also reported T. Gray Construction completed lining the last two Golf Course manholes.

Mr. Harris discussed the easement metes and bounds for the new sewer line. He reported the survey field work will be performed at the same time as the control staking for the Squaw Valley Area Culvert Project.

Mr. Harris next presented for execution the construction contracts for the Squaw Valley Area Culvert Installation.

Mr. Harris discussed the conversion to submersible pumps at the Eaglepoint Lift Station. He presented for approval Pay Application No. 1 from Neil Technical Services, in the amount of \$87,300.00.

Mr. Harris informed the Board they spoke with the engineer for the proposed 137-acre development. He reported the buyer is moving forward and the boundary survey is underway.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Warfield that the engineer's report be approved, to execute the construction contracts for the Squaw Valley Area Culvert Installation, and to approve Pay Application No. 1 for the conversion to submersible pumps at the Eagle Point Lift Station, which motion carried unanimously, 4-0.

**7. PETITION FOR ANNEXATION.** The Board next considered approval for the Petition for Consent to Include Land in a Municipal Utility District. Mr. Richardson requested the Board authorize the filing of the Petition with the City of Houston.

Following further discussion, it was moved by Director Cooke and seconded by Director Stefaniak to approve the Petition for Consent and to authorize the filing of same with the City of Houston, which motion carried unanimously.

**8. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT.** Director Stefaniak reviewed the tax report for the month of November, 2021, a copy of which is attached as Exhibit "C". The report reflected the District has collected 8.41% of its 2021 taxes and 97.81% of its 2020 taxes.

Director Stefaniak informed the Board that the tax assessor-collector has transferred the tax accounts from Wells Fargo to Allegiance Bank.

Following a discussion, it was moved by Director Warfield and seconded by Director Cooke that the report be approved, along with the checks on the tax account, which motion carried unanimously, 4-0.

**9. TREASURER'S REPORT.** Director Stefaniak presented the report, a copy of which is attached as Exhibit "D". The Board reviewed the checks, investments, and financial

statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund and the capital projects fund.


Following further discussion, it was moved by Director Warfield and seconded by Director Cooke that the Treasurer's report, and those checks as listed thereon be approved, which motion passed unanimously, 4-0.

**10. INVESTMENT POLICY.** The Board next considered reviewing the Investment Policy. Mr. Richardson explained an annual review and confirmation of the Investment Policy is required by the Public Funds Investment Act. He stated changes were made to the Act during the 2021 legislative session and the District's policy has been updated to reflect those changes.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Cooke, to approve the Order Approving Investment Policy, a copy of which is attached as Exhibit "E", which motion carried unanimously, 4-0.

**11. ADJOURNMENT/ OTHER BUSINESS.** There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 13th day of January, 2022.

  
Secretary

