

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

January 7, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 7th day of January, 2022, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Kurt A. Baerenstecher	President
Claude A. Zackary	Vice President
Jon Elmendorf	Secretary
Gary D. Lower	Assistant Vice President
Letha P. Slagle	Assistant Secretary

and all of the above were present except Director Slagle who participated via teleconference, thus constituting a quorum.

Also present for all or part of the meeting were Brian Krueger of BKD, LLP; Darrell Hawthorne and Jordan Moore of Municipal Accounts & Consulting, L.P.; and Greer Pagan and Justine M. Cherne of ABHR.

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board. On the telephone were Director Slagle; Patty Rodriguez of Bob Leared Interests, Inc.; and Kim Cosco of Champions Hydro-Lawn, Inc.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of its December 3, 2021, meeting. Following review and discussion, Director Elmendorf moved to approve the minutes as written. Director Lower seconded the motion, which passed unanimously.

APPROVE AUDIT FOR FISCAL YEAR END SEPTEMBER 30, 2021

Mr. Krueger reviewed a draft audit for fiscal year end September 30, 2021. After review and discussion, Director Zackary moved to approve the audit, subject to final comments from the Board and consultants, and direct that the audit be filed

appropriately and retained in the District's official records. Director Lower seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of December 31, 2021, 60.90% of the District's 2021 taxes were collected. Following review and discussion, Director Elmendorf moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Lower seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Moore presented the bookkeeper's report and invoices for payment. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached. Following review and discussion, Director Lower moved to approve the bookkeeper's report and payment of the invoices. Director Zackary seconded the motion, which passed unanimously.

ANNUAL DISCLOSURE STATEMENTS

The Board concurred to defer this item.

ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Mr. Pagan reported on the District's compliance activities during the prior calendar year related to bond financings. He stated that no corrective action is required at this time.

RESOLUTION ESTABLISHING ADDRESSES AND METHODS FOR TEXAS PUBLIC INFORMATION ACT REQUESTS

The Board reviewed a memorandum regarding designating addresses and methods for receipt of requests for public information under the Texas Public Information Act ("TPIA Requests"), a copy of which is attached. The Board considered designating a mailing address and an email address and approving other methods for receipt of TPIA Requests, pursuant to Section 552.234 of the Texas Government Code. After review and discussion, Director Lower moved to: (1) adopt a Resolution Establishing Addresses and Methods for Texas Public Information Act Requests ("Resolution") to (a) designate the address of the District's official office as the mailing address and har355@txdistricts.info as the email address for receipt of TPIA Requests to the District, and (b) direct that the designated addresses and methods be printed on the sign displayed by the District under Section 552.205, Texas Government Code; and (2)

direct the resolution to be filed appropriately and retained in the District's official records. Director Zackary seconded the motion, which passed unanimously.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE

Mr. Cosco reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached. Mr. Cosco reported that a mattress and box spring dumped on the District's swale near 14302 Kingston Cove will be removed. He reported that the tree encroaching on the fence located near the swale at Jade Cove Drive was removed as approved by the Board. Following review and discussion, Director Elmendorf moved to approve the Detention and Drainage Facilities Report. Director Lower seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Director Baerenstecher reported that he spoke with Mr. Mersmann to obtain updates on engineering matters. Director Baerenstecher stated that Mr. Mersmann continues with his efforts to contact contractors to obtain proposals for replacing the District's current flap gate with a lighter aluminum flap gate for Board review.

Director Zackary reported that Millis Equipment LLC left the District's Lakeshore Way Drainage Improvements Project in poor condition. He commended the following people for their significant contributions to the successful completion of the project: Pam Seghers, resident of the District and Chair of the Lakes of Parkway Landscape Committee; Nestor Hurtado of BGE, Inc.; and Brett Visage of Westco Grounds Maintenance, LLC. Director Slagle commended Directors Lower, Zackary, and Elmendorf for their significant contributions to the successful completion of the project.

WATER CONSERVATION PROJECT, PHASES II AND III

Director Baerenstecher reported that the District's Water Conservation Project, Phase II, is ongoing pursuant to the District's Service Agreement with Waterwise Irrigation, Inc. He stated that there was no update on the status of an anticipated Phase III project.

CONTRACT MATTERS

There was no discussion regarding contract matters.

2022 DIRECTORS ELECTION

Mr. Pagan discussed procedures related to the 2022 Directors Election. He reviewed a Resolution Designating an Agent of the Secretary of the Board of Directors During the 2022 Directors Election Period. Following review and discussion, Director

Elmendorf moved to adopt a Resolution Designating an Agent of the Secretary of the Board During the 2022 Directors Election Period appointing Justine M. Cherne as the agent of the Secretary of the Board to perform the duties of the District's Directors Election, authorize the agent to post the related notice as required, and direct that the resolution be filed appropriately and retained in the District's official records. Director Zackary seconded the motion, which passed unanimously.

Mr. Pagan reported on requirements to post a Notice of Deadline to File Applications for Place on the Ballot for the 2022 Directors Election. Following review and discussion, Director Elmendorf moved to authorize the Secretary's agent to post the notice as required. Director Zackary seconded the motion, which passed unanimously.

Mr. Pagan stated that the District will need to contract with Harris County to conduct the District's 2022 Directors Election. After discussion, Director Elmendorf moved to contract with Harris County to administer the District's election. Director Zackary seconded the motion, which passed unanimously.

Mr. Pagan reviewed an Order Calling Directors Election. Following review and discussion, Director Elmendorf moved to adopt the Order Calling Directors Election, subject to finalization, and direct that the order be filed appropriately and retained in the District's official records. Director Zackary seconded the motion, which passed unanimously.

Mr. Pagan discussed that a Notice of Election may be required to be posted or published and provided to the County Clerk and Voter Registrar of Harris County. Following discussion, Director Elmendorf moved to authorize the Secretary's agent to post or publish and provide to the County Clerk and Voter Registrar a Notice of Election, if required, and to direct that the notice be filed appropriately and retained in the District's official records. Director Zackary seconded the motion, which passed unanimously.

MEETING SCHEDULE

Following discussion, the Board concurred to hold its next regular meeting at 12:00 p.m. on Friday, February 4, 2022, at ABHR's offices.

There being no further business to come before the Board, the meeting was adjourned.

[SIGNATURE PAGE FOR THE MINUTES OF THE JANUARY 7, 2022, BOARD MEETING]




Secretary, Board of Directors

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