

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500  
(Master)

January 5, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 500 (the "District") met in regular session, open to the public, on the 5th day of January, 2022, at the Lakehouse, 10000 Towne Lake Parkway, Cypress, Texas, outside the boundaries of the District but inside the boundaries of the Service Area, and the roll was called of the members of the Board:

Jeffrey D. Ottmann	President
Joanne E. Quintero	Vice President
Saundra Dahlke	Secretary
James Spackman	Assistant Secretary
Alan Steinberg	Asst. Vice President/ Asst. Secretary

and all of the above were present except Director Dahlke, thus constituting a quorum.

Also present at the meeting were Deputy Kimberly Nobles of the Harris County Sheriff's Office; Brenda McLaughlin of Bob Leared Interests; Debbie Tomer of F. Matuska, Inc.; Michael Crahan and Becky Ullman of Caldwell Companies; Amanda Benzman of Environmental Development Partners, LLC ("EDP"); Leslie Cook of RBC Capital Markets; J.T. Gaden of Edminster Hinshaw Russ and Associates, Inc.; and Katie Carner and Jacqueline Ibarra of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the December 1, 2021, regular meeting. After review and discussion, Director Spackman moved to approve the minutes, as presented. Director Quintero seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Tomer reviewed the bookkeeper's report, a copy of which is attached, and submitted the bills for the Board's review.

Ms. Tomer reviewed a draft budget for the Master District's fiscal year ending March 31, 2023, a copy of which is attached to the bookkeeper's report. The Board requested that a contingency line item be added in the amount of \$50,000.00. The Board

then discussed scheduling a budget workshop with two representatives of each of the Participant districts to discuss the proposed Master District budget.

The Board then considered accepting the annual disclosure statements of the bookkeeper and investment officer.

Ms. Tomer requested that the Board consider an amendment to the bookkeeping contract at the next meeting.

After discussion, Director Spackman moved to: (1) approve the bookkeeper's report and the payments presented; (2) authorize distribution of the proposed budget to the Participant districts, revised as discussed; (3) authorize ABHR to schedule a budget workshop, as discussed, with the President and Vice President attending on behalf of the District and Director Spackman as an alternate attendee, if needed; and (4) accept the annual disclosure statements of the bookkeeper and investment officer. Director Quintero seconded the motion, which passed unanimously.

Ms. Carner reported on the District's compliance activities during the prior calendar year related to bond financings. She stated that no changes to the policy are required at this time.

#### REVIEW ARBITRAGE REBATE REPORT FOR THE SERIES 2016 ROAD BONDS

The Board reviewed the interim arbitrage rebate report for the District's \$12,440,000 Contract Revenue Bonds (Road Facilities), Series 2016, noting that there were no payments owed to the Internal Revenue Service.

#### OPERATION OF DISTRICT FACILITIES

Ms. Benzman presented the operator's report, a copy of which is attached. She reported on routine maintenance and repair items in the Service Area.

Ms. Benzman updated the Board on the status of the cleanup of the landscaping adjacent to the wastewater treatment plant site.

Ms. Benzman updated the Board on the status of the replacement of the lift pump nos. 1 and 2 at lift station no. 2.

After review and discussion, Director Quintero moved to accept the operator's report. Director Ottmann seconded the motion, which passed unanimously.

Discussion ensued regarding facility security. Ms. Benzman stated she would obtain proposals for security improvements for the Board's review next month.

## DISCUSS LAKE MANAGEMENT AND MAINTENANCE

### WILDLIFE MANAGEMENT, INCLUDING REPORT AND PROPOSALS FROM A ALL ANIMAL CONTROL

The Board discussed the status of wildlife management in the District, including wildlife monitoring and trapping. The Board then reviewed a memorandum from the District to the Participant districts regarding a recent reported alligator sighting, a copy of which is attached.

### EROSION, DREDGING, AND WATER QUALITY

Ms. Carner reported that EHRA is preparing a report based on the drone survey results and will schedule the next Erosion Control Committee meeting once complete.

### AMENDMENT TO LAKE RULES

Ms. Carner stated that ABHR is still coordinating with the HOA on the proposed amendment to the lake rules.

## ENGINEERING MATTERS

Mr. Gaden presented an engineer's report, a copy of which is attached, and reviewed it with the Board.

Mr. Gaden reviewed the capital projects fund sheet, a copy of which is attached to the engineer's report.

### PRELIMINARY PLANNING FOR GRADE SEPARATION AT UNION PACIFIC RAILROAD AND INTERSECTION IMPROVEMENTS AT HIGHWAY 290 ("UPRR/HIGHWAY 290 PROJECT")

Mr. Gaden updated the Board on the status of the UPRR/Highway 290 Project.

### REPORT ON STORMWATER FACILITIES MAINTENANCE AND REPAIRS, AND APPROVE SUBMERGED STORM SEWER AGREEMENTS AND MAINTENANCE AGREEMENTS

Mr. Gaden stated that the Storm Water Solutions, LLC, report will be provided to the Board.

REVIEW BIDS AND AWARD CONTRACT FOR EMERGENCY WATER INTERCONNECT

Mr. Gaden updated the Board on the status of design of the emergency water interconnect with HC 196.

REVIEW BIDS AND AWARD CONTRACT FOR WATER WELL NO. 1 AND WATER PLANT NO. 1 HYDROPNEUMATIC TANK ADDITION

Mr. Gaden updated the Board on the status of the design of water well no. 1 and the additional hydropneumatic tank.

REVIEW BIDS AND AWARD CONTRACT FOR CONSTRUCTION OF WASTEWATER TREATMENT PLANT NO. 2

Mr. Gaden updated the Board on the design of wastewater treatment plant no. 2.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE MOUND ROAD EAST UTILITY EXTENSION PROJECT

Mr. Gaden updated the Board on the design of the Mound Road East Utility Extension project.

WASTEWATER TREATMENT PLANT NO. 1 GENERATOR

There was no discussion on this agenda item.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR WASTEWATER TREATMENT PLANT AERATION AND DIGESTER BASIN REHABILITATION PROJECT

Mr. Gaden updated the Board on the status of the wastewater treatment plant aeration and digester basin rehabilitation project. He reviewed and recommended approval of Pay Estimate No. 7 and Final in the amount of \$56,297.00, submitted by T&G Services. Mr. Gaden also recommended the Board accept the project.

After review and discussion, Director Spackman moved to approve Pay Estimate No. 7 and Final in the amount of \$56,297.00, submitted by T&G Services, and accept the project, as recommended. Director Quintero seconded the motion, which passed unanimously.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR TOWNE LAKE SECTION 60 TEMPORARY ACCESS ROAD

Mr. Gaden updated the Board on the construction of the Towne Lake Section 60

temporary construction access road. He stated that he had no pay estimates from Storm Water Solutions, LLC for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR DETENTION 1L, PHASE 2

Mr. Gaden updated the Board on the status of construction of detention 1L, Phase 2. He stated that he had no pay estimates from Allgood Construction Co., Inc. for the Board's approval.

APPROVE CAPACITY RESERVATIONS AND UTILITY COMMITMENT LETTERS

There was no discussion on this agenda item.

UPDATE ON TPDES PERMIT RENEWAL APPLICATION FOR HORSEPEN CREEK WASTEWATER TREATMENT PLANT

There was no discussion on this agenda item.

RECEIVE ESTIMATES FROM PARTICIPANT DISTRICTS REGARDING MONTHLY WATER AND SEWER DEMANDS, NUMBER OF NEW CONNECTIONS, AND AMOUNT OF RESERVED CONNECTIONS FOR THE UPCOMING FISCAL YEAR

Mr. Gaden reviewed a report containing the projected number of new connections for the Participant districts for the upcoming year, a copy of which is attached to the engineer's report.

After review and discussion, Director Spackman moved to approve the engineer's report. Director Quintero seconded the motion, which passed unanimously.

CONVEYANCE OF EASEMENTS/DEEDS; ABANDONMENT OF EASEMENT; CONSENTS TO ENCROACHMENT

There was no discussion on this agenda item.

SURPLUS FUNDS APPLICATION AND DISCUSS PREPARATION OF PARK SURPLUS FUNDS APPLICATION AND, IF APPROPRIATE, ADOPT RESOLUTION AUTHORIZING APPLICATION TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY ("TCEQ") FOR USE OF SURPLUS FUNDS

Mr. Gaden requested the Board authorize the preparation of a park surplus funds application. The Board then considered adopting a Resolution Authorizing Application to the TCEQ for Use of Surplus Funds.

After review and discussion, Director Ottmann moved to: (1) authorize preparation a park surplus funds application; and (2) adopt the Resolution Authorizing

Application to the TCEQ for Use of Surplus Funds and direct that the Resolution be filed appropriately and retained in the District's official records. Director Quintero seconded the motion, which passed unanimously.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS, INCLUDING CONSTRUCTION OF SURFACE WATER DELIVERY LINE FOR WATER PLANT NO.

2

Ms. Carner updated the Board on the status of construction of the surface water line to serve water plant no. 2.

LANDSCAPE ARCHITECT'S REPORT

There was no discussion on this agenda item.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

REPORTS FROM DISTRICT CONSULTANTS REGARDING DISTRICT CORRESPONDENCE AND PROVISION OF RECORDS

There was no discussion on this agenda item.

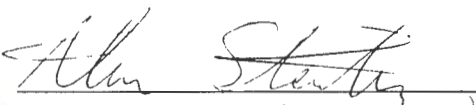
REVIEW AND REVISE ACTION LIST

The Board reviewed the action list and noted items to be included and removed from the list.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



  
Asst. Secretary, Board of Directors

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