

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

January 13, 2022

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58 §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on January 13, 2022; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Harry Haupt	President
Carol Frisk	First Vice President
Ed Cooke	Secretary
Ron Warfield	Assistant Secretary
Larry Stefaniak	Treasurer

All members of the Board of Directors were present.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Mark Ivy of M. Marlon Ivy & Associates, Inc.; Teague Harris of IDS Engineering; Leonard Schweinle of the Property Owner's Association; Eric Couch; and several District residents.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. PUBLIC COMMENTS. A resident asked about the sanitary sewer rehabilitation. Teague Harris updated the residents on the status of the project.

Leonard Schweinle asked about the District's participation in the security patrol contract. He stated the Harris County Constable is requesting an increase of \$560.00 per month. Mr. Schweinle explained that the total contract payment per month is \$6,197.00, but the District

would pay one-third of the monthly payment, which would be \$2,060.00 per month. He stated the new contract begins in March. Mr. Schweinle added that they will not ask the District to contribute to the cost of the security cameras. Following further discussion, it was moved by Director Stefaniak and seconded by Director Warfield to approve paying one-third of the security contract bill, which motion carried unanimously, 5-0.

2. APPROVAL OF AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2021.

The Board reviewed a draft of the audit for the fiscal year ended June 30, 2021.

Following a full discussion, it was moved by Director Stefaniak and seconded by Director Warfield that the audit for the fiscal year ended June 30, 2021 be approved, which motion carried unanimously, 5-0.

3. MINUTES OF MEETING. The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of December 9, 2021. Following a discussion, it was moved by Director Warfield and seconded by Director Stefaniak that the minutes of the meeting of December 9, 2021 be approved, which motion carried unanimously, 5-0.

4. MANAGEMENT AND SECURITY REPORT. The Board reviewed the incidents in the security report.

Eric Couch discussed the Golf Course. He informed the Board he hired police officers to maintain security on New Year's Eve and paid them \$44.00 per hour.

5. OPERATOR'S REPORT. Mark Ivy presented the monthly operations report for the month of December, a copy of which is attached as Exhibit "A". He reported the District has 646 water connections. He noted the Sewage Treatment Plant was compliant with its permit for the month. Accountability was at 92.9%.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Frisk that the operator's report be approved, which motion carried unanimously, 5-0.

6. ENGINEER'S REPORT. Teague Harris presented the Engineer's Report, a copy of which is attached hereto as Exhibit "B". He discussed the Rehabilitation of the Sanitary Sewer System Phases 1B and 2. Mr. Harris informed the Board that T. Gray Construction has been purchased by another company, but they will continue to operate under the same name.

Mr. Harris discussed the conversion to submersible pumps at the Eaglepoint Lift Station. He presented for approval Pay Application No. 2 from Neil Technical Services, in the amount of \$96,480.00.

Mr. Harris discussed the easement metes and bounds for the new sewer line. He suggested adding 4-feet and abandoning 4-feet for the homeowner who owns the corner lot where the easement is located. Mr. Harris stated the District will pave the existing driveway and add a fence to screen the new Lift Station.

Mr. Harris next discussed the Squaw Valley Area Culvert Installation. He presented for approval Change Order No. 1, in the amount of \$2,408.75, to upsize the 24-inch RCP culvert under Whitefeather at Windsong to a 30-inch RCP culvert.

Following further discussion, it was moved by Director Warfield and seconded by Director Cooke that the engineer's report be approved, and to approve Pay Application No. 2 for the conversion to submersible pumps at the Eagle Point Lift Station, and to approve Change Order No. 1 for the Squaw Valley Area Culvert Installation, , which motion carried unanimously, 5-0.

7. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT. Director Stefaniak reviewed the tax report for the month of December, 2021, a copy of which is

attached as Exhibit “C”. The report reflected the District has collected 58.25% of its 2021 taxes and 97.81% of its 2020 taxes.

Following a discussion, it was moved by Director Warfield and seconded by Director Frisk that the report be approved, along with the checks on the tax account, which motion carried unanimously, 5-0.

8. DELINQUENT TAX PENALTY. Chris Richardson presented to the Board a Resolution Authorizing Delinquent Tax Penalty, a copy of which was attached as Exhibit “D”. Mr. Richardson explained the Resolution allows the District to attach the collection penalty on personal property accounts beginning April 1, and to real property accounts, July 1. Following further discussion, it was moved by Director Warfield and seconded by Director Stefaniak that the Resolution Authorizing Delinquent Tax Penalty be approved, which motion carried unanimously, 5-0.

9. TREASURER’S REPORT. Director Stefaniak presented the report, a copy of which is attached as Exhibit “E”. The Board reviewed the checks, investments, and financial statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund and the capital projects fund.

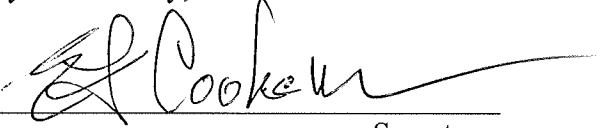
Following further discussion, it was moved by Director Warfield and seconded by Director Frisk that the Treasurer’s report, and those checks as listed thereon be approved, which motion passed unanimously, 5-0.

10. ANNUAL SPECIAL PURPOSE DISTRICT PUBLIC INFORMATION DATABASE FILING. The Board considered authorizing the annual Special Purpose District Public Information Database filing. Mr. Richardson explained new legislation, SB 625, requires an annual filing. Following further discussion, it was moved by Director Stefaniak and seconded

by Director Warfield to authorize the District's annual Special Purpose District Public Information Databases filing, which motion carried unanimously, 5-0.

11. ADJOURNMENT/ OTHER BUSINESS. There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 10th day of February, 2022.


Secretary

