

**SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1**

Minutes of Meeting of Board of Directors

December 14, 2021

The Board of Directors (“Board”) of Southwest Harris County Municipal Utility District No. 1 (“District”) met at 2727 Allen Parkway, Suite 1100, Houston, Harris County, Texas, on December 14, 2021 in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Keith W. Bynam, President  
Jo Ann W. Miller, Vice President  
Stephanie A. Johnson, Secretary  
Bruce Zaborowski, Director  
Horace Q. Buckley, Director

and the following were absent:

None.

Also present were Mr. Juan Montano of Inframark, Ms. Michelle Guerrero of Bob Leared Interests, Mr. Bob Ideus of Municipal Business Services, Inc. and Mr. James D. Bonham, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of November 9, 2021 and upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. The Board then recognized Mr. Bob Ideus who presented the bookkeeper’s report. The Board reviewed invoices presented by the bookkeeper and reviewed a schedule of District investments. The Board also reviewed the general fund budget comparison of actual versus budgeted revenues and expenditures for the fiscal year ending December 31, 2021. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

3. The Board considered the attached Resolution adopting a general fund budget for the fiscal year ending December 31, 2022 and upon unanimous vote the budget was approved by the Board.

4. The Board then discussed engagement of the auditor to perform the annual audit and acknowledged that the auditor has been engaged with an evergreen engagement letter.

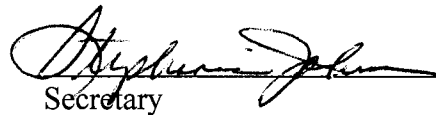
5. The Board then recognized the tax assessor who presented the tax assessor/collector’s report reflecting year 2020 taxes to be 98.48% collected. The Board reviewed activity in the tax account and the checks presented for the Board’s approval. The

Board reviewed a schedule of delinquent taxes, and after discussion, upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor/collector's report and the checks drawn on the tax account.

6. The Board then recognized Mr. Juan Montano who presented the operator's report and reviewed with the Board the billing and collections data which appears therein, as well as the repairs and maintenance required to the District's facilities during the previous month. The operator reported that 115% of the water pumped during the reporting period had been accounted for and advised that there were no waste discharge permit violations during the reporting period. The operator reported on compliance with the recent Texas Commission on Environmental Quality deficiency letter. Director Miller then addressed Director Zaborowski and advised that she is uncomfortable with Director Zaborowski soliciting bids for maintenance work in the District without consulting with the remainder of the Board. It was agreed that in the future, if additional bids are desired, the operator will be advised and the operator will solicit the bids. After further discussion, upon unanimous vote, the Board approved the operator's report and authorized termination of water service to all customers on the delinquent account list in accordance with the District's Rate Order.

7. The attorney for the District then discussed with the Board the requirement to file a report regarding the District's eminent domain authority with the State Comptroller of Public Accounts, and upon unanimous vote, the report was approved by the Board. The attorney was authorized to file the report as required by law.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary