

**CY-CHAMP PUBLIC UTILITY DISTRICT**  
Minutes of Meeting of Board of Directors  
March 17, 2022

The Board of Directors of Cy-Champ Public Utility District (the “District”) met at 13455 Cutten Road, Suite 1A, Houston, Texas on March 17, 2022, in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

Ron Walkoviak, president  
Richard M. Spurlock, vice president  
Shelley Serres, secretary  
Polly Looper, security coordinator

and being absent:

Harold W. Greer, assistant secretary

Also present were HCCO Sgt. Anthony Sebastian, Michelle Guerrero of Bob Leared Interests, Inc., Mike Plunkett of Eagle Water Management Company, Dennis Sander of Sander Engineering Corporation, Erin Larimore and Brandon Whittaker of Clark Condon Associates, Inc., Mark W. Brooks of Young & Brooks, and Chris Bankston of Texas Fence.

The president called the meeting to order and declared it open for such business as might come before it.

**APPROVAL OF MINUTES**

Upon motion duly made, seconded and unanimously carried, the board approved the minutes of the February 18, 2022 meeting as presented.

**POWER OUTAGE RELEASE**

After discussion, upon motion duly made, seconded and unanimously carried, the board authorized president Walkoviak to sign a Release on behalf of the District in return for a nominal good will payment offered by the District’s office landlord in connection with a power outage that occurred earlier in March of 2021.

**MONTHLY REPORTS**

Tiffany Loggins of L&S District Services, LLC, the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto.

Michelle Guerrero of Bob Leared Interests, Inc., the District's tax assessor, reported as to the status of District tax collections. The District is 96.177% collected for 2021 taxes, and over 99% collected for all prior years.

Mike Plunkett of Eagle Water Management Company (Eagle), the District's operator, presented a written summary report regarding District operations and facilities. Mr. Plunkett reviewed the report with the board and responded to questions. Mr. Plunkett is soliciting pricing for replacement of the emergency generator automatic transfer switch at Water Plant No. 2.

Security Coordinator Polly Looper and HCCO Sgt. Anthony Sebastian reported as to matters regarding security within the District. Ms. Looper also updated the other board members on discussions regarding a possible law enforcement cost sharing arrangement with Champions MUD, and on the status of the pending community efforts to increase law enforcement coverage along FM 1960. Regarding the latter, a meeting is being scheduled for later this month.

Dennis Sander of Sander Engineering Corporation (SEC), the District's engineers, presented a written summary report regarding the status of pending District projects. Mr. Sander reviewed the report with the board and responded to questions.

Erin Larimore of Clark Condon Associates, Inc. (CCA), the District's landscape architects, reported as to the status of matters pending with respect to the District's park system. Ms. Larimore reviewed their report with the board and responded to questions.

Ms. Larimore presented, recommended, and upon motion duly made, seconded and unanimously carried, the board approved the following proposals by Jinco, Inc.:

- Installation of seasonal color at Cy-Champ Park and Cutten Parkway, at a cost of \$12,670.00.
- Replacing the iris plantings within the medians along Cutten Road with liriope at a cost of \$4217.50.

The board discussed concerns with respect to installation of the new split rail fence at Cy-Champ Park with Chris Bankston of Texas Fence. Installation of the fence posts is not being done consistent with the board's understanding of the specified procedures and materials. Representatives of CCA will review in the field and communicate with the contractor accordingly.

Upon motion duly made, seconded and unanimously carried, the board approved all consultant reports not already approved by separate motion, and payment of all bills presented.

### **KLEINWOOD JOINT POWERS REPORT**

Board member Richard Spurlock reported as to matters pending before the Kleinwood Joint Powers Board (the "JPB"). Remaining work to be completed by N&S Construction Co., LP (N&S),

the contractor for the Reclaimed Water WWTP Facility Improvements project, includes flow transfer to the new outfall, the final phase of plant conversion to place clarifier no. 3 online, and installation of fiber optic cable and communication equipment between the plant and meter station. The project engineers are working with N&S and their electrician to establish a tentative schedule of start-up and training dates. G&A Boring Direccional, LLC, the contractor for the Reclaimed Water Line project, is installing the additional pull boxes needed for the fiber optic cable.

Now that the project is nearing substantial completion, the plant engineer is calculating the total construction costs and related engineering and technical fees for the Reclaimed Water Supply Project to be recovered by the participating districts under the terms of the Reclaimed Water Supply Agreement between the JPB and the districts.

Mr. Spurlock also reported that the engineer and operator for the plant have scheduled a plant tour for the evening of Tuesday, April 26, 2022 at 5:30 p.m., which will include the new reclaimed water supply system.

There being no further business to come before the board, the meeting was adjourned.

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Secretary

Attachments - Bookkeeper's Report