

MINUTES  
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 206

January 11, 2022

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 206 (the "District"), in person, open to the public, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, with supplemental telephone access available to the public, on the 11th day of January 2022, and the roll was called of the members of the Board being present by either in person:

Robin Stoner	President
Amy Rozell	Vice President
Michael Arterburn	Secretary
Kathrin Yokubaitis	Assistant Secretary
Sandra Weider	Assistant Vice President/Assistant Secretary

and all of the above were present except Director Arterburn, thus constituting a quorum.

Also present at the meeting were Mary Ann Mihills of Municipal Accounts & Consulting, L.P. ("MAC"); Mike Scott of Champions Hydro-Lawn, Inc.; Angie Peters of Odyssey Engineering ("Odyssey"); Ryan Mapes of Si Environmental, LLC ("SiEnviro"); and Hannah Brook and Erika Smiley of Allen Boone Humphries Robinson LLP ("ABHR").

Also attending via teleconference were Debbie Shelton of Masterson Advisors LLC and Debbie Arellano of Bob Leared Interests ("BLI").

PUBLIC COMMENTS

Ms. Brook offered any members of the public attending the meeting by telephone the opportunity to make public comment. There being no members of the public requesting to make public comment, Ms. Brook moved to the next agenda item.

MINUTES

The Board considered approving the regular meeting minutes of December 14, 2021. After review and discussion, Director Weider moved to approve the regular meeting minutes of December 14, 2021, as presented. Director Stoner seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Mihills distributed and reviewed the bookkeeper's report and presented checks for payment to the Board, a copy of which is attached.

Ms. Mihills reported that registration is open for the Association of Water Board Directors ("AWBD") 2022 winter conference in Galveston.

Ms. Mihills reviewed an amended budget for fiscal year ending July 31, 2022.

Ms. Brook stated that in accordance with the District's Investment Policy, Ghia Lewis as the District's bookkeeper, and Mark Burton as the District's Investment Officer, are required to execute disclosure statements that disclose certain relationships with banks and brokers who seek to sell investments to the District. She added that the Disclosure Statements will be filed with the Texas Ethics Commission.

Following review and discussion, Director Stoner moved to (1) approve the bookkeeper's report and payment of the bills; (2) adopt the amended budget for fiscal year ending July 31, 2022; and (3) accept the Disclosure Statements pursuant to the District's Investment Policy and the Public Funds Investment Act and direct that the statements be filed appropriately and retained in the District's official records. Director Rozell seconded the motion, which passed by unanimous vote.

#### ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Ms. Brook reported on the District's post-issuance compliance activities during the prior calendar year related to bond financings. She stated that no action is required at this time.

#### APPROVE ANNUAL REPORT AND AUTHORIZE FILING OF SAME IN ACCORDANCE WITH THE DISTRICT'S CONTINUING DISCLOSURE OF INFORMATION AGREEMENT AND AS REQUIRED BY SEC RULE 15C2-12

Ms. Brook stated that the District is required to file certain financial and operating data with the Municipal Securities Rulemaking Board (the "MSRB") through EMMA in compliance with SEC Rule 15c2-12. Following review and discussion, Director Rozell moved to approve an Annual Report, subject to final review, authorize the attorney to submit the Annual Report in compliance with the continuing disclosure provisions contained in the bond resolutions and direct that the Annual Report be filed appropriately and retained in the District's official records. Director Stoner seconded the motion, which passed by unanimous vote.

#### ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the District's procedures for continuing disclosure compliance. Ms. Brook stated that no changes are required at this time.

## TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE ASSOCIATION OF WATER BOARD DIRECTORS WINTER CONFERENCE

The Board discussed the upcoming AWBD winter conference. After discussion, Director Rozell moved to authorize for directors attending the conference up to three per diems, two nights' hotel accommodations, and reimbursement of any reasonable and necessary meals. Director Weider seconded the motion, which passed by unanimous vote.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Arellano distributed the tax assessor/collector's monthly report, a copy of which are attached.

After review and discussion, Director Stoner moved to approve the tax assessor/collector's report and the checks presented for payment. Director Weider seconded the motion, which passed by unanimous vote.

## OPERATION OF DISTRICT FACILITIES

Mr. Mapes reviewed the operator's report, a copy of which is attached.

Mr. Mapes reported on routine maintenance and repair items in the District.

Following review and discussion, Director Yokubaitis moved to approve the operator's report. Director Rozell seconded the motion, which passed by unanimous vote.

## HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT ACCOUNTS

Mr. Mapes presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills or taxes and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

After review and discussion, Director Stoner moved to authorize termination of delinquent accounts in accordance with the District's Rate Order, and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Yokubaitis seconded the motion, which passed by unanimous vote.

## NORTH FORT BEND WATER AUTHORITY ("NFBWA") MATTERS

Ms. Brook discussed the NFBWA upcoming Directors election. She stated that the District needs to submit the NFBWA 2022 Water Usage Reporting Form. After

discussion, Director Weider authorized the District's operator to complete submit the NFBWA 2022 Water Usage Reporting Form. Director Yokubaitis seconded the motion, which passed by unanimous vote.

### STORM WATER FACILITIES MAINTENANCE AND OPERATIONS

Mr. Scott distributed and reviewed the monthly report on storm water facilities maintenance and operations for the District. A copy of the report is attached.

After review and discussion, Director Rozell moved to approve the storm water facilities maintenance and operations report. Director Stoner seconded the motion, which passed by unanimous vote.

### ENGINEERING MATTERS

Ms. Peters reviewed the engineer's report, a copy of which is attached.

Ms. Peters updated the Board on the construction of Wastewater Treatment Plant Phase 2, and reviewed and recommended approval of Change Order No. 1 and increase in the amount of \$70,220 and Pay Request No. 3 in the amount of \$39,600, both payable to T&C Construction ("T&C"). The Board determined that Change Order No. 1 is beneficial to the District.

Ms. Peters reported on the wastewater discharge permit, stating that Odyssey has finalized the permit. She then requested execution of the same.

Ms. Peters, after discussion with SiEnviro, recommended the Board consider options for establishing a possible emergency water interconnect with a nearby District at the next regular meeting.

Following review and discussion, based on the engineer's recommendation Director Weider moved to (1) approve the engineer's report; (2) approve Change Order No. 1 in the amount of \$70,220, an increase to the contract with T&C, based upon the Board's finding that the Change Order is beneficial to the District; (3) approve of Pay Estimate No. 3 in the amount of \$39,600, payable to T&C. Director Stoner seconded the motion, which passed by unanimous vote.

### ATTORNEY'S REPORT

There was no discussion on this item.

### CONFIRM DATE AND TIME OF NEXT MEETING

The Board concurred to hold the next regular meeting on February 8, 2022, at 12:30 p.m., at ABHR.

2022 DIRECTORS ELECTION

Ms. Brook discussed procedures related to the 2022 Directors Election. She reviewed a Resolution Designating an Agent of the Secretary of the Board of Directors during the 2022 Directors Election Period.

Ms. Brook reported on requirements to file a Notice of Deadline to File Applications for Place on the Ballot for the 2022 Directors Election.

Ms. Brook stated that the District may contract with Fort Bend County (the "County") to conduct the District's 2022 Directors Election.

Following review and discussion, Director Weider moved to (1) adopt a Resolution Designating an Agent of the Secretary of the Board During the 2022 Directors Election Period appointing Erika Smiley as the agent of the Secretary of the Board of Directors to perform the duties of the District's Directors Election, authorize the agent to post the related notice as required; (2) approve the contract with the County to administer the District's election; and (3) direct that the Resolution and all related documents be filed appropriately and retained in the District's official records. Director Rozell seconded the motion, which was approved by unanimous vote.

There being no further business to come before the Board, the meeting was adjourned.

/s/ Kathrin Yokubaitis  
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Secretary, Board of Directors



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