## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 416

Minutes of Meeting of Board of Directors December 9, 2021

The Board of Directors ("Board") of Harris County Municipal Utility District No. 416 ("District") met at 2727 Allen Parkway, Suite 1100, Houston, Texas 77019, in accordance with the duly posted notice of the meeting, with a quorum of directors present as follows:

Mr. Christopher C. Hughes, President Mr. Richard Godwin, Vice President Mr. William L. Shappley, III, Secretary Mr. Reed Tinsley, Assistant Secretary Mr. Thomas A. Cook, Director

and the following directors absent:

none

Also present were; Mr. J.T. Gaden and Mr. Robert Atkinson of EHRA; Ms. Debbie Tomer of F. Matuska, Inc.; Ms. Brenda McLaughlin of Bob Leared Interests; Mr. Peter Barnhart, Ms. Becky Ullman and Mr. Mike Crahan of Caldwell Companies; Mr. Greg Lentz of Masterson Advisors, and Mr. J. Davis Bonham, Jr. of Smith, Murdaugh, Little & Bonham, L.L.P.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board opened the meeting for public comment. Hearing none, the President continued with the agenda.

2. The Board considered the minutes of the meeting held November 11, 2021. Upon motion duly made, seconded, and unanimously carried, the Board approved the minutes as presented.

3. No action was necessary with respect to the District's security matters.

4. The Board recognized Ms. Debbie Tomer who presented the bookkeeper's report, a copy of which is attached. Upon motion duly made, seconded, and unanimously carried, the Board approved the bookkeeper's report and authorized payment of the checks listed thereon.

5. The Board recognized Brenda McLaughlin who presented the tax assessor-collector's report. The 2021 taxes are 6.6% collected. The Board then reviewed delinquent accounts in detail. Upon motion duly made, seconded, and unanimously carried, the Board approved the report as presented.

6. The Board recognized Mr. Peter Barnhart, Ms. Becky Ullman and Mr. Mike Crahan of Caldwell Companies who presented the developers report. Mr. Crahan reviewed the status of ongoing projects in the District.

7. The Board considered the mowing of drainage and recreational facilities in the District. The Board noted that the HOA is currently soliciting three bids for the work.

8. The Board then discussed damage to District facilities and recent communications with Mr. Larry Buffington.

9. The Board then recognized Mr. J.T. Gaden who presented the engineer's report. Mr. Gaden reviewed the status of ongoing projects with the Board. A Harris County reinspection has been requested for the Holderrieth Road project. The Board then considered the conveyance of a temporary access easement. Upon motion duly made, seconded, and unanimously carried, the Board approved the engineers' report as presented and authorized the action items contained therein and approved conveyance of the easement.

10. The Board then acknowledged the distribution of conflict disclosure questionnaires and forms for completion by all directors.

11. The Board then considered the District's annual eminent domain report. Upon motion duly made, seconded, and unanimously carried, the Board authorized the District's attorney to complete the filing on the District's behalf.

There being no further business to come before the Board, the meeting was adjourned.

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 416

## NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested parties that the board of directors of Harris County Municipal Utility District No. 416 will hold a public meeting at 2727 Allen Parkway, Suite 1100, Houston, Texas 77019.

The meeting will be held at 10:00 a.m. on Thursday, December 9, 2021.

The items of business to be considered and transacted at said meeting are as follows:

1. Public comments

2. Minutes of Board of Directors Meeting(s)

- 3. Security Matters
- 4. Bookkeeper's Report; Checks and Invoices; Investment of District Funds; Review General Fund Budget; Depository Pledge Agreement(s)
- 5. Tax Assessor-Collector's Report; Invoices and Checks; Delinquent Tax Collections; Investment of District Funds; Tax Rate; Tax Exemptions
- 6. Developer's Report
- 7. Mowing of District Facilities
- 8. Damage to District Facilities
- 9. Engineer's Report; Design of Facilities; Advertisement for Bids; Construction Contract(s), Pay Estimate(s) and Change Order(s); Annexation of Land; Permit Matters; Proposal(s); Agreement(s) for Maintenance of Facilities; Application for Sale of Bonds; Utility Easements; Inspection of Drainage Facilities
- 10. Annual Director Conflicts Disclosure Questionnaires
- 11. Eminent Domain Report
- 12. Pending Business



ham, Jr., Attorney for District