

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT
OF
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a regular meeting, open to the public, on **MONDAY, 4 APRIL 2022, at 6:30 p.m.**, at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, **15027 Alief-Clodine Road, Houston, Harris County, Texas 77083**, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 1 and 7 March 2022;
3. Tax Assessor/Collector's Report, including:
 - (a) approve payments from the District's tax account;
 - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
4. Bookkeeper's Report, including:
 - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
 - (b) review investments of the District's funds;
 - (c) review accounts receivable and true-up for same;
 - (d) review items requested to be researched from previous meeting(s);
5. Engineer's Report, including:
 - (a) review of the District's Five-Year Plan;
 - (b) status of Geographical Information System;
 - (c) review of any requests for services from the District;
 - (d) review report on inspection of detention ponds in the District;
 - (e) status of replacement of booster pump piping at Water Plant No. 1 (C3 Constructors, LLC);
 - (f) status of quarterly street cleaning of Bellaire Boulevard;
 - (g) status of the Integrated Water System;
 - (h) discuss proposed Water CAD Model for Integrated Water System;
 - (i) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
 - (1) replacement of non-potable water system (C3 Constructors, LLC);
 - (2) construction of Odor Control System at Lift Station B (N&S Construction Co., LP);
 - (3) status of wireless connections for the clarifiers;

- (4) status of waste activated sludge pump (Sustanite Support Services);
 - (5) lightning protection system (McDonald Municipal & Industrial);
 - (6) status of ventilation improvements at Administration Building (GH Mechanical & Services, LLC);
 - (7) status of acoustical improvements in Administration Building;
 - (8) discuss request for service (West Harris County MUD No. 4);
 - (9) discuss possible withdrawal from RTWF (City of Houston);
 - (j) discuss request for service to and annexation of 19-acre tract (NRP Group);
6. Old business, including:
- (a) status of refund to Rick Morrow (mowing), including Release & Settlement Agreement;
 - (b) status of the Phase II Small MS4 General Permit and Storm Water Management Program;
 - (c) discuss items considered by the Mission Bend Greenbelt Association;
7. New business, including:
- (a) annual review of Identity Theft Prevention Program (Operator and Tax Assessor/Collector);
 - (b) authorize preparation of unclaimed property report and escheat of funds to State of Texas (Bookkeeper & Tax Assessor/Collector);
 - (c) authorize Operator to send information to the participants of the Integrated Water System regarding water quality for the Drinking Water Quality Report;
 - (d) discussion regarding insurance renewal (expires 7/1/2022);
8. Operator's Report, including:
- (a) review of maintenance list for the District;
 - (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
 - (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
 - (d) review information about resolution of any customer issues raised at previous Board of Directors meetings;
9. Attorney's Report, including:
- (a) certified agenda of 5 April 2021 executive session;
 - (b) review proposed Annexation Agreement (NRP Group, LLC – 19-acre tract);
 - (c) status of continuing disclosure submission (MSRB – due 3/30/22);
 - (d) discuss District's policy regarding reimbursement of Director expenses and authorize actions deemed necessary;
10. Convene in executive session pursuant to Texas Government Code, Chapter 551, to discuss matters only relating to pending or contemplated litigation, personnel matters, real estate transactions, or security, if necessary;

11. Action related to matters discussed during executive session; and
12. Schedule future meetings as required (next meeting on 2 May 2022);

W. Dickinson Yale, Jr.

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