

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

February 4, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 4th day of February, 2022, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Kurt A. Baerenstecher	President
Claude A. Zackary	Vice President
Jon Elmendorf	Secretary
Gary D. Lower	Assistant Vice President
Letha P. Slagle	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were Patty Rodriguez of Bob Leared Interests, Inc.; Jordan Moore of Municipal Accounts & Consulting, L.P.; Scott Gray of Champions Hydro-Lawn, Inc.; and Greer Pagan and Justine M. Cherne of ABHR.

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board. On the telephone were Josh Hargrave of Harco Insurance Services and Andy Mersmann of BGE, Inc.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of its January 7, 2022, meeting. Following review and discussion, Director Elmendorf moved to approve the minutes as written. Director Lower seconded the motion, which passed unanimously.

RENEWAL OF INSURANCE POLICIES

Mr. Hargrave reviewed a renewal proposal for the District's insurance policies from Harco Insurance Services for coverage under The Texas Municipal League Intergovernmental Risk Pool in the amount of \$2,832.00. Mr. Hargrave responded to Board members' questions regarding the proposed insurance coverages, including the

reason for increased Director and Officers Liability coverage. Following review and discussion, Director Zackary moved to approve the renewal proposal for the District's insurance policies as presented. Director Lower seconded the motion, which was passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of January 31, 2022, 89.6% of the District's 2021 taxes were collected. Following review and discussion, Director Lower moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Zackary seconded the motion, which passed unanimously.

Ms. Rodriguez reported that an electronic copy of the aerial photograph taken of the District on January 1, 2022, will be forwarded to Mr. Mersmann. The Board requested that the photograph be mounted for reference during Board meetings.

RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board considered establishing the District's tax exemptions for the 2022 tax year and reviewed a proposed Resolution Concerning Exemptions from Taxation. Following review and discussion, Director Lower moved to adopt a Resolution Concerning Exemptions from Taxation, which provides for the exemption from ad valorem taxation the amount of \$10,000 of the appraised value of residence homesteads of individuals who are disabled or are sixty-five years of age or older, and rejects the general residential homestead exemption. Director Zackary seconded the motion, which was passed unanimously.

ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") CONFERENCES

The Directors discussed topics presented during the AWBD winter conference, including water well maintenance. Following discussion, Director Elmendorf moved to approve reimbursement of eligible expenses and authorize Directors' attendance at the AWBD summer conference. Director Zackary seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Moore presented the bookkeeper's report and invoices for payment. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached. Mr. Moore presented one additional check for reimbursement of Director Elmendorf's conference expenses in the amount of \$138.52. Following review and discussion,

Director Elmendorf moved to approve the bookkeeper's report and payment of the additional invoice. Director Lower seconded the motion, which passed unanimously.

ANNUAL DISCLOSURE STATEMENTS

The Board reviewed the annual disclosure statements of the bookkeeper and Investment Officer pursuant to the Public Funds Investment Act and the District's Investment Policy. Mr. Pagan stated that the statements are filed annually with the Texas Ethics Commission. Following review and discussion, Director Elmendorf moved to accept the annual disclosure statements of the bookkeeper and Investment Officer, and direct that the disclosure statements be filed appropriately and retained in the District's official records. Director Zackary seconded the motion, which passed unanimously.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE

Mr. Gray reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached. Mr. Gray reported that a mattress and box spring dumped on the District's swale near 14302 Kingston Cove was removed.

ENGINEERING MATTERS

Mr. Mersmann reviewed a proposal for replacing the District's current flap gate with a lighter aluminum flap gate in the amount of \$23,730.00 and responded to Board members' questions. A copy of the proposal is attached to the attached engineer's report. Mr. Mersmann stated that the proposal includes disposal of the current flap gate and material delivery for the project is anticipated take at least six weeks. Following review and discussion, Director Zackary moved to approve the proposal. Director Lower seconded the motion, which passed unanimously.

WATER CONSERVATION PROJECT, PHASES II AND III

Director Baerenstecher reported that the District's Water Conservation Project, Phase II, is ongoing pursuant to the District's Service Agreement with Waterwise Irrigation, Inc. He stated that there was no update on the status of an anticipated Phase III project.

CONTRACT MATTERS

Director Baerenstecher reported on a presentation he attended related to the proposed construction of a multifamily development within the boundaries of the District on the northwest corner of the District. Discussion ensued regarding determining the impact of the proposed development on the District's drainage capacity pursuant to the City of Houston's new Atlas-14 requirements. Following discussion, the Board authorized Mr. Mersmann to prepare letters to the City of

Houston and the Harris County Flood Control District to notify them of the drainage analyses needed to be performed by the District and paid for by the proposed development to determine the impact of the proposed development on the District's drainage capacity for review by Director Baerenstecher and Mr. Pagan.

MEETING SCHEDULE

Following discussion, the Board concurred to hold its next regular meeting at 12:00 p.m. on Friday, March 4, 2022, at ABHR's offices.

There being no further business to come before the Board, the meeting was adjourned.

[SIGNATURE PAGE FOR THE MINUTES OF THE FEBRUARY 4, 2022, BOARD MEETING]




Secretary, Board of Directors

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