

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 183**  
**Minutes of Meeting of Board of Directors**  
**November 23, 2021**

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 183 (the "District") met in regular session, open to the public on November 23, 2021, in accordance with the duly posted notice of public meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

Rudy Alvarado, President  
Anthony (Jerry) Langley, Vice President  
Chad Vowell, Secretary  
Robert Pollard, Assistant Secretary

all of whom were present, except Director Langley, thus constituting a quorum. Director Langley entered later in the meeting as noted herein.

Also present was Chad Walker of Jones & Carter, Inc. ("J&C"); Charlie LaConti of Municipal Accounts & Consulting, L.P. ("MA&C"); Lina Loaiza of Bob Leared Interests, Inc. ("Leared"); Matt Brown of Si Environmental, LLC ("SE"); and Gina Free and Kathy Edwards of Schwartz, Page & Harding, L.L.P. ("SPH"). Rick O'Loughlin, a resident of the District, entered later in the meeting as noted herein.

Following the roll call, the President called the meeting to order and declared it open for such business as might regularly come before the Board.

**PUBLIC COMMENTS**

The Board deferred consideration of public comments after noting that no members of the public were present.

**APPROVAL OF MINUTES**

The Board considered approval of the minutes of the Board meeting held on October 26, 2021. Following review, Director Alvarado moved that the minutes of the Board meeting held on October 26, 2021, be approved, as written. Director Vowell seconded said motion, which unanimously carried.

**APPOINTMENT OF NEW DIRECTOR AND ELECTION OF OFFICERS**

The Board deferred consideration of the appointment of a Director to fill the vacancy on the Board.

Mr. O'Loughlin entered the meeting at this time.

## **TAX ASSESSOR-COLLECTOR'S REPORT**

Ms. Loaiza reviewed the Tax Assessor-Collector's Report for the month of October 2021, a copy of which is attached hereto as **Exhibit A**, including the disbursements presented for payment from the District's Tax Account. After discussion, Director Alvarado moved that the Tax Assessor-Collector's Report be approved and the disbursements identified in the Report be approved for payment from the District's Tax Account. Director Vowell seconded said motion, which carried unanimously.

## **DELINQUENT TAX COLLECTIONS ATTORNEY'S REPORT**

The Board deferred consideration of a Delinquent Tax Collections Attorney's Report after noting that no report was received from Perdue, Brandon, Fielder, Collins & Mott, L.L.P.

## **ENGINEER'S REPORT**

Mr. Walker presented to and reviewed with the Board the Engineer's Report dated November 19, 2021, a copy of which is attached hereto as **Exhibit B**, relative to the status of various projects within the District.

Mr. Walker next advised that J&C has completed the District's Emergency Response Plan ("ERP") required by America's Water Infrastructure Act ("AWIA"). He then advised that the Texas Commission on Environmental Quality ("TCEQ") requires the District to inspect the water plant facilities annually. In connection therewith, he presented to and reviewed with the Board a scope memorandum regarding the annual water plant inspection, a copy of which is included with the Engineer's Report.

Following discussion, Director Alvarado moved to (i) authorize J&C to submit the ERP certification to the Environmental Protection Agency, as required, and (ii) authorize J&C to perform the annual water plant inspection in accordance with the scope memorandum presented. Director Vowell seconded said motion, which carried unanimously.

Director Langley entered the meeting at this time.

Mr. Walker next advised the Board that the West Harris County Regional Water Authority ("WHCRWA") surface water fee will increase to \$4.10 per 1,000 gallons of water metered, effective January 1, 2022. He then advised that J&C recommends that the Board amend the District's Rate Order to increase the WHCRWA's surface water fee to \$4.56 per 1,000 gallons of water metered, effective January 1, 2022. A discussion ensued regarding sanitary sewer rates charged to park and recreational customers pursuant to the District's Rate Order. Following discussion, the Board concurred to defer action on the matter until the December Board meeting.

The Board next considered the auxiliary power projects. A discussion ensued regarding the cost of design and construction and the type funds to be used for same. In connection therewith, Mr. Walker advised the Board that J&C would prepare an updated scope memorandum for the fuel storage tank for Water Plant No. 1 for the Board's review at next month's Board meeting.

Following discussion, Director Alvarado moved to use surplus funds to install an additional fuel storage tank at Water Plant No. 1. Director Vowell seconded said motion, which carried unanimously.

The Board next discussed the proposed administrative building and architectural services for same. In that regard, Ms. Free presented to and reviewed with the Board a summary of the agreement between the District and Martinez Architects. Following a lengthy discussion regarding same, the Board concurred to schedule a special meeting with Martinez Architecture to discuss the cost of design and construction of the proposed administrative building.

### **UTILITY COMMITMENT LETTERS**

Mr. Walker advised the Board of a utility commitment request the District received for a proposed retail center to be located at 5240 Barker Cypress Road. He further advised the Board that J&C would review the request and provide the Board with additional information at the December Board meeting.

### **BOOKKEEPER'S REPORT**

Mr. LaConti presented and reviewed with the Board the Bookkeeper's Report, dated November 23, 2021, a copy of which is attached hereto as **Exhibit C**, including the disbursements presented for payment from the District's various accounts. Mr. LaConti then presented to and reviewed with the Board the District's Quarterly Investment Report for the reporting period ended September 30, 2021, a copy of which is included with **Exhibit C**. Following review, Director Alvarado moved that (i) the Bookkeeper's Report be approved, and the disbursements identified therein, be approved for payment, including check nos. 10075 through 10080, which were not included in the Bookkeeper's Report, and (ii) the Quarterly Investment Report for the reporting period ended September 30, 2021, be approved and the District's Investment Officers be authorized to execute same on behalf of the Board and the District. Director Vowell seconded said motion, which carried unanimously.

Mr. Brown next discussed a billing error discovered by SE and the cost of said error. The Board then discussed the options to recover the costs incurred by the District related to said billing error. The Board then requested that SE reimburse the District for the cost of said error. Following discussion, Director Alvarado moved to authorize SE to discuss internally and advise the District on said reimbursement at the December Board meeting. Director Vowell seconded said motion, which carried unanimously.

### **COMPLIANCE BY DISTRICT WITH TEXAS GOVERNMENT CODE, CHAPTER 2265 RELATIVE TO ENERGY REPORTING REQUIREMENTS**

There was next a discussion regarding the District's compliance with Texas Government Code, Chapter 2265, relative to energy reporting requirements. In that regard, Mr. LaConti presented and reviewed with the Board an Energy Report for the District for the reporting period November 1, 2020 through October 31, 2021, a copy of which is attached to the Bookkeeper's

Report. Following discussion, Director Alvarado moved to approve the report as presented. Director Vowell seconded said motion, which carried unanimously.

### **OPERATIONS AND MAINTENANCE REPORT**

Mr. Brown then presented to and reviewed with the Board the Operations and Maintenance Report for the month of October 2021, a copy of which is attached hereto as **Exhibit D**. In connection therewith, he advised the Board of the status of repairs made due to a valve leak on Garden Manor Drive. Mr. Brown further advised the Board of a customer appeal request received by the District. Following discussion, the Board concurred to deny said request.

The Board next discussed termination of delinquent accounts during the holidays. Following discussion, Director Alvarado moved to suspend termination of delinquent accounts until January 2022. Director Vowell seconded said motion, which carried unanimously.

### **SECURITY REPORT**

The Board deferred consideration of the Security Report after noting that no report was received this month.

### **DISCUSSION REGARDING THE PROPOSED ADMINISTRATIVE BUILDING**

The Board next considered the proposed administrative building. Ms. Free advised the Board that the District closed on the 1.0408 acre tract (the "Tract"). In connection therewith, the Board then requested that SE install "No Trespassing" signs on the property and include the Tract in the District's regular monthly mowing schedule.

Ms. Loaize exited the meeting at this time.

### **ATTORNEY'S REPORT**

The Board next considered the Attorney's Report. In connection therewith, Ms. Free reported that all political subdivisions with the power of eminent domain, including the District, are required to file an annual eminent domain report by February 1st of each year with the Texas Comptroller of Public Accounts (the "Comptroller"). After discussion, it was moved by Director Alvarado, seconded by Director Vowell and unanimously carried, that the Board authorize SPH to file the annual eminent domain report with the Comptroller on behalf of the District by February 1, 2022.

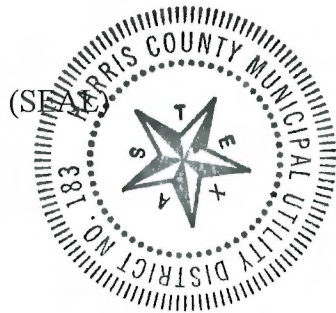
Ms. Free next presented to and reviewed with the Board an Annual Disclosure provided by Masterson Advisors LLC regarding its annual disclosure requirements pursuant to the Municipal Securities Rulemaking Board Rule G-10, a copy of which is attached hereto as **Exhibit E**.

**FUTURE AGENDA ITEMS**

The Board did not request any items be place on future agendas other than those already discussed and regular and on-going items.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion made by Director Alvarado, seconded by Director Vowell, and unanimously carried, the meeting was adjourned.



*Robert Pollard*  
Asst. Secretary, Board of Directors

**Harris County Municipal Utility District No. 183**  
**EXHIBITS**  
**November 23, 2021**

- Exhibit A Tax Assessor-Collector Report
- Exhibit B Engineer's Report
- Exhibit C Bookkeeper's Report
- Exhibit D Operations and Maintenance Report
- Exhibit E MSRB Rule G-10 Letter presented by Masterson Advisors LLC