

SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1
Minutes of Meeting of Board of Directors
February 8, 2022

The Board of Directors (“Board”) of Southwest Harris County Municipal Utility District No. 1 (“District”) met at 2727 Allen Parkway, Suite 1100, Houston, Harris County, Texas, on February 8, 2022 in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Keith W. Bynam, President
Jo Ann W. Miller, Vice President
Stephanie A. Johnson, Secretary
Bruce Zaborowski, Director
Horace Q. Buckley, Director

and the following were absent:

None.

Also present were Mr. Juan Montano of Inframark, Ms. Michelle Guerrero of Bob Leared Interests, Mr. Bob Ideus of Municipal Business Services, Inc., Mr. David Beyer of Storm Water Solutions, and Mr. James D. Bonham, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of January 11, 2022, and upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. The Board then recognized Mr. Bob Ideus who presented the bookkeeper’s report. The Board reviewed invoices presented by the bookkeeper and reviewed a schedule of District investments. The Board also reviewed the general fund budget comparison of actual versus budgeted revenues and expenditures for the fiscal year ending December 31, 2022. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

3. The Board then recognized the tax assessor who presented the tax assessor/collector’s report reflecting year 2021 taxes to be 88.8% collected. The Board reviewed activity in the tax account and the checks presented for the Board’s approval. The Board reviewed a schedule of delinquent taxes, and after discussion, upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor/collector’s report and the checks drawn on the tax account.

4. The Board then considered the attached Order confirming engagement of a delinquent tax attorney and levying an additional 20% penalty on 2021 taxes which remain

delinquent on July 1, 2022. After review and discussion, the Board engaged the delinquent tax attorney and adopted the attached Order levying the penalty.

5. The Board then recognized Mr. Juan Montano who presented the operator's report and reviewed with the Board the billing and collections data which appears therein, as well as the repairs and maintenance required to the District's facilities during the previous month. The operator reported that 111.57% of the water pumped during the reporting period had been accounted for and advised that there were no waste discharge permit violations during the reporting period. The operator reported on compliance with the TCEQs lead and copper regulations, as well as the Notice of Enforcement from the exit interview from inspection of the water system. The Board considered an appeal on the Adams account and approved a three month payment plan and considered an appeal on the account at 7911 Auburn Meadow and approved waiver of the \$30 return check charge. After further discussion, upon unanimous vote, the Board approved the operator's report and authorized termination of water service to all customers on the delinquent account list in accordance with the District's Rate Order.

6. The attorney for the District then discussed with the Board the Federal Trade Commission requirements for adoption of an Identity Theft Prevention Program. The Board confirmed with the District's operator that the program is in place and is not in need of amendment, and upon unanimous vote, the Board adopted the attached Resolution Affirming the District's Identity Theft Prevention Program.

7. The attorney for the District then discussed with the Board the requirement pursuant to Texas Local Government Code, Chapter 203, Subchapter D to file a report with the Texas Comptroller's Office including the District's audit, directors names, contact information for the operator and tax assessor, and authorized and outstanding bonds. After discussion, upon unanimous vote, the attorney was authorized and instructed to prepare and file the necessary report.

8. The Board then recognized David Beyer who conducted a training session with the Board, including a review of all storm water prevention plan objectives. After review, upon unanimous vote, the Board approved the three year plan and authorized submission to the TCEQ.

There being no further business to come before the Board, the meeting was adjourned.


Secretary