

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 183
Minutes of Meeting of Board of Directors
September 28, 2021

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 183 (the "District") met in regular session, open to the public on September 28, 2021, in accordance with the duly posted notice of public meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

Rudy Alvarado, President
Anthony (Jerry) Langley, Vice President
Chad Vowell, Secretary
Robert Pollard, Assistant Secretary
Carol Flores, Assistant Secretary

all of whom were present except Directors Pollard and Flores, thus constituting a quorum.

Also present were Chad Walker of Jones & Carter, Inc. ("J&C"); Charlie LaConti of Municipal Accounts & Consulting, L.P. ("MA&C"); Michelle Guerrero of Bob Leared Interests, Inc. ("Leared"); Matt Brown of Si Environmental, LLC ("SE"); and Gina Free, Katie Davis and Sabrina Johnston of Schwartz, Page & Harding, L.L.P. ("SPH").

Following the roll call, the President called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board deferred consideration of public comments after noting that no members of the public were present.

APPROVAL OF MINUTES

The Board considered approval of the minutes of the Board meeting held on August 24, 2021. Upon review, Director Alvarado moved that the minutes of the Board meeting held on August 24, 2021, be approved, as written. Director Vowell seconded said motion, which unanimously carried.

RESIGNATION OF DIRECTOR CAROL FLORES

Ms. Free presented to the Board a resignation letter from Director Flores to be effective September 28, 2021, a copy of which is attached hereto as **Exhibit A**. Upon motion duly made by Director Alvarado, seconded by Director Vowell and unanimously carried, said resignation letter, was accepted. The Board next discussed potential candidates to fill the vacancy on the Board.

TAX ASSESSOR-COLLECTOR'S REPORT

Ms. Guerrero reviewed the Tax Assessor-Collector's Report for the month of August 2021, a copy of which is attached hereto as **Exhibit B**, including the disbursements presented for payment from the District's Tax Account. She then reported that Harris County Appraisal District ("HCAD") has removed the tax exempt designation previously granted to Distinction International Christian Church ("Distinction"). After discussion, Director Alvarado moved that the Tax Assessor-Collector's Report be approved and the disbursements identified in the Report be approved for payment from the District's Tax Account. Director Vowell seconded said motion, which carried unanimously.

AMENDMENT TO AGREEMENT FOR SERVICES OF TAX ASSESSOR AND COLLECTOR

Ms. Guerrero next reminded the Board that at last month's Board meeting it requested that Leared provide a proposal for its provision of services regarding H.B 1154 compliance. In connection therewith, she presented to and reviewed with the Board the First Amendment to Agreement for Services of Tax Assessor and Collector (the "Amendment") related to the implementation of H.B. 1154, a copy of which is attached hereto as **Exhibit C**, and requested the Board's approval of same. Ms. Free informed the Board that SPH has reviewed the Amendment. After discussion on the matter, Director Alvarado moved to approve the Amendment, authorize the President to execute same on behalf of the Board and the District, and approve Leared's Texas Ethics Commission ("TEC") Form 1295 and authorize SPH to acknowledge receipt of same with the TEC. Director Vowell seconded said motion, which unanimously carried.

DELINQUENT TAX COLLECTIONS ATTORNEY'S REPORT

The Board next considered the Delinquent Tax Collections Attorney's Report (the "Delinquent Report") from Perdue, Brandon, Fielder, Collins & Mott, L.L.P., a copy of which is attached hereto as **Exhibit D**. Ms. Free advised that Perdue has requested authorization to terminate water service to eligible delinquent accounts, as listed in the Delinquent Report. Following discussion, Director Alvarado moved that Perdue and SE be authorized to send water termination letters to those eligible accounts listed in the Delinquent Report in accordance with the District's Rate Order. Director Vowell seconded said motion, which carried unanimously.

PUBLIC HEARING REGARDING DISTRICT'S 2021 TAX RATE

Ms. Guerrero confirmed that the notice of the District's intention to adopt the District's proposed 2021 tax rate and of the public hearing to be held at today's meeting had been published in *The Houston Chronicle* in accordance with all legal requirements and as directed by the Board at its previous meeting. The Board then convened a public hearing regarding the District's imposition of a proposed debt service tax rate and maintenance tax rate for 2021. After noting that no members of the public were present at the meeting to offer comments regarding the proposed tax rate, the public hearing was closed.

LEVY OF THE DISTRICT'S 2021 TAX RATE

The Board next discussed the levying of the District's 2021 tax rate. After discussion on the matter, Director Alvarado moved that: (i) the Board levy a 2021 debt service tax rate of \$0.21 per \$100 of assessed valuation and a 2021 maintenance tax rate of \$0.26085 per \$100 of assessed valuation, resulting in a total 2021 tax rate of \$0.47085 per \$100 of assessed valuation; and (ii) the Order Levying Taxes attached hereto as **Exhibit E** be adopted in connection therewith and the President be authorized to execute and the Secretary to attest same on behalf of the Board and the District. Director Vowell seconded said motion, which carried unanimously.

AUTHORIZE EXECUTION OF AN AMENDMENT TO THE FOURTH AMENDED AND RESTATED DISTRICT INFORMATION

Ms. Free next presented and discussed with the Board an Amendment to the Fourth Amended and Restated District Information Form (the "Amendment") relative to the levy of the District's 2021 tax rate. After discussion on the matter, Director Alvarado moved that the Amendment be approved and that the Board members present be authorized to execute same on behalf of the Board and District. Director Vowell seconded said motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Walker presented to and reviewed with the Board the Engineer's Report dated September 28, 2021, a copy of which is attached hereto as **Exhibit F**, relative to the status of various projects within the District.

UTILITY COMMITMENT LETTERS

The Board considered requests for utility commitments. Ms. Free reported that the District's Utility Commitment with Distinction expired. Discussion ensued regarding same and the deferral of Distinction's tax exempt tax fee until Distinction obtains its tax exempt status. Following discussion, Director Alvarado moved that the Board approve an extended Utility Commitment for Distinction, as discussed. Director Vowell seconded said motion, which carried unanimously.

BOOKKEEPER'S REPORT

Mr. LaConti presented and reviewed with the Board the Bookkeeper's Report, dated September 28, 2021, a copy of which is attached hereto as **Exhibit G**, including the disbursements presented for payment from the District's various accounts. Following review, Director Alvarado moved that the Bookkeeper's Report be approved, and the disbursements identified therein, be approved for payment, including check nos. 9822 through 9827, which were not included in the report, and except for check nos. 9794 and 9797, which were voided. Director Vowell seconded said motion, which carried unanimously.

OPERATIONS AND MAINTENANCE REPORT

Mr. Brown then presented to and reviewed with the Board the Operations and Maintenance Report for the month of September 2021, a copy of which is attached hereto as **Exhibit H**. In connection therewith, Mr. Brown presented the delinquent customer accounts list, a copy of which is attached to the Operations and Maintenance Report.

Mr. Brown next requested the Board's authorization to write off 13 accounts totaling \$3,413.37 identified in the Collection Report attached to the Operations Report.

Following discussion, Director Alvarado moved to (i) authorize termination of accounts that have been delinquent ninety (90) days or longer pursuant to the District's Rate Order and authorize SE to continue to enter payment plan arrangements with delinquent customers for a time period not to exceed six (6) months; and (ii) authorize SE to write off 13 delinquent accounts, as requested. Director Vowell seconded said motion, which carried unanimously.

Ms. Free next presented and reviewed with the Board a memorandum prepared by SPH regarding House Bill No. 872, which relates to the implementation of customer confidentially requirements and the authorization of giving notice in connection with same. A copy of the memorandum is attached hereto as **Exhibit I**. Ms. Free summarized the bill's requirements and options for the District's compliance with same. Following discussion, the Board concurred that SE be authorized to include notice of a customer's right to request disclosure of his or her personal and billing information, along with a form to accomplish same, on District water bills going forward.

SECURITY REPORT

Ms. Free presented the security report to the Board, a copy of which is attached hereto as **Exhibit J**. A discussion ensued regarding patrol schedules.

DISCUSSION REGARDING THE PROPOSED ADMINISTRATIVE BUILDING

The Board next considered the proposed administrative building. In connection therewith, Ms. Free advised the Board of the status of the Letter Agreement with the Harris County Sheriff's Office ("HCSO"). It was noted that no Board action was required concerning the Letter Agreement at this time.

The Board next considered the creation of a construction subcommittee. Following discussion, Director Alvarado moved to appoint Directors Langley and Vowell to the Construction Subcommittee. Director Vowell seconded said motion, which carried unanimously.

LAND ACQUISITION OF 1.245 ACRE TRACT

The Board next considered the acquisition of a 1.245 acre tract (the "Tract") by the District. In connection therewith, Ms. Free advised the Board of the status of the Purchase and Sale Agreement. Following discussion, Director Alvarado moved to (i) approve the Amendment to the

Purchase and Sale Agreement, (ii) authorize the President to sign the Amendment to the Purchase and Sale Agreement and, (iii) approve a wire for the purchase price and authorize the District's consultants to close the transaction. Director Vowell seconded said motion, which carried unanimously.

ATTORNEY'S REPORT

The Board next considered the Attorney's Report. In connection therewith, Ms. Free next discussed the status of the District's prior Resolution Adopting Temporary Policies and Procedures in Response to COVID-19 Pandemic and advised that said Resolution expired on September 1, 2021.

Ms. Free next informed the Board that SPH is moving office locations in November. In connection therewith, the Board considered the adoption of an Order Establishing Office and Meeting Places of Board of Directors Outside the District (the "Order"), located at 1300 Post Oak Boulevard, Suites 2400 and 2500, Houston, Texas 77056, attached hereto as **Exhibit K**. Following discussion, it was moved by Director Alvarado, seconded by Director Vowell, and unanimously carried that (i) said Order be passed and adopted, and (ii) the Secretary be directed to execute and SPH be directed to publish notice of designation of such office and meeting places outside the boundaries of the District, and to file a copy of the Order with the Texas Commission on Environmental Quality.

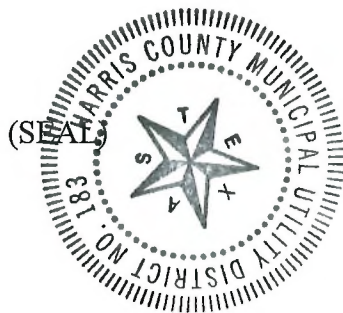
The Board next considered a written request from the District's Records Management Officer to destroy SPH's handwritten notes and audio recordings of Board meetings held from February 26, 2020, to April 27, 2021, a copy of which is attached hereto as **Exhibit L**. After discussion of the request, Director Alvarado moved that the destruction of SPH's handwritten notes and audio files for the referenced Board meetings be authorized, as requested by the District's Records Management Officer, in accordance with the provisions of the District's Records Management Program. Director Vowell seconded the motion, which unanimously carried.

FUTURE AGENDA ITEMS

The Board did not request any items be place on future agendas other than those already discussed and regular and on-going items.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Alvarado, seconded by Director Vowell, and unanimously carried, the meeting was adjourned.




Secretary, Board of Directors

Harris County Municipal Utility District No. 183
EXHIBITS
September 28, 2021

- Exhibit A Resignation Letter of Director Carol Flores
- Exhibit B Tax Assessor-Collector Report
- Exhibit C Amendment to Agreement for Services of Tax Assessor and Collector
- Exhibit D Delinquent Tax Collections Attorney Report
- Exhibit E Order Levying Taxes
- Exhibit F Engineer's Report
- Exhibit G Bookkeeper's Report
- Exhibit H Operations and Maintenance Report
- Exhibit I Memo regarding H.B. 872
- Exhibit J Security Report
- Exhibit K Order Establishing Office and Meeting Places of Board of Directors Outside the District
- Exhibit L Records Destruction Request Letter