

MINUTES
OF THE

Regular Meeting of the Board of Directors of Harris County Fresh Water Supply District No. 51 held on September 8, 2021 at 367 Queenstown Road at 12:00 p.m.

Members Present

Jerry Dominy*	President
Mike Bilnoski	Vice President
Cary Stephens*	Assistant Vice President
Les LeBleu	Secretary
David Gray	Assistant Secretary

Members Absent

(None)

Others Present

Diane Bailey*	McLennan and Associates, Bookkeeper
Odette McMullen*	BLICO, Tax Assessor Collector
Marcel Khouw*	IDS, District Engineer
Billy C. Allen, Jr.	General Manager

*Present via Teleconference

A motion was made by LeBleu, seconded by Stephens and carried that the Minutes of the meeting held on August 11, 2021, 2020 be approved.

A motion was made by LeBleu, seconded by Bilnoski and carried that the Bookkeeper's report be approved.

A motion was made by Stephens, seconded by LeBleu and carried that the Tax Assessor/Collector's report be approved.

The Board then discussed the district's 2021 tax rate and, based on the advice of the financial advisor, determined that a proposed tax rate of \$0.23 per \$100 taxable values would be published and that the tax rate would be set at the October 13, 2021 meeting following a public hearing on the matter.

The Engineer reported that the Plans and Specifications for the Water Tank Rehabilitation Project were 100% complete. He also stated that we would be ready to bid the project in October. He also reported that the contractor was about 90% complete on the RWTP Electrical Improvements Project. He also submitted pay estimate No. 8 in the amount of \$175,050. He also stated that the bids for the Haymarket Lift Station Rehabilitation project had been opened and that he recommended that the contract be awarded to the second low bidder, T Gray Utilities in the amount of \$1,011,600. He stated that the low bid was disqualified because the bidder had left off a large portion of the required work. A motion was made by Bilnoski, seconded by LeBleu and carried that the Board approve the Engineer's report.

A motion was made by LeBleu, seconded by Dominy and carried that the Board adopt the attached Resolution Regarding Annual Review of Investment Policy and the attached Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



A handwritten signature in blue ink, appearing to read "A. LeBleu".

Secretary, Board of Directors

MINUTES
OF THE

Regular Meeting of the Board of Directors of Harris County Fresh Water Supply District No. 51 held on October 13, 2021 at 367 Queenstown Road at 12:00 p.m.

Members Present

Jerry Dominy*	President
Mike Bilnoski	Vice President
Cary Stephens**	Assistant Vice President
Les LeBleu	Secretary
David Gray	Assistant Secretary

Members Absent

(None)

Others Present

Diane Bailey*	McLennan and Associates, Bookkeeper
Odette McMullen*	BLICO, Tax Assessor Collector
Marcel Khouw*	IDS, District Engineer
Rita Rodriguez*	North Channel Water Authority
Billy C. Allen, Jr.	General Manager

*Present via Teleconference

** Present via Telephone

A motion was made by LeBleu, seconded by Gray and carried that the Minutes of the meeting held on September 8, 2021, 2020 be approved.

A motion was made by LeBleu, seconded by Bilnoski and carried that the Bookkeeper's report be approved.

A motion was made by Bilnoski, seconded by LeBleu and carried that the Tax Assessor/Collector's report be approved.

The Board then opened the public hearing on the proposed 2021 tax rate. There were no comments received and the public hearing was closed. A motion was made by Dominy, seconded by LeBleu and carried that the attached Order Levying Taxes be adopted and the Amendment to Information Form be executed.

The Engineer reported that the Plans and Specifications for the Water Tank Rehabilitation Project were 100% complete. He also stated that we would be ready to bid the project in October. He also reported that the contractor was about 99% complete on the RWTP Electrical Improvements Project and that the contractor was in the process of testing the wiring. He also submitted pay estimate No. 9 in the amount of \$55,125.00. A motion was made by Bilnoski, seconded by LeBleu and carried that the Board approve the Engineer's report.

Rita Rodriguez presented the attached report regarding the North Channel Water Authority. A motion was made by Dominy, seconded by Gray and carried that the report be approved.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



A handwritten signature in blue ink, appearing to be "R. Rodriguez", written over a horizontal line.

Secretary, Board of Directors

MINUTES
OF THE

Regular Meeting of the Board of Directors of Harris County Fresh Water Supply District No. 51 held on November 10, 2021 at 367 Queenstown Road at 12:00 p.m.

Members Present

Jerry Dominy**	President
Mike Bilnoski*	Vice President
Cary Stephens	Assistant Vice President
Les LeBleu	Secretary
David Gray	Assistant Secretary

Members Absent

(None)

Others Present

Diane Bailey*	McLennan and Associates, Bookkeeper
Odette McMullen**	BLICO, Tax Assessor Collector
Marcel Khouw*	IDS, District Engineer
Rita Rodriguez*	North Channel Water Authority
Mark Eyring**	Auditor
Billy C. Allen, Jr.	General Manager

*Present via Teleconference ** Present via Telephone

A motion was made by Stephens, seconded by LeBleu and carried that the Minutes of the meeting held on October 13, 2021 be approved.

A motion was made by LeBleu, seconded by Stephens and carried that the Bookkeeper's report be approved.

Mark Eyring presented the audit for the fiscal year ended June 30, 2021. A motion was made by LeBleu, seconded by Gray and carried that the audit be approved.

A motion was made by LeBleu, seconded by Stephens and carried that the Tax Assessor/Collector's report be approved.

The Board then opened the public hearing on the proposed 2021 tax rate. There were no comments received and the public hearing was closed. A motion was made by Dominy, seconded by LeBleu and carried that the attached Order Levying Taxes be adopted and the Amendment to Information Form be executed.

The Engineer reported that the Plans and Specifications for the Water Tank Rehabilitation Project were 100% complete and that bids were due on November 19, 2021. He also reported that the contractor was about 99% complete on the RWTP Electrical Improvements Project and that the contractor was in the process of testing the wiring. He also submitted pay estimate No. 10 in the amount of \$14,891.40. He reported that the pre-construction conference on the Haymarket Lift Station Rehabilitation Project would be held next week. A motion was made by LeBleu, seconded by Gray and carried that the Board approve the Engineer's report.

Rita Rodriguez presented the attached report regarding the North Channel Water Authority. A motion was made by Stephens, seconded by LeBleu and carried that the report be approved.

A motion was made by LeBleu, seconded by Stephens and carried that the attached Resolution Appointing Designated Board Member to the North Channel Water Authority be adopted.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



A handwritten signature in blue ink, appearing to be "A. LeBleu", written over a horizontal line.

Secretary, Board of Directors

MINUTES
OF THE

Regular Meeting of the Board of Directors of Harris County Fresh Water Supply District No. 51
held on December 8, 2021 at 367 Queenstown Road at 12:00 p.m.

Members Present

Jerry Dominy	President
Mike Bilnoski	Vice President
Cary Stephens	Assistant Vice President
Les LeBleu	Secretary
David Gray	Assistant Secretary

Members Absent

(None)

Others Present

Diane Bailey*	McLennan and Associates, Bookkeeper
Odette McMullen**	BLICO, Tax Assessor Collector
Marcel Khouw*	IDS, District Engineer
Rita Rodriguez**	North Channel Water Authority
Billy C. Allen, Jr.	General Manager

*Present via Teleconference ** Present via Telephone

A motion was made by Bilnoski, seconded by LeBleu and carried that the Minutes of the meeting held on November 10, 2021 be approved.

A motion was made by Stephens, seconded by LeBleu and carried that the Bookkeeper's report be approved.

A motion was made by Bilnoski, seconded by Stephens and carried that the Tax Assessor/Collector's report be approved.

The Engineer reported that the contractor at the RWTP was performing final control panel checks and that he expected to start up the new electrical components in the next two weeks. He also reported that the preconstruction conference with the Haymarket Lift Station contractor was held and that they were awaiting an updated insurance certificate before issuing the notice to proceed. Additionally, the engineer reported that bids were received for the Water Storage Tank Rehabilitation Project and he recommended awarding the contract to the low bidder, CFG Industries in the amount of \$1,041,550.00. A motion was made by Bilnoski, seconded by LeBleu and carried that the Board approve the Engineer's report and award the Water Plant contract to CFG Industries.

Rita Rodriguez reported that the North Channel Water Authority would be meeting next week and that she would have a report at the next regular meeting.

A motion was made by LeBleu, seconded by Bilnoski and carried that the Board approve the annual report and authorize its filing.

The Board then reviewed the procedures for continuing disclosure requirements and determined that the current procedures were adequate.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



A handwritten signature in cursive script, appearing to read "Dan [unclear]", is written over a horizontal line.

Secretary, Board of Directors

MINUTES
OF THE

Regular Meeting of the Board of Directors of Harris County Fresh Water Supply District No. 51
held on January 12, 2022 at 367 Queenstown Road at 12:00 p.m.

Members Present

Jerry Dominy	President
Mike Bilnoski	Vice President
Cary Stephens	Assistant Vice President
Les LeBleu	Secretary
David Gray	Assistant Secretary

Members Absent

(None)

Others Present

Diane Bailey**	McLennan and Associates, Bookkeeper
Odette McMullen**	BLICO, Tax Assessor Collector
Marcel Khouw*	IDS, District Engineer
Rita Rodriguez**	North Channel Water Authority
Billy C. Allen, Jr.	General Manager

*Present via Teleconference ** Present via Telephone

A motion was made by Stephens, seconded by Gray and carried that the Minutes of the meeting held on December 8, 2021 be approved.

A motion was made by Stephens, seconded by Gray and carried that the Bookkeeper's report be approved.

A motion was made by Dominy, seconded by Stephens and carried that the Tax Assessor/Collector's report be approved.

The Engineer reported that the contractor at the RWTP started up the new electrical components and was performing system checks. A motion was made by Dominy, seconded by Stephens and carried that the Board approve the Engineer's report.

Rita Rodriguez presented the November and December 2021 reports for the North Channel Water Authority. A motion was made by Stephens, seconded by Gray and carried that the reports be approved.

The Board received the Annual Report regarding Post-Issuance Compliance Policy and the annual disclosure statements from the Investment Officer and Bookkeeper.

A motion was made by Bilnoski, seconded by Stephens and carried that that the Board adopt the attached Resolution Designating an Agent of the Secretary of the Board of Directors During the 2022 Board of Directors Election period, authorize Notice of Deadline to File Applications for Place on the Ballot, approve contract for election services with Harris County, adopt Order Calling Directors Election, and authorize Notice of Election.

There being no further business to come before the Board, the meeting was adjourned.



A handwritten signature in blue ink, appearing to be "B. Bilnoski", written over a horizontal line.

Secretary, Board of Directors

MINUTES
OF THE

Regular Meeting of the Board of Directors of Harris County Fresh Water Supply District No. 51
held on February 9, 2022 at 367 Queenstown Road at 12:00 p.m.

Members Present

Jerry Dominy	President
Mike Bilnoski	Vice President
Cary Stephens	Assistant Vice President
Les LeBleu	Secretary
David Gray	Assistant Secretary

Members Absent

(None)

Others Present

Pam Redden**	McLennan and Associates, Bookkeeper
Odette McMullen**	BLICO, Tax Assessor Collector
John Hale**	IDS, District Engineer
Rita Rodriguez**	North Channel Water Authority
Billy C. Allen, Jr.	General Manager
*Present via Teleconference	** Present via Telephone

A motion was made by Stephens, seconded by LeBleu and carried that the Minutes of the meeting held on January 12, 2022 be approved.

A motion was made by Stephens, seconded by LeBleu and carried that the Bookkeeper's report be approved.

A motion was made by LeBleu, seconded by Stephens and carried that the Tax Assessor/Collector's report be approved.

A motion was made by LeBleu, seconded by Gray and carried that the attached Resolution Concerning Exemptions from Taxation be approved.

The Engineer reported that the contractor at the RWTP started up the new electrical components and was performing system checks. He also reported that the notice to proceed was issued to the contractor for the Haymarket Lift Station Rehabilitation and that he would start work in about two weeks. The engineer was awaiting updated insurance information from the water tank contractor and a preconstruction meeting would be scheduled once the information was received. A motion was made by Stephens, seconded by LeBleu and carried that the Board approve the Engineer's report.

Rita Rodriguez stated that the North Channel Water Authority would be meeting next week.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



A handwritten signature in blue ink, appearing to be "Rita Rodriguez", written over a horizontal line.

Secretary, Board of Directors