

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

February 8, 2022

The board of directors ("Board") of Harris County Water Control and Improvement District No. 113 ("District") met on February 8, 2022 at 12903 Cricket Hollow Ln., Cypress, Texas, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Darren Hoyland, Secretary
Scott McCorkle, Director
David Robicheaux, Director

and the following absent:

None

Also, in attendance were Scott Shelnett, Michelle Guerrero, Chris Burke (by telephone) and Lisa Stephens.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. No members of the public were present for comments.
2. Minutes of the January 11, 2022 meeting were presented. Upon motion duly made by Director Hoyland, seconded by Director Robicheaux and unanimously carried, the minutes of said meeting were approved as presented.
3. The Board first recognized Chris Burke who presented the engineering report. After some discussion, upon motion duly made by Director Robicheaux, seconded by Director McCorkle and unanimously carried, the Board approved the engineering report as presented.
4. Michelle Guerrero presented the tax assessor-collector's report. Payments for the 2021 taxes totaling \$191,618.11 were received during January bringing the 2021 taxes to 92.397% collected. Ms. Guerrero reported that they are sending out delinquent statements on accounts in which payments had not been received for 2021 taxes as of February 1, 2022. Upon motion duly made by Director Hoyland, seconded by Director Robicheaux and unanimously carried, the Board approved the tax assessor-collector's report and the checks drawn on the tax fund.

5. The Board considered an Order Levying Additional Penalty for Delinquent Taxes. Upon motion duly made by Director Hoyland, seconded by Director Maniscalco and unanimously, the Board adopted said order, attached hereto.

6. Scott Shelnutt presented the operator's report. There were 420 total connections in the District. Collections for the month were at \$29,344.40 with current billings at \$27,594.62. The report showed water accountability was at 93.14% and Mr. Shelnutt advised that accountability was actually 90.57% and he would bring a corrected page to the March meeting. There were no permit violations at the wastewater treatment plant reported. The Board reviewed the delinquent list and requested the operator to proceed as necessary in accordance with the District's rate order. After further discussion, upon motion duly made by Director Hoyland, seconded by Director McCorkle and unanimously carried, the Board approved the operator's report as presented.


7. The Board considered a Resolution Affirming Identity Theft Prevention Program. Mr. Shelnutt noted that no incidents had occurred that would require an amendment to the program. Upon motion duly made by Director Hoyland, seconded by Director McCorkle and unanimously carried, the Board adopted said resolution, attached hereto.

8. The Board considered an amended rate schedule presented by a First Amendment to Professional Services Agreement with Municipal Operations & Consulting, Inc. After discussion, upon motion duly made by Director Hoyland, seconded by Director McCorkle and unanimously carried, the Board approved the First Amendment as presented.

9. The Board considered an Order for Election of Directors. Motion was made by Director McCorkle to approve said order, Director Robicheaux seconded the motion and with no opposition, the Board adopted the attached order.

10. The Board then reviewed the bookkeeper's report. Upon motion duly made by Director McCorkle, seconded by Director Robicheaux and unanimously carried, the Board approved the attached bookkeeper's report and approved payment of the checks listed thereon.

11. With there being no further business to come before the Board, the meeting was adjourned.


Secretary