

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

March 4, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 4th day of March, 2022, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Kurt A. Baerenstecher	President
Claude A. Zackary	Vice President
Jon Elmendorf	Secretary
Gary D. Lower	Assistant Vice President
Letha P. Slagle	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were Jim Kueser, resident; Patty Rodriguez of Bob Leared Interests, Inc.; Jordan Moore of Municipal Accounts & Consulting, L.P.; Scott Gray of Champions Hydro-Lawn, Inc.; and Greer Pagan and Justine M. Cherne of ABHR.

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board. On the telephone was Andy Mersmann of BGE, Inc.

PUBLIC COMMENTS AND DRAINAGE ANALYSIS FOR NEW DEVELOPMENT

Mr. Kueser addressed the Board regarding drainage and flooding concerns related to the proposed construction of a multifamily development in the northwest corner of the District and responded to Board members' questions. Discussion ensued.

APPROVE MINUTES

The Board considered approving the minutes of its February 4, 2022, meeting. Following review and discussion, Director Elmendorf moved to approve the minutes as written. Director Lower seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks

presented for approval, is attached. Ms. Rodriguez reported that as of February 28, 2022, 94.7% of the District's 2021 taxes were collected. She discussed delinquent tax collection procedures. Following review and discussion, Director Lower moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Elmendorf seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Moore presented the bookkeeper's report and invoices for payment. A copy of the bookkeeper's report, including a list of checks presented for approval and the quarterly investment report, is attached. Discussion ensued regarding expenses incurred and the District's budget. Following review and discussion, Director Slagle moved to approve the bookkeeper's report. Director Lower seconded the motion, which passed unanimously.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE

Mr. Gray reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached. Discussion ensued regarding rutting of the District's drainage swale at Jade Cove believed to be caused by water draining from a resident's swimming pool drainage pipe into the swale. Following discussion, the Board authorized Director Zackary to determine whether the Lakes of Parkway Homeowners Association (the "HOA") has procedures for drainage related to the installation of residential swimming pools.

ENGINEERING MATTERS, INCLUDING REPLACEMENT OF FLAP GATE

Mr. Mersmann reported that a Construction Contract with Canyon Construction Co., Inc. for replacing the District's current flap gate with a lighter aluminum flap gate in the amount of \$23,730.00 is ready for signature. He stated that he will determine the schedule for material delivery and provide an update to the Board. Director Baerenstecher discussed the importance of the project.

DRAINAGE ANALYSIS FOR NEW DEVELOPMENT (CONTINUED)

The Board discussed drainage concerns related to the proposed construction of a multifamily development in the northwest corner of the District. The Board reviewed a draft letter from Mr. Mersmann to the City of Houston regarding the District's requirement for a drainage study for the proposed development to analyze the existing detention basin capacity pursuant to the City of Houston's new Atlas-14 requirements. Following review and discussion, Director Slagle moved to approve the letter, subject to changes recommended by Mr. Pagan. Director Elmendorf seconded the motion, which passed unanimously.

2022 DIRECTORS ELECTION

Mr. Pagan discussed procedures related to the 2022 Directors Election. He presented a Certificate Declaring Unopposed Status of Candidates for Election to the Board executed by the Board Secretary stating that the District received two candidate applications for the two director positions for the May 7, 2022 Directors Election. Following review and discussion, Director Elmendorf moved to accept the Certificate Declaring Unopposed Status of Candidates for Election to the Board. Director Zackary seconded the motion, which passed unanimously.

Mr. Pagan presented and reviewed with the Board an Order Cancelling Election and Declaring Unopposed Candidates Elected to Office stating that the May 2, 2022 Directors Election is cancelled and that the unopposed candidates, Letha P. Slagle and C.A. Zackary, are declared elected to office to serve from May 7, 2022, until the directors election on May 2, 2026, or until their successors have been duly elected or appointed and have qualified. Following review and discussion, Director Elmendorf moved to adopt the Order Cancelling Election and Declaring Unopposed Candidates Elected to Office. Director Zackary seconded the motion, which passed unanimously.

WATER CONSERVATION PROJECT, PHASES II AND III

Director Baerenstecher reported that the District's Water Conservation Project, Phase II, pursuant to the District's Service Agreement with Waterwise Irrigation, Inc., is complete. He stated that there was no update on the status of an anticipated Phase III project.

CONTRACT MATTERS

Director Baerenstecher reported on topics discussed during the most recent meeting of the HOA, including the HOA's surplus budget and the HOA's engagement of a consultant to evaluate the pump stations for the common area irrigation system and prepare a process and instrumentation diagram of the system.

MEETING SCHEDULE

Following discussion, the Board concurred to hold its next regular meeting at 12:00 p.m. on Friday, April 1, 2022, at ABHR's offices.

There being no further business to come before the Board, the meeting was adjourned.

[SIGNATURE PAGE FOR THE MINUTES OF THE MARCH 4, 2022, BOARD MEETING]



Secretary, Board of Directors



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