

CY-CHAMP PUBLIC UTILITY DISTRICT
Minutes of Meeting of Board of Directors
April 21, 2022

The Board of Directors of Cy-Champ Public Utility District (the “District”) met at 13455 Cutten Road, Suite 1A, Houston, Texas on April 21, 2022, in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

Ron Walkoviak, president
Richard M. Spurlock, vice president
Harold W. Greer, assistant secretary
Polly Looper, security coordinator

and being absent:

Shelley Serres, secretary

Also present were Cheryl Whitfield of the National Memorial Ladies, HCCO Sgt. Anthony Sebastian, Tim Applewhite of McGrath & Co., PLLC, Tiffany Loggins of L&S District Services, LLC, Michelle Guerrero of Bob Leared Interests, Inc., Mike Plunkett of Eagle Water Management Company, Dennis Sander and Rene Hurtado of Sander Engineering Corporation, Erin Larimore and Katie Golzarri of Clark Condon Associates, Inc., and Mark W. Brooks of Young & Brooks.

The president called the meeting to order and declared it open for such business as might come before it.

APPROVAL OF MINUTES

Upon motion duly made, seconded and unanimously carried, the board approved the minutes of the March 17, 2022 meeting as presented.

NATIONAL MEMORIAL LADIES

Cheryl Whitfield of the National Memorial Ladies reported as to recent events at the Fallen Warriors Memorial, and plans for coming events. Ms. Whitfield encouraged everyone to visit the Fallen Warriors Memorial on Memorial Day.

CONSULTANT / VENDOR CONTRACTS

After review and discussion, upon motion duly made, seconded and unanimously carried, the board approved a proposal from LJA Energy for electrical engineering services to investigate and develop recommendations for the existing lighting system at the Fallen Warriors Memorial and Service Dog Memorial in Cy-Champ Park.

APPROVE AUDIT

The board recognized Tim Applewhite of McGrath & Co., PLLC, who had previously distributed a draft of the District's audit for its fiscal year ending December 31, 2021. Mr. Applewhite reviewed the draft audit with the board and responded to questions. After discussion, upon motion duly made, seconded and unanimously carried, the board approved the audit as presented.

Mr. Applewhite also presented and reviewed a chart reflecting their findings after comparing billings to the District under vendor contracts with the contract rates, which were consistent for all contracts with stated rates except for invoicing by a previous landscape architect which did not include enough detail to enable testing.

ANNUAL REVIEW OF INVESTMENT POLICIES

The board conducted the annual review of the District's investment policies and investment strategies. The District's investment officer and auditor are not recommending any revisions. After discussion, upon motion duly made, seconded and unanimously carried, the board adopted the attached Resolution Reviewing Investment Policy and Investment Strategies.

MONTHLY REPORTS

Tiffany Loggins of L&S District Services, LLC, the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto.

Michelle Guerrero of Bob Leared Interests, Inc., the District's tax assessor, reported as to the status of District tax collections. The District is 97.401% collected for 2021 taxes, and over 99% collected for all prior years.

Mike Plunkett of Eagle Water Management Company (Eagle), the District's operator, presented a written summary report regarding District operations and facilities. Mr. Plunkett reviewed the report with the board and responded to questions.

Security Coordinator Polly Looper and HCCO Sgt. Anthony Sebastian reported as to matters regarding security within the District. Ms. Looper also updated the other board members on the status of pending community efforts to increase law enforcement coverage along FM 1960. Regarding the latter, a meeting is being scheduled for May 5, 2022.

Dennis Sander of Sander Engineering Corporation (SEC), the District's engineers, presented a written summary report regarding the status of pending District projects. Mr. Sander reviewed the report with the board and responded to questions.

After discussion, upon motion duly made, seconded and unanimously carried, the board authorized SEC to solicit bids for a new emergency generator at the District's lift station on Haynes Road.

Erin Larimore and Katie Golzarri of Clark Condon Associates, Inc. (CCA), the District's landscape architects, reported as to the status of matters pending with respect to the District's park system. Ms. Larimore reviewed their report with the board and responded to questions.

Upon motion duly made, seconded and unanimously carried, the board approved all consultant reports not already approved by separate motion, and payment of all bills presented.

KLEINWOOD JOINT POWERS REPORT

Board member Richard Spurlock reported as to matters pending before the Kleinwood Joint Powers Board (the "JPB"). Remaining work to be completed by N&S Construction Co., LP (N&S), the contractor for the Reclaimed Water WWTP Facility Improvements project, includes placing clarifier no. 3 online, installation of the wireless communication equipment, and installation of fiber optic cable between the plant and meter station. Testing of the disk filter system and pump station is scheduled to occur over the next two weeks. A formal startup and operator training will follow once equipment is verified to be working as intended. G&A Boring Direccional, LLC, the contractor for the Reclaimed Water Line project, has completed installation of the additional pull boxes and mule tape and is currently completing site restoration in the area of the new pull boxes.

Now that the project is nearing substantial completion, the plant engineer is calculating the total construction costs and related engineering and technical fees for the Reclaimed Water Supply Project to be recovered by the participating districts under the terms of the Reclaimed Water Supply Agreement between the JPB and the districts.

There being no further business to come before the board, the meeting was adjourned.

Secretary

Attachments - Resolution Reviewing Investment Policies and Investment Strategies
Bookkeeper's Report