

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

March 8, 2022

The board of directors ("Board") of Harris County Water Control and Improvement District No. 113 ("District") met on March 8, 2022 at 14707 Dale Hollow Ln., Cypress, Texas, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Carolyn Maniscalco, Vice President

Scott McCorkle, Director

David Robicheaux, Director

and the following absent:

Ken Atchison, President

Darren Hoyland, Secretary

Also, in attendance were Scott Shelnett, Michelle Guerrero, Chris Burke, and Lisa Stephens.

The Vice President called the meeting to order and declared it open for such business as might properly come before it.

1. With the absence of the District's Secretary, Darren Hoyland, motion was made to appoint Scott McCorkle as Secretary Pro Tempore. The motion passed without opposition.

2. Cody Reynolds, a new District customer, had appeared prior to the start of the District's meeting. During the meeting, Director Maniscalco relayed to the Board Mr. Reynolds' statement that he had an unusually high water bill and requested an adjustment. Scott Shelnett said he would check the meter and report back.

3. Minutes of the February 8, 2022 meeting were presented. Upon motion duly made by Director McCorkle, seconded by Robicheaux and unanimously carried, the minutes of said meeting were approved as presented.

4. Michelle Guerrero presented the tax assessor-collector's report. Payments for the 2021 taxes totaling \$15,624.32 were received during February. With an adjustment made to collections during February in the amount of -\$3,993.94, the 2021 taxes were at 94.526% collected. Ms. Guerrero presented a list of accounts eligible to be removed to the uncollectible roll. After discussion, upon motion made by Director McCorkle, seconded by Director Robicheaux and unanimously carried, the Board authorized moving the accounts to the uncollectible roll. Upon motion then duly made by Director Robicheaux, seconded by Director McCorkle and unanimously carried, the Board approved the tax assessor-collector's report and the checks drawn on the tax fund.


5. Chris Burke presented the engineer's report. Mr. Burke reported on the status of the Water Plant, Commercial Construction and the Sanitary Sewer System. With no Board action being required, upon motion duly made by Director McCorkle, seconded by Director Robicheaux and unanimously carried, the Board approved the engineer's report as presented.

6. Scott Shelnutt presented the operator's report. There were 420 total connections in the District. Collections for the month were at \$28, 268.57 with current billings at \$25,937.69. The report showed water accountability was at 87.10% between January 17, 2022 through February 16, 2022. There were no permit violations at the wastewater treatment plant reported. Three meters were not reading accurately and the cost to repair was expected to run approximately \$6,000.00. Upon motion made by Director McCorkle, seconded by Director Robicheaux and unanimously carried, the Board authorized the operator to have the meters repaired at the approximate cost of \$6,000.00. The Board reviewed the delinquent list and requested the operator to proceed as necessary in accordance with the District's rate order. After further discussion, upon motion duly made by Director McCorkle, seconded by Director Robicheaux and unanimously carried, the Board approved the operator's report as presented.

7. With regard to the May 7, 2022 Directors Election, it was noted that the Secretary Pro Tempore had executed a Certificate of Unopposed Candidacy and No Declared Write-In Candidates. With there being no opposition, it was appropriate to adopt an Order Declaring Unopposed Candidates Elected and Canceling Election. Upon motion made by McCorkle, seconded by Director Robicheaux and unanimously carried, the Board adopted said order, attached hereto.

8. The Board then reviewed the bookkeeper's report. Upon motion duly made by Director Robicheaux, seconded by Director McCorkle and unanimously carried, the Board approved the attached bookkeeper's report and approved payment of the checks listed thereon.

9. With there being no further business to come before the Board, the meeting was adjourned.



Secretary