

MINUTES
GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 68

March 8, 2022

The Board of Directors (the "Board") of Galveston County Municipal Utility District No. 68 (the "District") met in regular session, open to the public, on the 8th day of March, 2022, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Suzanne Ross	President
Robert Eaton	Vice President
John Bays	Secretary
Cory Burton	Assistant Secretary
Bobby Rich	Assistant Vice President

and all of the above were present except Directors Eaton and Bays, thus constituting a quorum.

Also attending the meeting in person or by telephone were Renee Butler of McLennan & Associates, L.P.; Odett Newman of Bob Leared Interests; Jason Robinett of Costello, Inc.; Scott Gray of Champions Hydro-Lawn, Inc.; and Heather Trachtenberg and Kathryn Easey of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of the February 15, 2022, meeting. After review and discussion, Director Rich moved to approve the minutes, as submitted. Director Burton seconded the motion, which passed unanimously.

2022 DIRECTORS ELECTION

Ms. Trachtenberg reported that Director Eaton will not be running for re-election. The Board expressed their appreciation for his service.

Ms. Trachtenberg discussed procedures related to the 2022 Directors Election. She presented a Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors executed by the Board Secretary stating that the District received two candidate applications for the three director positions for the May 7, 2022, Directors Election.

Ms. Trachtenberg presented an Order Cancelling Election and Declaring Unopposed Candidates Elected to Office (the "Order Cancelling") stating that the May 7, 2022, Directors Election is cancelled and that the unopposed candidates, Suzanne Ross and Bobby Rich, are declared elected to office to serve from the May 7, 2022, election until the May 2, 2026, Directors Election. She reviewed the posting requirements for the Order Cancelling.

Ms. Trachtenberg discussed that the Board had approved entering into a contract with Galveston County (the "County") to administer the District's 2022 Directors Election.

Following review and discussion, Director Burton moved to (1) accept the Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors and direct that the Certificate be filed appropriately and retained in the District's official records; (2) adopt the Order Cancelling Election and Declaring Unopposed Candidates Elected to Office, authorize the Secretary's agent to post the Order Cancelling, as required, and direct that the Order Cancelling be filed appropriately and retained in the District's official records; and (3) cancel the contract with the County for election services for the May 7, 2022 Directors Election. Director Ross seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Newman presented and reviewed the tax assessor/collector's report for the month of February, including the bills presented for payment and the delinquent tax roll. A copy of the tax report is attached. After review and discussion, Director Burton moved to approve the tax assessor/collector's report and payment of the tax bills. Director Rich seconded the motion, which passed unanimously.

DETENTION POND AND OUTFALL CHANNEL FACILITIES REPORT

Mr. Gray presented and reviewed the detention and drainage facilities report, a copy of which is attached. Discussion ensued regarding areas of erosion being repaired.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Butler reviewed the bookkeeper's report and the investment report, copies of which are attached. Following review and discussion, Director Burton moved to approve the bookkeeper's report and investment report and authorize payment of the District's bills. Director Ross seconded the motion, which passed unanimously.

MS4 STORM WATER MANAGEMENT MATTERS

There was no update regarding MS4 storm water management matters.

ENGINEERING MATTERS

Mr. Robinett presented and reviewed a report on engineering matters, a copy of which is attached.

Mr. Robinett updated the Board regarding the design of Sunset Grove Sections 5 and 6. He stated he had no items for the Board's approval.

Mr. Robinett updated the Board regarding the status of the bids received for the paving and water, sewer, and drainage facilities to serve Trails at Woodhaven Lakes, Section 1. He stated a recommendation of award will be presented at the next meeting.

Mr. Robinett updated the Board regarding construction of the detention pond and mass grading improvements to serve Ambrose. He reviewed and recommended approval of Pay Estimate No. 9 and Final in the amount of \$147,945.82 payable to Paskey, Inc.

Mr. Robinett updated the Board regarding construction of the Phase II Detention Improvements and Mass Grading for Sunset Grove, Sections 3, 4, 5, 6 and Partial Ambrose Section 1 and Ditch 9G Improvements. He reviewed and recommended approval of Pay Estimate No. 10 in the amount of \$5,141.98 (all of which is KB Home's share of the cost) payable to Longhorn Excavators, Inc.

Mr. Robinett updated the Board regarding construction of the paving and water, sewer, and drainage facilities to serve Sunset Grove, Section 3. He stated he had no items for the Board's approval.

Mr. Robinett updated the Board regarding construction of the water, sewer, and drainage facilities to serve Ambrose, Section 1. He reviewed and recommended approval of Pay Estimate No. 6 in the amount of \$49,483.84 and Pay Estimate No. 7 and Final in the amount of \$135,255.60 payable to Blazey Construction Services, LLC.

Mr. Robinett updated the Board regarding construction of the paving and water, sewer, and drainage facilities to serve Sunset Grove, Section 4. He reviewed and recommended approval of Pay Estimate No. 2 in the amount of \$348,607.35 (\$331,057.35 of which is for water, sewer and drainage and \$17,550.00 of which is for paving), payable to R Construction Civil, LLC.

Mr. Robinet updated the Board regarding construction of the mass grading project at Trails at Woodhaven Lakes. He reviewed and recommended approval of Pay Estimate No. 2 in the amount of \$71,161.97 payable to Mako, LLC.

Following review and discussion, Director Ross moved (1) to approve the engineer's report; (2) based on the engineer's recommendation, to approve Pay Estimate No. 9 and Final in the amount of \$147,945.82 for construction of the detention pond and

mass grading improvements to serve Ambrose; (3) based on the engineer's recommendation, to approve Pay Estimate No. 10 in the amount of \$5,141.98 (all of which is KB Home's share of the cost) for construction of the Phase II Detention Improvements and Mass Grading for Sunset Grove, Sections 3, 4, 5, 6 and Partial Ambrose Section 1 and Ditch 9G Improvements; (4) based on the engineer's recommendation, to approve Pay Estimate No. 6 in the amount of \$49,483.84 and Pay Estimate No. 7 and Final in the amount of \$135,255.60 for construction of the water, sewer, and drainage facilities to serve Ambrose, Section 1; (5) based on the engineer's recommendation, to approve Pay Estimate No. 2 in the amount of \$348,607.35 (\$331,057.35 of which is for water, sewer and drainage and \$17,550.00 of which is for paving) for construction of the paving and water, sewer, and drainage facilities to serve Sunset Grove, Section 4; and (6) based on the engineer's recommendation, to approve Pay Estimate No. 2 in the amount of \$71,161.97 for construction of the mass grading project at Trails at Woodhaven Lakes. Director Burton seconded the motion, which passed unanimously.

REPORT REGARDING DEVELOPMENT

There was no discussion on this agenda item.

NEXT MEETING DATE AND AGENDA ITEMS

Following discussion, the Board concurred to hold its next meeting on April 19, 2022, at 11:30 a.m.

There being no further business to come before the Board, the meeting was adjourned.

SEAL



Agst. 

Secretary, Board of Directors

ATTACHMENTS TO MINUTES

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