

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

April 1, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 1st day of April, 2022, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Kurt A. Baerenstecher	President
Claude A. Zackary	Vice President
Jon Elmendorf	Secretary
Gary D. Lower	Assistant Vice President
Letha P. Slagle	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were Patty Rodriguez of Bob Leared Interests, Inc.; Cory Burton of Municipal Accounts & Consulting, L.P. ("MAC"); Scott Gray of Champions Hydro-Lawn, Inc.; and Jessica Holoubek, Jennifer Ramirez, and Whitney Cataldo of ABHR.

The District established a telephone option for members of the public to listen to the meeting and to address the Board. On the telephone was Andy Mersmann of BGE, Inc.

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of its March 4, 2022, meeting. Following review and discussion, Director Elmendorf moved to approve the minutes as written. Director Slagle seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of March 31, 2022, 95.7% of the District's 2021 taxes were collected. She then reviewed the District's delinquent tax accounts. Following review and discussion, Director Lower moved to

approve the tax assessor/collector's report and payment of the invoices as presented. Director Zackary seconded the motion, which passed unanimously.

#### FINANCIAL AND BOOKKEEPING MATTERS

Mr. Burton presented the bookkeeper's report and invoices for payment. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached. Director Baerenstecher requested that Mr. Burton contact the City of Houston (the "City") regarding payments in arrears to the District. Following review and discussion, Director Slagle moved to approve the bookkeeper's report. Director Lower seconded the motion, which passed unanimously.

#### THIRD AMENDED AND RESTATED AGREEMENT FOR BOOKKEEPING SERVICES

Mr. Burton reviewed a proposed Third Amended and Restated Agreement for Bookkeeping Services with MAC, reflecting a new tiered rate structure. He reviewed an example of the new format for MAC reports moving forward. Mr. Burton stated that MAC is also adding direct deposit for the Directors' fees of offices, which will involve a pass-through fee from the service provider. The Board requested that Mr. Burton provide a breakdown of the projected increase in the District's annual expense related to bookkeeping services. After discussion, the Board tabled action on the proposed agreement, pending receipt and review of the requested information.

#### DETENTION AND DRAINAGE FACILITIES MAINTENANCE

Mr. Gray reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached. After review and discussion, Director Lower moved to approve the Detention and Drainage Facilities Report. Director Elmendorf seconded the motion, which passed unanimously.

#### ENGINEERING MATTERS, INCLUDING REPLACEMENT OF FLAP GATE AND DRAINAGE ANALYSIS FOR NEW DEVELOPMENT

Mr. Mersmann reported that a Notice to Proceed was issued to Canyon Construction Co., Inc. for replacing the District's current flap gate with a lighter aluminum flap gate. He stated that the contractor has not yet been able to confirm the schedule for material delivery.

Director Elmendorf reported that the proposed multifamily development project in the northwest corner of the District has been cancelled. The Board discussed the draft letter from Mr. Mersmann to the City regarding the District's requirement for a drainage study for the proposed development to analyze the existing detention basin capacity pursuant to the City's new Atlas-14 requirements. Following discussion, the Board concurred to authorize Mr. Mersmann to send the letter to the City despite the project's cancellation.

WATER CONSERVATION PROJECT, PHASES II AND III

Director Baerenstecher stated that there was no update on the status of an anticipated Phase III project.

CONTRACT MATTERS

Director Baerenstecher reported on topics discussed during the most recent meeting of the Lakes of Parkway Homeowners Association (the "HOA"), including the HOA's engagement of a consultant to evaluate the pump stations for the common area irrigation system and prepare a process and instrumentation diagram of the system. He discussed options for addressing sloughing detention facility embankments.

MEETING SCHEDULE

Following discussion, the Board concurred to hold its next regular meeting at 12:00 p.m. on Friday, May 6, 2022, at ABHR's offices.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



*[Handwritten Signature]*  
Secretary, Board of Directors

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