

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 147

March 9, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 147 (the "District") met in regular session, open to the public, on the 9th day of March, 2021, at 777 North Eldridge Parkway, Suite 500, Houston, Texas 77079 outside the boundaries of the District, and the roll was called of the members of the Board:

David E. Bugyi	President
Kay L. Pugh	Vice President
Michelle Miller	Assistant Secretary
Vacant	Secretary
Vacant	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Jolie Craft of Vogler & Spencer Engineering, Inc. ("V&S"); Patty Rodriguez of Bob Leared Interests, Inc. ("BLI"); Stephanie Viator of District Data Services, Inc. ("District Data"); Clay Brandenburg of Inframark Water & Infrastructure Services ("Inframark"); and Whitney Higgins and Kerri Houck of Allen Boone Humphries Robinson LLP ("ABHR").

The Board took a moment of silence in remembrance of Mary Purzer.

MINUTES

The Board considered approving the minutes of the February 9, 2022, regular meeting and the minutes of the February 14, 2022, special meeting. After review and discussion, Director Pugh moved to approve the minutes of the February 9, 2022, regular meeting, as amended, and the minutes of the February 14, 2022, special meeting, as submitted. Director Miller seconded the motion, which passed unanimously.

COMMENTS FROM THE PUBLIC

Director Bugyi offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Bugyi moved to the next agenda item.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Viator reviewed the bookkeeper's report, including the District's investments, a budget comparison, and a list of checks presented for approval, a copy of which is attached. Discussion ensued. Following review and discussion, Director Miller moved to approve the bookkeeper's report and authorize payment of the District's bills. Director Pugh seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE

The Board discussed work performed by Inframark throughout the District.

The Board reviewed the operator's report, a copy of which is attached, including the status of District maintenance and repair items.

Mr. Brandenburg reviewed two abandoned accounts with an outstanding balance in excess of \$25.00, and requested authorization to turn over the accounts to the collection agency to pursue collection.

The Board discussed the message on the monthly utility bill. Mr. Brandenburg stated that the notice regarding hazards of extreme cold weather is currently on the utility bill. Following discussion, the Board concurred to add information regarding keeping the water meter lids to the meter box accessible.

Mr. Brandenburg updated the Board on the jockey pump replacement at the water plant. He stated that it should be replaced in the next couple of weeks.

The Board discussed the Phase IV televising, cleaning, and repairs. Discussion ensued.

The Board discussed high utility users for the month. The Board then considered terminating utility service to customers with delinquent accounts. Mr. Brandenburg reviewed a list of delinquent customers and noted the customers appearing on the termination list were given proper notice and an opportunity to explain, contest, or correct the utility service bills and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order.

The Board reviewed photos of the lift station and water plant. Discussion ensued regarding potential repairs and work at the lift station, water plant, and throughout the District.

Following review and discussion, Director Miller moved to (1) approve the operator's report; (2) authorize Inframark to turn over the accounts with an outstanding balance in excess of \$25.00 to the collection agency; and (3) authorize termination of service to the delinquent accounts presented if payment is not received prior to scheduled termination since none of the residents on the termination list were either present at the meeting or presented any statement on the matter, in accordance with procedures set forth in the District's Rate Order. Director Pugh seconded the motion, which passed unanimously.

RENEWAL OF DISTRICT'S INSURANCE POLICIES

There was no discussion on this item.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report, including the list of top delinquent taxpayers, a copy of which is attached. Discussion ensued. After review and discussion, Director Miller moved to approve the tax assessor/collector's report and payment of the tax bills. Director Pugh seconded the motion, which passed unanimously.

REPORT ON LIST OF COMMERCIAL BUSINESSES WITHIN THE DISTRICT

Ms. Rodriguez updated the Board on commercial businesses within the District.

SALE OF SERIES B GROUNDWATER CREDITS

Ms. Higgins reported that no inquiries were received regarding the sale of Series B groundwater credits.

Discussion ensued regarding a possible water conservation school program. After discussion, the Board concurred to discuss this further at the next meeting.

DISCUSS EMERGENCY MESSAGING SYSTEM, AND AUTHORIZE ACTION, IF NECESSARY

There was no discussion on this item.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

There was no discussion on this item.

ENGINEER'S REPORT

The Board reviewed the engineer's report, a copy of which is attached.

Ms. Craft updated the Board on the status of Chelford City Regional Wastewater Treatment Plant operations and maintenance. Discussion ensued.

Ms. Craft updated the Board regarding the plans for the Phase IV televising and repairs.

Ms. Craft updated the Board on the status of a Notice of Violation from the Texas Commission on Environmental Quality ("TCEQ"). She stated that V&S received a detailed letter from the TCEQ providing the next steps for remedying the violation. Discussion ensued.

Ms. Craft updated the Board on the retesting of the water well.

Ms. Craft updated the Board on the recoating of the water plant. She stated that the one-year warranty expires in September 2022.

Ms. Craft stated that the next GIS system update will be released this month.

Ms. Craft updated the Board on the recoating of the lift station. Discussion ensued regarding adjustments to the contract. Ms. Craft reviewed and recommended approval of Change Order No. 1 to the contract with CFG Industries, LLC ("CFG") in the amount of \$21,000.00, \$4,500.00 of which is contingent upon receiving a less beneficial proposal from Inframark for replacing the vent pipe. The Board determined that Change Order No. 1 is beneficial to the District. Discussion ensued regarding obtaining the proposal from Inframark for replacement of the vent pipe for comparison.

Ms. Craft updated the Board on the possibility of installing two davit cranes to lift the large doors at the lift station. Discussion ensued.

Following review and discussion, Director Pugh moved to (1) approve the engineer's report; (2) approve Change Order No. 1 in the amount of \$21,000.00, \$4,500.00 of which is contingent upon receiving a less beneficial proposal from Inframark for replacing the vent pipe, as discussed, based upon the Board's finding that the Change Order is beneficial to the District and the engineer's recommendation. Director Miller seconded the motion, which passed unanimously.

REVIEW EMERGENCY PREPAREDNESS PLAN ("EPP") AND AUTHORIZE APPROPRIATE ACTION, IF NECESSARY

Mr. Brandenburg stated that there are no recommended updates to the EPP. Ms. Craft noted that the EPP was updated in December 2021.

CONDUCT ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

Ms. Higgins reported that the District is required to review the District's Drought Contingency Plan annually. Mr. Brandenburg confirmed that no changes need to be made at this time.

MAINTENANCE OF PARK AND RECREATIONAL FACILITIES, INCLUDING REFLECTION PARK

Director Bugyi stated that he has received three bids for the maintenance of Reflection Park. He stated that he would like to have one more for consideration at the next meeting. Discussion ensued.

ATTORNEY'S REPORT

The Board discussed appointing new Directors to the Board.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING

CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH

The Board discussed appointing Director Miller as the attorney liaison. After discussion, the Board concurred to appoint Director Miller as the attorney liaison.

2022 DIRECTORS ELECTION

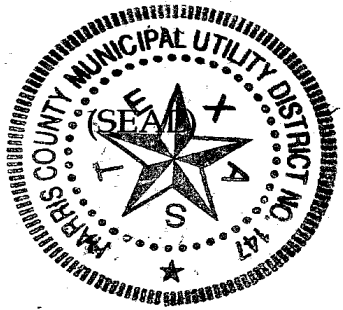
Ms. Higgins discussed procedures related to the 2022 Directors Election. She presented a Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors executed by the Board Secretary stating that the District received two candidate applications for the two director positions for the May 7, 2022, Directors Election.

Ms. Higgins presented an Order Cancelling Election and Declaring Unopposed Candidates Elected to Office (the "Order Cancelling") stating that the May 2, 2020, Directors Election is cancelled and that the unopposed candidates, David Bugyi and Michele Miller, are declared elected to office to serve from the May 7, 2022, Directors election until the May 2, 2026, Directors Election. She reviewed the posting requirements for the Order Cancelling.

Ms. Higgins discussed that the Board had approved entering into a contract with Harris County (the "County") to administer the District's 2022 Directors Election.

Following review and discussion, Director Pugh moved to (1) accept the Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors; (2) adopt the Order Cancelling Election and Declaring Unopposed Candidates Elected to Office, authorize the Secretary's agent to post the Order Cancelling, as required; (3) cancel the contract with the County for election services for the May 7, 2022 Directors Election; and (4) direct that the Certificate and Order Cancelling be filed appropriately and retained in the District's official records. Director Miller seconded the motion, which passed unanimously.

There being no further business to come before the Board, the meeting was adjourned by agreement.



/s/ Michelle Miller
Asst. Secretary, Board of Directors

ACTION LIST

1. Operator will install a new District sign at the entrance of the District.
2. Operator will install swale at the water plant driveway to alleviate standing water in the driveway.
3. Operator will obtain a quote for the vent pipe at the lift station.
4. Operator will remove graffiti from a power pole at the water plant.
5. Operator will ensure the diesel tanks for the generators are full.
6. Operator will install a service meter at the water plant.
7. Engineer will research phosphates and fluoride and will report back to the Board at a future meeting.
8. Director Bugyi will bring proposals for continued maintenance of Reflection Park at the next meeting.

LIST OF ATTACHMENTS TO MINUTES

	Page <u>No.</u>
Bookkeeper's report.....	1
Operator's report.....	2
Tax assessor/collector's report	3
Engineer's Report	3