

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

March 10, 2022

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58 §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on March 10, 2022; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Harry Haupt	President
Carol Frisk	First Vice President
Ed Cooke	Secretary
Ron Warfield	Assistant Secretary
Larry Stefaniak	Treasurer

All members of the Board of Directors were present except Director Frisk.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Josh Maas of M. Marlon Ivy & Associates, Inc.; and Teague Harris of IDS Engineering.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

- 1. PUBLIC COMMENTS.** There were no public comments at this time.
- 2. MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of February 10, 2022. Following a discussion, it was moved by Director Stefaniak and seconded by Director Warfield that the minutes of the meeting of February 10, 2022 be approved, which motion carried unanimously, 4-0.

3. MANAGEMENT AND SECURITY REPORT. Director Haupt reviewed the incidents in the security report.

4. OPERATOR'S REPORT. Josh Maas presented the monthly operations report for the month of February, a copy of which is attached as Exhibit "A". He reported the District has 647 water connections. He noted the Sewage Treatment Plant was compliant with its permit for the month. Accountability was at 94.03%.

Following further discussion, it was moved by Director Warfield and seconded by Director Stefaniak that the operator's report be approved, which motion carried unanimously, 4-0.

5. AMENDMENT TO RATE ORDER. The Board considered amending the Rate Order to add a \$1,000 penalty for breach of the District rules and regulations including, but not limited to unauthorized sewer line connections into the storm sewer system. A copy of the Rate Order is attached as Exhibit "B".

Following further discussion, it was moved by Director Stefaniak and seconded by Director Warfield that the amendment to the Rate Order be approved, which motion carried unanimously, 4-0.

6. ENGINEER'S REPORT. Teague Harris presented the Engineer's Report, a copy of which is attached hereto as Exhibit "C". He discussed the Rehabilitation of the Sanitary Sewer System Phases 1B and 2. Mr. Harris reported T. Gray Construction raised the southerly golf course manhole.

Mr. Harris discussed the Eaglepoint Lift Station conversion to submersible pumps. He reported Neil Technical Services expects to complete the remaining punch list items in the next two weeks. Mr. Harris stated they are currently reviewing the operation and maintenance manual submitted by Neil Technical Services.

Mr. Harris next discussed the Eagle Point Lift Station Site boundary revisions, fence, and concrete driveway. He reported they have prepared the metes and bounds for the revised Eagle Point Lift Station Easements. Mr. Harris presented for approval of a Change Order from ISI Underground Utilities, LLC, in the amount of \$2,942.00, to install the 24-feet of an 18-inch culvert for the proposed driveway.

Mr. Harris discussed the Squaw Valley Area Culvert Installation. He reported they have solicited bids from three contractors for the regrading of the drainage swales and improvements on the golf course. He stated that they extended the bid date to respond to questions from the contractors.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Warfield that the engineer's report be approved, and to approve the Change Order for the Eagle Point Lift Station Site boundary revisions, fence, and concrete driveway, which motion carried unanimously, 4-0.

7. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT.

Director Stefaniak reviewed the tax report for the month of February, 2022, a copy of which is attached as Exhibit "D". The report reflected the District has collected 91.66% of its 2021 taxes and 98.07% of its 2020 taxes.

Following a discussion, it was moved by Director Cooke and seconded by Director Warfield that the report be approved, along with the checks on the tax account, which motion carried unanimously, 4-0.

8. TREASURER'S REPORT. Director Stefaniak presented the report, a copy of which is attached as Exhibit "E". The Board reviewed the checks, investments, and financial statements. Director Haupt reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund and the capital projects fund.

Director Stefaniak discussed the water rates. He stated they may need to consider increasing the rates soon.

Following further discussion, it was moved by Director Warfield and seconded by Director Cooke that the Treasurer's report, and those checks as listed thereon be approved, which motion passed unanimously, 4-0.

9. ADJOURNMENT/ OTHER BUSINESS. There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 14th day of April, 2022.

R.E. Warfield
Asst. Secretary

