

MINUTES  
GRAND OAKS MUNICIPAL UTILITY DISTRICT OF MONTGOMERY COUNTY

September 28, 2021

The Board of Directors (the "Board") of Grand Oaks Municipal Utility District of Montgomery County (the "District"), in person, open to the public, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, with supplementary telephone access available to the public, on the 28th day of September 2021, and the roll was called of the members of the Board being present by either in person or by telephone:

Joel R. Scott	President
Daniel K. Signorelli	Vice President
Rick Nommensen	Secretary
Mark Nini	Assistant Vice President
Brandon Buell	Assistant Secretary

and all of the above were present except Directors Nini and Signorelli, thus constituting a quorum.

Also present at the meeting were Debbie Arellano of Bob Leared Interests ("BLI"); Chip Callegari and Doug Jeffrey of TNG Utility Corporation ("TNG"); Jennifer Hanna of BKD, LLP ("BKD"); Nathan Adams of Jones & Carter, Inc. ("JC"); Ezekiel Banda of Municipal Accounts & Consulting, L.P. ("MAC"); and Whitney Higgins and Erika Smiley of Allen Boone Humphries Robinson LLP ("ABHR").

Due to the COVID-19 virus epidemic emergency and the high threat level warnings issued by various governments and agencies, the District established a telephone option for members of the public to listen to the meeting and to address the Board.

Attending via teleconference was Misael Flores of Post Oak Municipal Advisors LLC ("Post Oak").

PUBLIC COMMENTS

Director Scott offered any members of the public attending the meeting by telephone the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Scott moved to the next agenda item.

MINUTES

The Board considered approving the regular meeting minutes of August 24, 2021. After review and discussion, Director Nommensen moved to approve the regular meeting minutes of August 24, 2021, as presented. Director Buell seconded the motion, which passed by unanimous vote.

ENGAGE AUDITOR TO CONDUCT AUDIT FOR FISCAL YEAR END SEPTEMBER 30, 2021

Ms. Hanna presented a proposal for BKD to conduct the District's audit for the fiscal year ending September 30, 2021. Following review and discussion, Director Buell moved to engage BKD to conduct the audit for the fiscal year ending September 30, 2021, authorize execution of an engagement letter, and direct that the letter be filed appropriately and retained in the District's official records. Director Nommensen seconded the motion, which passed unanimously.

BOOKKEEPER'S REPORT

Mr. Banda presented the bookkeeper's report, including the investment report and bills presented for payment. A copy of the bookkeeper's report is attached.

BUDGET FOR FISCAL YEAR END SEPTEMBER 30, 2022

Mr. Banda reviewed a proposed budget for the fiscal year end September 30, 2022, a copy of which is attached to the bookkeeper's report.

After review and discussion, Director Buell moved to approve: (1) the bookkeeper's report and authorize payment of the District's bills; and (2) proposed budget for the fiscal year end September 30, 2022. Director Buell seconded the motion, which carried unanimously.

CONDUCT PUBLIC HEARING REGARDING DISTRICT'S TAX RATE, ADOPT ORDER LEVYING TAXES, AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Higgins stated that notice was published of the public hearing to be held at today's meeting regarding adoption of the District's proposed 2021 total tax rate of \$0.95.

Ms. Higgins opened the public hearing. There being no comments from the public, Ms. Higgins closed the public hearing.

Ms. Higgins presented an Order Levying Taxes reflecting the proposed 2021 tax rate. She then presented an Amendment to Information Form reflecting the tax rate and stated that the Amendment will be filed with the Texas Commission on Environmental Quality and recorded in the Official Public Records of Montgomery County.

After review and discussion, Director Buell moved to (1) adopt the Order Levying Taxes reflecting a total 2021 tax rate of \$0.95 per \$100 of assessed valuation, comprised of \$0.31 to pay debt service on water, sewer, and drainage bonds, and \$0.64 for operations and maintenance; and (2) direct that the Order be filed appropriately and retained in the District's official records. Director Nommensen seconded the motion, which passed by unanimous vote.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Arellano distributed the tax assessor/collector's monthly report, a copy of which is attached.

After review and discussion, Director Scott moved to approve the tax assessor/collector's report and the checks presented for payment. Director Nommensen seconded the motion, which passed by unanimous vote.

## OPERATOR'S REPORT

Mr. Jeffrey reviewed the operator's report, a copy of which is attached. He reported that water accountability for the previous month was 101.06%.

The Board reviewed a memorandum regarding legislative changes to Section 182.052, Utilities Code, relating to confidentiality of certain personal and billing information of utility customers, a copy of which is attached. Mr. Jeffrey said such information must be kept confidential, with certain exceptions, unless the customer requests disclosure. He discussed the requirement for the District to provide notice of the customer's right to request disclosure, along with a request form, by including the notice and form with the utility bills sent to customers or by posting the notice and form on the District's website. Mr. Jeffrey requested the Board authorize TNG to include the notice and form as a utility bill insert.

Mr. Jeffrey presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting, of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Following review and discussion, Director Nommensen moved to (1) approve the operator's report; (2) authorize termination of delinquent accounts, in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records; and (3) authorize TNG to include the confidential notice and form as a utility bill insert. Director Buell seconded the motion, which passed by unanimous vote.

## DRAINAGE AND DETENTION FACILITY MAINTENANCE MATTERS

The Board reviewed the drainage and detention facility report, a copy of which is attached.

After discussion regarding vehicle trespass on District's facilities, the Board directed Champions to provide proposals for signage at the next meeting.

ENGINEER'S REPORT; REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Mr. Adams reviewed the engineer's report, a copy of which is attached.

Mr. Adams reported on the status of Bond Application No. 3.

Mr. Adams updated the Board regarding construction of clearing and grubbing for Glen Oaks Section 5. He then reviewed and recommended approval of Pay Estimate No. 1 in the amount of \$180,075.60, payable to DL Glover, Inc.

Mr. Adams reported on the Emergency Preparedness Plan ("EPP"), stating that all water systems with more than one residential customer are required to develop and implement an EPP. He then reviewed and requested approval of a proposal for the engineering costs related to preparation of the EPP in the amount of \$5,000.

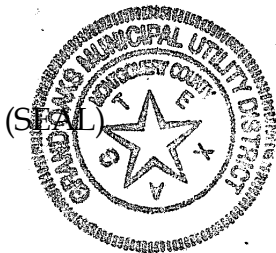
Mr. Adams updated the Board on development in the District.

Following review and discussion, and based on the engineer's recommendation, Director Buell moved to approve (1) the engineer's report; (2) Pay Estimate No. 1 in the amount of \$180,075.60, payable to DL Glover, Inc; and (3) the proposal from JC for preparation of the EPP in the amount of \$5,000, subject to final review. Director Nommensen seconded the motion, which passed by unanimous vote.

DISTRICT MEETING SCHEDULE

The Board concurred to hold the next regular meeting on October 26, 2021, in person, with a dial in option for consultants.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



/s/ Rick Nommensen  
Secretary, Board of Directors

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