

**SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1**

Minutes of Meeting of Board of Directors

May 10, 2022

The Board of Directors (“Board”) of Southwest Harris County Municipal Utility District No. 1 (“District”) met at 2727 Allen Parkway, Suite 1100, Houston, Harris County, Texas, on May 10, 2022 in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Keith W. Bynam, President  
Jo Ann W. Miller, Vice President  
Stephanie A. Johnson, Secretary  
Bruce Zaborowski, Director  
Horace Q. Buckley, Director

and the following were absent:

None.

Also present were Mr. Robert Lugo, Jr. of Inframark, Ms. Michelle Guerrero of Bob Leared Interests, Mr. Bob Ideus of Municipal Business Services, Inc., and Mr. James D. Bonham, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The President of the Board then executed Certificates of Election indicating that Directors Keith W. Bynam, Stephanie A. Johnson and Bruce Zaborowski were elected without opposition each to serve an additional four-year term. The newly elected directors each presented their Oath of Office, Statement of Elected Officer and Letter of Qualification. The Board accepted the Oaths of Office and the newly elected directors participated in the remainder of the meeting. The Board also acknowledged that Directors Keith W. Bynam, Stephanie A. Johnson and Bruce Zaborowski had completed a conflicts disclosure questionnaire.

2. The Board considered the minutes of the meeting of April 12, 2022, and upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

3. The Board then recognized Mr. Bob Ideus who presented the bookkeeper’s report. The Board reviewed invoices presented by the bookkeeper and reviewed a schedule of District investments. The Board also reviewed the general fund budget comparison of actual versus budgeted revenues and expenditures for the fiscal year ending December 31, 2022. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

4. The Board then recognized the tax assessor who presented the tax assessor/collector's report reflecting year 2021 taxes to be 96% collected. The Board reviewed activity in the tax account and the checks presented for the Board's approval. The Board acknowledged that the tax account would be transferred to Allegiance Bank, and not Wells Fargo. The Board reviewed a schedule of delinquent taxes, and after discussion, upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor/collector's report and the checks drawn on the tax account.

5. The Board then recognized Mr. Robert Lugo, Jr. who presented the operator's report and reviewed with the Board the billing and collections data which appears therein, as well as the repairs and maintenance required to the District's facilities during the previous month. The operator reported that 97.05% of the water pumped during the reporting period had been accounted for and advised that there were no waste discharge permit violations during the reporting period. The Board authorized replacement of the effluent flow recorder at the wastewater treatment plant. The Board considered an appeal on the Fatima account. Upon unanimous vote, the Board agreed to accept a six month payment plan with all current charges to be paid and the outstanding balance to be paid over a six month period. After further discussion, upon unanimous vote, the Board approved the operator's report and authorized termination of water service to all customers on the delinquent account list in accordance with the District's Rate Order.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary

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**NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **2727 Allen Parkway, Suite 1100, Houston, Texas 77019.**

The meeting will be held at **11:15 a.m. on Tuesday, May 10, 2022.**

The subject of the meeting is to receive public comment on, consider and act on the following:

1. Certificate of Election; Oaths of Office; Statement of Directors; Conflicts Disclosure; Tax Code 26.18 Filing
2. Minutes of Board of Directors Meeting(s)
3. Bookkeeper's Report; Checks and Invoices; Investment of District Funds; General Fund Budget; Depository Pledge Agreement(s)
4. Tax Assessor/Collector's Report; Invoices and Checks; Delinquent Tax Collections; Investment of District Funds; Tax Rate; Tax Exemptions
5. Operator's Report; Operation, Maintenance and Repair of District Facilities; Rate Order; Water Well Permit; Waste Discharge Permit; Drought Contingency Plan; Customer Appeals; Termination of Service on Delinquent Accounts
6. Engineer's Report; Emergency Preparedness Plan; Compliance with Agreed Order with Texas Commission on Environmental Quality
7. Other Matters: Messaging Service; Insurance; Consultant Contracts; Contract for Electric Power; Audit Report; Critical Load Submission; Application to Texas Commission on Environmental Quality; Water Conservation Plan; Drought Contingency Plan; Continuing Disclosure
8. Public Discussion of Storm Water Management Plan; Documents Related to Storm Water Management Plan and Permit
9. Pending Business



A handwritten signature in black ink, appearing to read "James D. Bonham".

James D. Bonham, Attorney for the District