

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 371

### Minutes of Meeting of Board of Directors May 17, 2022

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 371 (“District”) met at Saltgrass Steakhouse, 23952 Northwest Freeway, Houston, Texas 77429 in accordance with the duly posted notice of said meeting, with a quorum of directors present, as follows:

Stephen Jester, President  
Brad Davidsen, Vice President  
Chris von Wiesenthal, Assistant Vice President  
Trisha Bonar, Secretary  
Marta Galan, Assistant Secretary

and the following absent:

none

Also present were Deputy Thomas Polson; Ms. Shammarie Leon, tax assessor-collector for the District; Ms. Demitra Berry, bookkeeper for the District; Mr. Sergio Handal, engineer for the District; Mr. Chris Townsend, operator for the District; and Mr. J. Davis Bonham, Jr., attorney for the District.

The President opened the meeting for such business as might come before it.

1. The Board opened the floor for public comment. Hearing none, the President continued with the agenda.

2. The Board reviewed the minutes of the meeting held on April 27, 2022. Upon motion made by Director Jester, seconded by Director Davidsen, and unanimously carried, the Board approved the minutes as presented.

3. The Board then reviewed and approved the certificates of election and oaths of office of Stephen Jester, and Marta Galan, who were elected to the Board of Directors as a result of the May 7, 2022 directors’ election having been canceled. The Board also reviewed their qualification letters and statements of elected officer. Upon motion by Director Davidsen, seconded by Director Jester and unanimously carried, the Board voted to approve the qualifications and statements as well as the oaths of office of Director Jester, and Director Galan and declared them to be fully qualified to enter into their four-year term as members of the Board of Directors.

4. The Board discussed the proposed Prologis project and recent communications with the developer regarding the matter.

5. Ms. Berry presented the bookkeeper’s report. The Board reviewed the report in detail. Subject to that discussion, upon motion duly made, seconded, and unanimously carried, the Board approved the report as presented.

6. Ms. Leon presented the tax assessor collector's report. The report showed 99% collections for 2021 taxes, and 2021 certified taxable value in the District in the amount of \$333,870,928.00. The Board discussed the delinquent account list. The Board noted an unpaid account with a large water overpayment to be refunded. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and the checks drawn on the tax fund.

7. The Board recognized Chris Townsend of Inframark who presented the operator's report. The report showed 98% water accountability. The Board discussed the need for the emergency repair of the District's wastewater treatment plant clarifier. The operator informed the Board that Inframark is able to complete the work once another District has been identified to treat the waste. Mr. Townsend informed the Board that the subcontractor expects to complete the work in approximately three days, but noted that the clarifier has not been drained in some time and the condition below the waterline is unknown. The Board directed the operator to proceed with the emergency repair as soon as an agreement to accept the waste has been executed. The Board discussed safety concerns regarding the work and requested that a qualified Inframark employee with stop work authority be present at the wastewater treatment plant site at all times while work is being performed. Upon motion duly made, seconded, and unanimously carried, the Board approved the operator's report as presented and approved termination of service as necessary pursuant to the District's Rate Order.

8. Mr. Handal presented the engineer's report. The water plant LAS tank as-built drawings were submitted to the TCEQ on April 12, 2022. The engineers expect to receive approval by the end of June. The water plant hydro-pneumatic tank probe work is in progress. The operators and engineers will be present after installation for a functionality test. A failure will be simulated to test the system. The engineers continued work with the operators on facility action items identified through HAZOP meetings. The Board discussed the need for the emergency repair of the District's wastewater treatment plant clarifier. The operator informed the Board that Inframark is able to complete the work once another District able to treat the District's wastewater in the interim has been identified. Upon motion duly made, seconded, and unanimously carried, the Board approved the engineer's report as presented.

9. The Board then recognized Deputy Polson who addressed the Board regarding law enforcement matters.

10. The Board then considered pending business.

There being no further business to come before the Board, the meeting was adjourned.

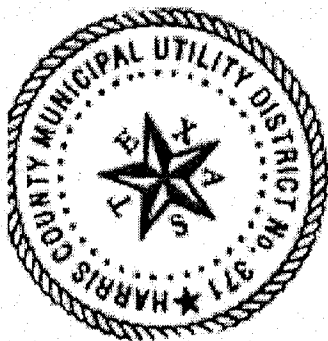
  
Secretary

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 371  
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested parties that the Board of Directors of the captioned District will hold a public meeting at **Saltgrass Steakhouse, 23952 Northwest Freeway, Houston, Texas 77429.**

The meeting will be held at **6:30 p.m. on Tuesday, May 17, 2022.**

1. Public comments
2. Approve minutes of Board meeting held on April 27, 2022
3. Approve certificates of election; Approve qualifications of newly elected directors; Accept oaths and statements of elected officials; Election of officers
4. Developer's report
5. Bookkeeper's report; review invoices and authorize payment of bills; review investment report and approve investment of District funds; Deposit of District Funds
6. Tax assessor-collector's report; status of tax collections; review invoices and authorize payment; status of delinquent taxes; authorize litigation as necessary; consider any taxpayer appeals; approve installment payment agreements, as necessary
7. Operator's report; review active connections and water accountability; status of operation, maintenance and repair of District facilities; consider customer appeals and accounting issues; approve termination of service on delinquent accounts; Hazardous Operations Review; West Harris County Regional Water Authority; Consumer Confidence Report
8. Engineer's report; authorize preparation of plans as appropriate; authorize advertising for bids; award contracts; approve change orders
9. Security report
10. Pending business, including:
  - a. Recycling Proposal



  
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J. Davis Bonham, Jr.  
Attorney for the District