

MINUTES  
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 206

May 10, 2022

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 206 (the "District"), in person, open to the public, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, on the 10th day of May, 2022, and the roll was called of the members of the Board:

Robin Stoner	President
Amy Rozell	Vice President
Vacant	Secretary
Kathrin Yokubaitis	Assistant Secretary
Sandra Weider	Assistant Vice President/Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were: Mary Ann Mihills of Municipal Accounts & Consulting, L.P. ("MAC"); Mike Scott of Champions Hydro-Lawn, Inc. ("Champions"); Debbie Arellano of Bob Leared Interests; Angie Peters of Odyssey Engineering ("Odyssey"); Ryan Mapes of Si Environmental, LLC ("SiEnviro"); Debbie Shelton of Masterson Advisors LLC; and Hannah Brook and Faye Simonds of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Ms. Brook offered any members of the public the opportunity to make public comment. There being no members of the public requesting to make public comment, Ms. Brook moved to the next agenda item.

MINUTES

The Board considered approving the regular meeting minutes of April 12, 2022. After review and discussion, Director Weider moved to approve the minutes as presented. Director Stoner seconded the motion, which passed by unanimous vote.

2022 DIRECTORS ELECTION

The Board considered approving a Certificate of Election, reflecting the election of Director Stoner to the Board of Directors of the District for a four-year term.

The Board then discussed approving the Sworn Statements and Oath of Office for Director Stoner.

After review and discussion, Director Yokubaitis moved to: (1) approve the Certificate of Election and the distribution of same to Director Stoner, and direct that the

Certificate be filed appropriately and retained in the District's official records; and (2) approve the Sworn Statement and Oath of Office, and direct that the documents be filed appropriately and retained in the District's official records, and that the Oath of Office be filed with the Secretary of State as required by law. Director Weider seconded the motion, which passed unanimously.

#### APPOINT NEW DIRECTOR

The Board deferred action on this agenda item.

#### SWORN STATEMENT, OFFICIAL BOND, AND OATH OF OFFICE

The Board deferred action on this agenda item

#### REORGANIZE THE BOARD AND AUTHORIZE EXECUTION OF DISTRICT REGISTRATION FORM

The Board deferred action on the reorganization of the Board.

The Board then considered authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality ("TCEQ"), reflecting the term of the newly elected Director Stoner. Following review and discussion, Director Yokubaitis moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District's official records. Director Weider seconded the motion, which passed by unanimous vote.

#### OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT TRAINING REQUIREMENTS

There was no discussion on this agenda item.

#### CONFLICT OF INTEREST DISCLOSURE

There was no discussion on this agenda item .

#### RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board reviewed a proposal from McDonald & Wessendorff Insurance for renewal of the District's insurance policies. After review and discussion, Director Weider moved to approve and authorize execution of the proposal and payment for renewal of the District's insurance policies, effective July 15, 2022, and direct that the proposal be filed appropriately and retained in the District's official records. Director Stoner seconded the motion, which passed by unanimous vote.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Mihills distributed and reviewed the bookkeeper's report and presented checks for payment to the Board, a copy of which is attached.

The Board discussed the District's Travel Reimbursement Guidelines and considered establishing travel guidelines for the upcoming Association of Water Board Directors ("AWBD") summer conference in Fort Worth, Texas.

After review and discussion, Director Stoner moved to: (1) approve the bookkeeper's report and payment of the bills; and (2) authorize up to four fees of office for attendance at AWBD summer conference, up to three nights at a hotel, and reasonable meals, with reimbursement to be submitted in accordance with the District's Travel Reimbursement Guidelines. Director Yokubaitis seconded the motion, which passed by unanimous vote.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Arellano distributed the tax assessor/collector's monthly report, a copy of which is attached. After review and discussion, Director Rozell moved to approve the tax assessor/collector's report and the checks presented for payment. Director Stoner seconded the motion, which passed by unanimous vote.

## APPROVE AMENDMENT TO AGREEMENT FOR SERVICE OF TAX ASSESSOR/COLLECTOR

Ms. Arellano presented and reviewed a Third Amendment to Agreement for Services of Tax assessor/Collector. Following discussion, Director Rozell moved to approve the Third Amendment to Agreement for Services of Tax Assessor/Collector and direct that the Agreement be filed appropriately and retained in the District's official records. Director Stoner seconded the motion, which passed unanimously.

## OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT ACCOUNTS

Mr. Mapes distributed and reviewed the operator's report, a copy of which is attached.

Mr. Mapes reported on routine maintenance and repair items in the District.

Mr. Mapes reviewed the District's proposed 2021 Consumer Confidence Report ("CCR"), a copy of which is attached to the operator's report. He stated that the CCR must be mailed to District customers and filed with the TCEQ by July 1, 2022.

Mr. Mapes presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the

meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Following review and discussion, Director Weider moved (1) to approve the operator's report; (2) to approve the CCR and authorize distribution of the CCR to District customers and filing of the certificate of mailing with the TCEQ; and (3) that because the customers on the termination list were not present at the meeting to address the Board and had not submitted a written statement on the matter, to authorize the District's operator to proceed with termination of utility service for such customers in accordance with the District's Rate Order, and direct that the customer termination list be filed appropriately and retained in the District's official records. Director Stoner seconded the motion, which passed by unanimous vote.

### STORM WATER FACILITIES MAINTENANCE AND OPERATIONS

Mr. Scott distributed and reviewed the monthly report on storm water facilities maintenance and operations for the District. A copy of the report is attached.

After review and discussion, Director Yokubaitis moved to approve the storm water facilities maintenance and operations report. Director Stoner seconded the motion, which passed by unanimous vote.

### ENGINEERING MATTERS

Ms. Peters reviewed the engineer's report, a copy of which is attached. She updated the Board on construction projects underway, as reflected in her report.

Ms. Peters updated the Board on the construction of Wastewater Treatment Plant Phase 2, and reviewed and recommended approval of Pay Estimate No. 7 in the amount of \$202,185.00, submitted by T&C Construction ("T&C").

Ms. Peters updated the Board on the proposed emergency water interconnect with Fort Bend Municipal Utility District No. 30.

Following review and discussion, based on the engineer's recommendation Director Yokubaitis moved to approve the engineer's report and approve Pay Estimate No. 7 in the amount of \$202,185.00 to T&C for the construction of Wastewater Treatment Plant Phase 2. Director Stoner seconded the motion, which passed by unanimous vote.

### ATTORNEY'S REPORT

There was no discussion on this agenda item.

CONFIRM DATE AND TIME OF NEXT MEETING

The Board concurred to hold the next regular meeting on June 14, 2022, at 12:30 p.m.

There being no further business to come before the Board, the meeting was adjourned.

/s/ Sandra Weider  
Secretary, Board of Directors

(SEAL)



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