

**WOOD TRACE MUNICIPAL UTILITY DISTRICT NO. 1,  
OF MONTGOMERY COUNTY, TEXAS  
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above-captioned District will hold a regular public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, 77056, said address being a meeting place of the District. The meeting will be held on **Tuesday, June 14, 2022, at 9:00 a.m.**

The Board shall consider and/or act on the following matters:

1. Public comments;
2. Approval of minutes of the meeting of the Board of Directors held May 10, 2022;
3. Bookkeeper's Report, including financial investment reports and authorizing the payment of invoices presented; preparation of enhanced bookkeeping reports by Municipal Financial Services, LLC;
4. Tax Assessor-Collector's Report, including authorizing payment of invoices presented and approving moving of accounts to uncollectible roll;
5. Approval of Resolution Requesting an Estimate of Value from the Montgomery Central Appraisal District;
6. Report and legal action taken by the District's delinquent tax collections attorney, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
7. Engineering Report, including:
  - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of facilities within the District, and/or ratification of same, and authorize acceptance of TEC Form 1295, including:
    - i) Hydropneumatic Tank No. 2 at Water Plant;
  - (b) Status of construction contracts, including the approval of any pay estimates, change orders and/or acceptance of facilities for operation and maintenance purposes, including:
    - i) Expansions of Wastewater Treatment Plant and Lift Station No. 1 by Gilleland Smith Construction, Inc.;
  - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
  - (d) Acceptance of conveyances of utility facilities;
  - (e) Status of Decker Lake Dam, Decker Dry Detention Dam and Goodson Branch Dam safety repairs pursuant to TCEQ Dam Safety Inspection Reports and authorize any action necessary in connection with same, including:

- i) Status of Emergency Action Plan and Operation and Maintenance Plan for Decker Lake Dam filed with the TCEQ on behalf of the District;
  - (f) Status of roadway repairs within the District by Beyer Construction, LLC; and
  - (g) Submission of updated contact information and/or descriptive information regarding District facilities that qualify for critical load status to the County Office of Emergency Management, Public Utility Commission, and the Division of Emergency Management of the Governor, relative to compliance with Section 13.1396, Texas Water Code;
- 8. Status of Bond Application Report for the District's Unlimited Tax Bonds, Series 2022 and Unlimited Tax Park Bonds, Series 2022A;
- 9. Storm Water Management Program for the District;
- 10. Developer's Report;
- 11. Kudela & Weinheimer, landscape architect report, including:
  - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of landscape facilities within the District and authorize acceptance of TEC Form 1295;
  - (b) Status of construction contracts, including the approval of any pay estimates, change orders and/or acceptance of facilities for maintenance purposes;
  - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District; and
  - (d) Acceptance of conveyances of recreational facilities;
- 12. Report from Environmental Allies, including authorizing the repair and maintenance of District facilities;
- 13. Operator's Report, including:
  - (a) Authorizing the repair and maintenance of District facilities;
  - (b) Compliance with District's water and waste discharge permits;
  - (c) Appeals of District charges;
  - (d) Refer accounts for collection and approve write-offs; and
  - (e) Review proposals for upgrading security equipment at District facilities;
- 14. Issuance of utility commitments;
- 15. Authorize completion, execution and filing with the Secretary of State of Voting System Annual Filing Form relative to District elections;
- 16. Request from Records Management Officer to destroy notes and audio recordings of Board of Directors meetings from April 14, 2021, to March 16, 2022;
- 17. 5<sup>th</sup> Year Arbitrate Rebate Report for the Districts \$3,900,000 Unlimited Tax Bonds, Series 2017;

- 18. Attorney's Report; and
- 19. Matters for possible placement on future agendas.



SCHWARTZ, PAGE & HARDING, L.L.P.

By: \_\_\_\_\_

  
Bryan T. Yeates  
Attorneys for the District

***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***

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