

## WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4

Minutes of Meeting of Board of Directors  
April 25, 2022

The Board of Directors (“Board”) of West Harris County Municipal Utility District No. 4 (“District”) met on April 25, 2022 at 303 Bridge Crest Blvd., Houston, Harris County, Texas, in accordance with the duly posted notice of said meeting, with a quorum of Directors present as follows:

Mary Gomez, President  
Hanna Affram, Vice President  
Anthony Rodriguez, Secretary  
Michael Cummings, Treasurer

and the following absent:

None.

Also present were Mr. Bruce Dubiel, the District’s operator; Ms. Michelle Guerrero, the District’s tax assessor-collector; Mr. Sean Humble, the District’s engineer; Mr. Bob Ideus, the District’s bookkeeper; and Ms. Jennifer B. Seipel, attorney for District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. The Board opened the floor for public comment. There were none.
2. The Board reviewed the minutes of the meeting held on March 28, 2022. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.
3. Ms. Guerrero presented the tax assessor-collector’s report, copy attached, which showed 96.9% collections for 2021 taxes as of the date of the report, which is March 31, 2022. She noted that this collection rate is on pace with prior years. Ms. Guerrero discussed moving the District’s tax accounts from Central Bank to Wells Fargo pursuant to a depository pledge agreement. The attorney noted that she has provided comments on the agreement to counsel for Wells Fargo. Upon unanimous vote, the Board approved moving the tax accounts subject to finalization of the depository pledge agreement. Upon motion duly made, seconded

and unanimously carried, the Board approved the tax assessor-collector's report and the checks listed thereon as presented.

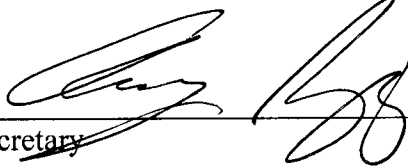
4. Mr. Ideus then presented the bookkeeper's report, copy attached. The Board noted that everything appears to be in order. During that discussion, the Board reviewed its current budget comparisons and the checks to be issued for services rendered during the prior month. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper's report and payment of the checks listed thereon.

5. Mr. Dubiel presented the operator's report, copy attached. He noted 568 connections in the District with 94.8% water accountability. The District's wastewater treatment plant operated at 33% of its capacity. He then reviewed notable system repairs and maintenance items performed during the prior month. Mr. Dubiel requested authorization to repair blower no. 1 at the wastewater treatment plant for an estimated cost of \$11,650. He stated that the repair is due to normal wear and tear which led to a seal and bearing failure. Mr. Dubiel also requested authorization to install a new 12" gate valve at the water main that crosses the bridge on Westheimer Place Drive for an estimated cost of \$11,500. The operator also confirmed that he filed an updated Homeland Security Contact Form with the Texas Commission on Environmental Quality. The operator then reviewed a list of delinquent accounts to the Board for termination of utility service, noting that no accounts were subject to termination this month. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report and approved the requested expenditures.

6. Mr. Humble presented the engineer's report, copy attached. He noted that he has no new information from the engineer for Chelford City Municipal Utility District ("Chelford") with regard to the estimated cost to connect to Chelford's wastewater treatment plant. Mr. Humble stated that, with regard to the construction plans for the replacement of the 12-inch waterline at Westheimer Place Drive, he received bids for the project on April 21, 2022. He stated that the low bidder was Ballast Construction in the amount of \$151,326.00. The engineer stated that he checked references for Ballast Point Construction, and he is satisfied with what his research revealed. Accordingly, the engineer recommended award of the contract for the 12" water line replacement to Ballast Point Construction. Subject to that discussion, upon motion made and seconded, the Board unanimously approved the engineer's report as presented

and approved award of the contract and execution of same subject to review by the District's consultants as recommended.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary