

MINUTES  
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 206

June 14, 2022

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 206 (the "District"), met in regular session, open to the public, on the 14th day of June, 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Robin Stoner	President
Amy Rozell	Vice President
Vacant	Secretary
Kathrin Yokubaitis	Assistant Secretary
Sandra Weider	Assistant Vice President/Assistant Secretary

and all of the above were present, except Director Rozell, thus constituting a quorum.

Also present at the meeting were: Cheryl Kainer a member of the public; Mary Ann Mihills of Municipal Accounts & Consulting, L.P. ("MAC"); Mike Scott of Champions Hydro-Lawn, Inc. ("Champions"); Debbie Arellano of Bob Leared Interests; Angie Peters and Lauren Arthur of Odyssey Engineering ("Odyssey"); Ryan Mapes of Si Environmental, LLC ("SiEnviro"); Debbie Shelton of Masterson Advisors LLC; and Hannah Brook and Faye Simonds of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Ms. Brook offered any members of the public the opportunity to make public comment. There being no members of the public requesting to make public comment, Ms. Brook moved to the next agenda item.

MINUTES

The Board considered approving the regular meeting minutes of May 10, 2022. After review and discussion, Director Weider moved to approve the minutes as presented. Director Stoner seconded the motion, which passed by unanimous vote.

APPOINT NEW DIRECTOR

The Board considered appointing Cheryl Kainer to the Board of Directors. After discussion, Director Stoner moved to appoint Cheryl Kainer to the Board of Directors. Director Yokubaitis seconded the motion, which passed unanimously.

SWORN STATEMENT, OFFICIAL BOND, AND OATH OF OFFICE

Ms. Brook reviewed the Sworn Statement, Oath of Office, and Official Bond for Director Kainer. After review and discussion, Director Stoner moved to: (1) approve the Sworn Statement, Oath of Office, and Official Bond for Director Kainer; and (2) direct that the documents be filed appropriately and retained in the District’s official records, and that the Oath of Office be filed with the Secretary of State, as required by law. Director Yokubaitis seconded the motion, which passed unanimously.

REORGANIZE THE BOARD AND AUTHORIZE EXECUTION OF DISTRICT REGISTRATION FORM

The Board considered reorganizing the Board of Directors. Following discussion, Director Stoner moved to organize the Board as follows:

Robin Stoner	President
Amy Rozell	Vice President
Sandra Weider	Secretary
Kathrin Yokubaitis	Assistant Secretary
Cheryl Kainer	Assistant Vice President/Assistant Secretary

Director Yokubaitis seconded the motion, which passed unanimously.

The Board then considered authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality (“TCEQ”), reflecting the appointment of Director Kainer. Following review and discussion, Director Stoner moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District’s official records. Director Yokubaitis seconded the motion, which passed by unanimous vote.

OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT TRAINING REQUIREMENTS

Ms. Brook reviewed the memorandum regarding the Texas Open Meetings Act prepared by ABHR, a copy of which is attached.

CONFLICT OF INTEREST DISCLOSURE

Ms. Brook next reviewed the legislation enacting Chapter 176 of the Texas Local Government Code, which requires directors and consultants to disclose certain conflicts of interest. She reviewed the forms adopted by the Texas Ethics Commission for making disclosures under Chapter 176 and noted that the forms are required to be filed with the records administrator for the District and will need to be filed thereafter within seven days of a disclosable conflict arising. Ms. Brook reviewed the List of Local Government Officers. After review and discussion, Director Stoner moved to approve and authorize

execution of the List of Local Government Officers and direct that the List be filed appropriately and retained in the District's official records. Director Yokubaitis seconded the motion, which passed unanimously.

#### FINANCIAL AND BOOKKEEPING MATTERS

Ms. Mihills distributed and reviewed the bookkeeper's report and presented checks for payment to the Board, a copy of which is attached.

Ms. Mihills reviewed a budget for the fiscal year end July 31, 2023. The Board concurred to approve the budget at the next regular meeting.

After review and discussion, Director Weider moved to approve the bookkeeper's report and payment of the bills. Director Stoner seconded the motion, which passed by unanimous vote.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Arellano distributed the tax assessor/collector's monthly report, a copy of which is attached. After review and discussion, Director Stoner moved to approve the tax assessor/collector's report and the checks presented for payment. Director Weider seconded the motion, which passed by unanimous vote.

#### AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

The Board discussed the additional 20% penalty which goes into effect on July 1, 2022, for outstanding 2021 tax accounts. The Board considered authorizing the District's delinquent tax attorney to proceed with the collection of those delinquent taxes.

After review and discussion, Director Stoner moved to authorize the delinquent tax attorney to proceed with the collection of delinquent 2021 taxes on July 1, 2022. Director Weider seconded the motion, which passed by unanimous vote.

#### OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT ACCOUNTS

Mr. Mapes distributed and reviewed the operator's report, a copy of which is attached.

Mr. Mapes reported on routine maintenance and repair items in the District.

Mr. Mapes presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or

correct their bills and to show why utility services should not be terminated for reason of non-payment.

Following review and discussion, Director Yokubaitis moved (1) to approve the operator's report; and (2) that because the customers on the termination list were not present at the meeting to address the Board and had not submitted a written statement on the matter, to authorize the District's operator to proceed with termination of utility service for such customers in accordance with the District's Rate Order, and direct that the customer termination list be filed appropriately and retained in the District's official records. Director Stoner seconded the motion, which passed by unanimous vote.

### STORM WATER FACILITIES MAINTENANCE AND OPERATIONS

Mr. Scott distributed and reviewed the monthly report on storm water facilities maintenance and operations for the District. A copy of the report is attached.

Mr. Scott reviewed a proposed amended annual maintenance budget and schedule with the Board.

After review and discussion, Director Stoner moved to: (1) approve the storm water facilities maintenance and operations report; and (2) approve the amended annual maintenance budget and schedule. Director Weider seconded the motion, which passed by unanimous vote.

### ENGINEERING MATTERS

Ms. Peters reviewed the engineer's report, a copy of which is attached. She updated the Board on construction projects underway, as reflected in her report.

Ms. Peters updated the Board on the construction of Wastewater Treatment Plant Phase 2.

Ms. Peters updated the Board on the proposed emergency water interconnect with Fort Bend Municipal Utility District No. 30.

Ms. Peters stated that Odyssey is working with the TCEQ regarding a violation from 2020.

Ms. Peters reviewed an exhibit showing turning radii at the rain gardens at Cory Cornell Lane, a copy of which is attached to the engineer's report.

Following review and discussion, based on the engineer's recommendation Director Stoner moved to approve the engineer's report. Director Yokubaitis seconded the motion, which passed by unanimous vote.

ATTORNEY'S REPORT

There was no additional discussion under this item.

CONFIRM DATE AND TIME OF NEXT MEETING

The Board concurred to hold the next regular meeting on July 12, 2022, at 12:30 p.m.

CONVENE IN EXECUTIVE SESSION TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS PENDING OR CONTEMPLATED LITIGATION, OR A SETTLEMENT OFFER, PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE

The Board convened in executive session at 1:15 p.m. pursuant to Section 551.071 of the Texas Government Code to conduct a private consultation with their attorney. Ms. Brook and Ms. Simonds also were present.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION

The Board reconvened in open session at 1:22 p.m. No action was taken by the Board.

There being no further business to come before the Board, the meeting was adjourned.

/s / Sandra Weider  
Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Memorandum regarding the Texas Open Meetings Act .....	2
Bookkeeper's report .....	3
Tax assessor/collector's report .....	3
Operator's report.....	3
Monthly report on storm water facilities maintenance and operations .....	4
Engineer's report.....	4