

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 503

February 18, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 503 (the "District") met in regular session, open to the public, on the 18th day of February, 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Patrick Carrigan	President
Vacant	Vice President
Jennifer Taylor	Secretary
Sean Mulroony	Assistant Secretary
Kelli Odum	Asst. Vice President/ Asst. Secretary

and all of the above were present except Director Odum, thus constituting a quorum.

Also present at the meeting were Kevin Gilligan, member of the public; Amanda Benzman of Environmental Development Partners, LLC; Debbie Tomer of F. Matuska, Inc. ("FMI"); Brenda McLaughlin of Bob Leared Interests; Becky Ullman of Caldwell Companies; J.T. Gaden of Edminster Hinshaw Russ and Associates, Inc. ("EHRA"); and Katie Carner and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the January 21, 2022, meeting. After review and discussion, Director Carrigan moved to approve the minutes of the January 21, 2022, meeting, as submitted. Director Taylor seconded the motion, which passed unanimously.

NEW DIRECTOR MATTERS

ACCEPT RESIGNATION OF DIRECTOR EVANS AND APPOINT NEW DIRECTOR

Ms. Carner stated that Tammy Evans submitted her resignation to the Board. The Board discussed the appointment of a new director to fill the vacancy on the Board. Ms. Carner introduced Kevin Gilligan and stated that he is a landowner within the District and is willing to serve on the Board.

After discussion, Director Taylor moved to: (1) accept the resignation of Director Evans; and (2) appoint Kevin Gilligan to the Board for the remainder of the unexpired term ending May 4, 2024. Director Carrigan seconded the motion, which passed unanimously.

APPROVE SWORN STATEMENT, OFFICIAL BOND, AND OATH OF OFFICE

Ms. Carner reviewed the Sworn Statement, Official Bond, and Oath of Office for Director Gilligan. After review and discussion, Director Taylor moved to approve the Sworn Statement, Official Bond, and Oath of Office for Director Gilligan and direct that the documents be filed appropriately and retained in the District’s official records, and that the Oath of Office be filed with the Secretary of State as required by law. Director Mulroony seconded the motion, which passed unanimously.

REORGANIZE BOARD AND AUTHORIZE EXECUTION OF DISTRICT REGISTRATION FORM

The Board considered reorganizing the Board. Following discussion, Director Carrigan moved to reorganize the Board as follows:

Patrick Carrigan	President
Kevin Gilligan	Vice President
Jennifer Taylor	Secretary
Sean Mulroony	Assistant Secretary
Kelli Odum	Asst. Vice President/ Asst. Secretary

Director Mulroony seconded the motion, which passed unanimously.

The Board then considered authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality (“TCEQ”), reflecting the new Board of Directors. Following review and discussion, Director Carrigan moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District’s official records. Director Mulroony seconded the motion, which passed unanimously.

OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT TRAINING REQUIREMENTS

Ms. Carner reviewed a memorandum regarding the Texas Open Meetings Act and Texas Public Information Act prepared by ABHR, a copy of which is attached.

CONFLICT OF INTEREST DISCLOSURE

Ms. Carner next reviewed Chapter 176 of the Texas Local Government Code, which requires directors and consultants to disclose certain conflicts of interest. She reviewed the forms adopted by the Texas Ethics Commission for making disclosures under Chapter 176 and noted that the forms are required to be filed with the records administrator for the District and reviewed time periods for such filings. After discussion, Director Carrigan moved to approve the List of Local Government Officers and to authorize filing of same appropriately. Director Mulroony seconded the motion, which passed unanimously.

AUTHORIZE RENEWAL OF DISTRICT'S INSURANCE POLICIES

Ms. Carner stated that the District has not received the District's insurance renewal proposal yet.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Tomer reviewed the bookkeeper's report, a copy of which is attached, and reviewed the bills submitted for the Board's review.

Ms. Tomer reviewed the draft budget for fiscal year ending March 31, 2023, a copy of which is attached to the bookkeeper's report.

Ms. Tomer stated that FMI recommends adding Positive Pay, which is a check verification service, to the District's accounts for an approximate cost of \$50 per month.

Following discussion, Director Carrigan moved to (1) approve the bookkeeper's report and the checks presented for payment; (2) adopt the budget for fiscal year ending March 31, 2023, as presented; and (3) authorize FMI to add Positive Pay to the District's accounts, as recommended. Director Taylor seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report, a copy of which is attached.

Following review and discussion, Director Taylor moved to approve the tax report. Director Mulroony seconded the motion, which passed unanimously.

OPERATIONAL MATTERS

There was no discussion on this agenda item.

ENGINEERING MATTERS

Mr. Gaden reviewed the engineer's report from EHRA, a copy of which is attached.

REPORT ON UPRR/HIGHWAY 290 PROJECT

Mr. Gaden updated the Board on the status of Harris County Municipal Utility District No. 500 ("HC 500"), as Master District's, UPRR/Highway 290 Project.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE NORTH ENTRY ROAD

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake North Entry Road. He had no pay estimates from Gonzalez Construction Enterprises, Inc. for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 64

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 64. He had no pay estimates from R Construction Co. for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 65

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 65. He had no pay estimates from Blazey Construction Services, LLC for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 66

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 66. He had no pay estimates from Principal Services for the Board's approval.

After discussion, Director Carrigan moved to approve the engineer's report. Director Taylor seconded the motion, which passed unanimously.

DEEDS AND EASEMENTS

There was no discussion on this agenda item.

HC 500 MASTER DISTRICT MATTERS

There was no discussion on this agenda item.

REPORT ON DEVELOPMENT

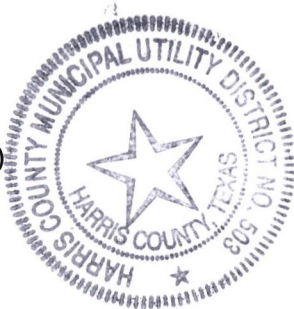
Ms. Ullman updated the Board on the status of development in Towne Lake.

DISCUSS MEETING SCHEDULE

The Board discussed the regular meeting schedule. After discussion, the Board concurred to reschedule the next regular meeting for March 21, 2022, at 9:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



Jennifer Taylor
Secretary, Board of Directors

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