

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

June 9, 2022

**THE STATE OF TEXAS** §

**COUNTY OF HARRIS** §

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58** §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on June 9, 2022; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Harry Haupt	President
Ron Warfield	First Vice President/Asst. Secretary
O.J. Armstrong	Second Vice President
Ed Cooke	Secretary
Larry Stefaniak	Treasurer

All members of the Board of Directors were present except Director Armstrong.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Josh Maas of M. Marlon Ivy & Associates, Inc.; Teague Harris of IDS Engineering; Captain Ganey of the Harris County Constable's Office; and several District residents.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

**1. PUBLIC COMMENTS.** District residents discussed the possible new development nearby and the effect on the District.

2. **MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of May 12, 2022. Following a discussion, it was moved by Director Warfield and seconded by Director Stefaniak that the minutes of the meeting of May 12, 2022 be approved, which motion carried unanimously, 4-0.

3. **MANAGEMENT AND SECURITY REPORT.** Captain Ganey presented the Security Report for the Board's review.

The Board discussed the community pool and its uses. The Board also discussed improvements to the air conditioning at the District meeting facility.

4. **OPERATOR'S REPORT.** Josh Maas presented the monthly operations report for the month of May, a copy of which is attached as Exhibit "A". He reported the District has 649 water connections. He noted the Sewage Treatment Plant was compliant with its permit for the month, operating at 34% of capacity. Accountability for the water system was at 93.89%.

Mr. Maas presented the fire hydrant survey. He informed the Board that Lone Star will repair the fire hydrants indicated in the survey for \$8,400. Following further discussion, it was moved by Director Stefaniak and seconded by Director Warfield to approve Lone Star repairing the fire hydrants, which motion carried unanimously, 4-0.

Mr. Maas next presented a proposal from Elite Pumps and Mechanical Services, in the amount of \$22,340, for the blowers at the Sewage Treatment Plant. Following further discussion, it was moved by Director Stefaniak and seconded by Director Warfield to approve the proposal from Elite Pumps and Mechanical Services, which motion carried unanimously, 4-0.

Mr. Maas discussed the inflow protectors on the manholes. He stated the crews have been replacing any inflow protectors that were damaged.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Warfield that the operator's report be approved, which motion carried unanimously, 4-0.

**5. ENGINEER'S REPORT.** Teague Harris presented the Engineer's Report, a copy of which is attached hereto as Exhibit "B". He discussed the Rehabilitation of the Sanitary Sewer System Phases 1B and 2. Mr. Harris presented for approval Pay Application No. 19 in the amount of \$22,403.16 from T. Gray Utility.

Mr. Harris discussed the Squaw Valley Area Culvert Installation. He presented for approval Pay Application No. 2, in the amount of \$24,343.25, to ISI Underground Utilities, LLC.

Mr. Harris next discussed the Golf Course Drainage Swales. He recommended the Board approve a construction contract with Eric Couch, in the amount of \$24,950.00, for the grading of the golf course in accordance with the construction plans. Following further discussion, it was moved by Director Stefaniak and seconded by Director Warfield to approve the construction contract with Eric Couch for the grading of the golf course, which motion carried unanimously, 4-0.

Mr. Harris discussed the 137-acre Indian Springs Residential Development in Harris County MUD No. 544.

Following further discussion, it was moved by Director Warfield and seconded by Director Stefaniak that the engineer's report be approved, along with the items presented and discussed, which motion carried unanimously, 4-0.

**6. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT.** Director Stefaniak reviewed the tax report for the month of May 2022, a copy of which is attached as Exhibit

“C”. The report reflected the District has collected 96.19% of its 2021 taxes and 98.46% of its 2020 taxes. Director Stefaniak stated that the District’s Assessed Value is up over 12%.

Following a discussion, it was moved by Director Warfield and seconded by Director Cooke that the report be approved, along with the checks on the tax account, which motion carried unanimously, 4-0.

**7. TREASURER’S REPORT.** Director Stefaniak presented the report, a copy of which is attached as Exhibit “D”. The Board reviewed the checks, investments, and financial statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund and the capital projects fund.

Director Stefaniak informed the Board that a check in the amount of \$11,200.00 cleared the bank with forged signatures. He stated that someone copied a check.

Following further discussion, it was moved by Director Warfield and seconded by Director Cooke that the Treasurer’s report, and those checks as listed thereon be approved, which motion passed unanimously, 4-0.

**8. REVIEW BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2023.** The Board tabled this item.

**9. ENGAGEMENT OF AUDITOR/OTHER BUSINESS.** Director Stefaniak informed the Board that Howard, LLC is resigning as the District’s auditor. He recommended engaging Fox, Byrd & Company, P.C. as the District’s auditor for fiscal year ending June 30, 2022. Following discussion, it was moved by Director Stefaniak and seconded by Director Warfield to engage Fox, Byrd & Company, P.C., as the District’s auditor, for fiscal year ending June 30 2022, which motion carried unanimously, 4-0.

10. **ADJOURNMENT.** There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 14th day of July, 2022.



Secretary

