

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 503

May 20, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 503 (the "District") met in regular session, open to the public, on the 20th day of May, 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Patrick Carrigan	President
Kevin Gilligan	Vice President
Jennifer Taylor	Secretary
Sean Mulroony	Assistant Secretary
Kelli Odum	Asst. Vice President/Asst. Secretary

and all of the above were present except for Director Odum, thus constituting a quorum.

Also present at the meeting were Debbie Tomer of F. Matuska, Inc.; Brenda McLaughlin of Bob Leared Interests; Robert Atkinson of Edminster Hinshaw Russ and Associates, Inc. ("EHRA"); Leslie Cook of RBC Capital Markets; and Katie Carner and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the April 19, 2022, regular meeting. After review and discussion, Director Gilligan moved to approve the minutes of the April 19, 2022, regular meeting, as submitted. Director Carrigan seconded the motion, which passed unanimously.

APPROVE AND DISTRIBUTE CERTIFICATES OF ELECTION

The Board considered approving a Certificate of Election, reflecting the deemed election of Patrick Carrigan and Sean Mulroony to the Board of the District each for a four-year term. After review and discussion, Director Taylor moved to approve the Certificate of Election and the distribution of same to Directors Carrigan and Mulroony, and direct that the Certificate be filed appropriately and retained in the District's official records. Director Mulroony seconded the motion, which passed unanimously.

## APPROVE DIRECTORS' SWORN STATEMENTS AND OATHS OF OFFICE

Ms. Carner reviewed the Sworn Statements and Oaths of Office for Directors Carrigan and Mulroony. After review and discussion, Director Taylor moved to approve the Sworn Statements and Oaths of Office for Directors Carrigan and Mulroony and direct that the documents be filed appropriately and retained in the District's official records, and that the Oaths of Office be filed with the Secretary of State as required by law. Director Mulroony seconded the motion, which passed unanimously.

## DISTRICT REGISTRATION FORM

The Board then considered authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality ("TCEQ"), reflecting the terms of the newly elected directors. Following review and discussion, Director Taylor moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District's official records. Director Mulroony seconded the motion, which passed by unanimous vote.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Tomer reviewed the bookkeeper's report, a copy of which is attached, and reviewed the bills submitted for the Board's review.

Following discussion, Director Mulroony moved to approve the bookkeeper's report and the checks presented for payment. Director Taylor seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report, a copy of which is attached. She reported that the District's 2021 taxes are 100% collected. She reported that the District's 2022 preliminary assessed value is approximately \$18 million.

Following review and discussion, Director Carrigan moved to approve the tax report. Director Mulroony seconded the motion, which passed unanimously.

## OPERATIONAL MATTERS

Ms. Carner stated that there have been reports of lower than usual water pressure throughout the Towne Lake Service Area. She stated that the operator, Environmental Development Partners ("EDP"), has been conducting valve surveys to determine if there are any issues in the distribution system. Ms. Carner reported that

EDP also identified a possible issue related to the autofill programming of the ground storage tank at water plant no. 2.

### ENGINEERING MATTERS

Mr. Atkinson reviewed the engineer's report from EHRA, a copy of which is attached.

Mr. Atkinson reviewed a proposed Agreement with Greenfield Services for construction inspection services. After review and discussion, Director Carrigan moved to approve the Agreement with Greenfield Services and direct that the Agreement be filed appropriately and retained in the District's official records. Director Mulroony seconded the motion, which passed unanimously.

### REPORT ON UPRR/HIGHWAY 290 PROJECT

Mr. Atkinson updated the Board on the status of Harris County Municipal Utility District No. 500 ("HC 500"), as Master District's, UPRR/Highway 290 Project.

### APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE NORTH ENTRY ROAD

Mr. Atkinson updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake North Entry Road. He had no pay estimates from Gonzalez Construction Enterprises, Inc. for the Board's approval.

### APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 64

Mr. Atkinson updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 64. He reviewed and recommended approval of Pay Estimate No. 1 in the amount of \$995,806.17, submitted by R Construction Company ("R Construction").

After review and discussion, Director Carrigan moved to approve Pay Estimate No. 1 in the amount of \$995,806.17 to R Construction, as recommended. Director Mulroony seconded the motion, which passed unanimously.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 65

Mr. Atkinson updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 65. He had no pay estimates from Blazey Construction Services, LLC for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 66

Mr. Atkinson updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 66. He had no pay estimates from Principal Services for the Board's approval.

After discussion, Director Carrigan moved to approve the engineer's report. Director Mulroony seconded the motion, which passed unanimously.

DEEDS AND EASEMENTS

There was no discussion on this agenda item.

HC 500 MASTER DISTRICT MATTERS

Ms. Carner updated the Board on the coordination with the UPRR UPRR/Highway 290 Project funding partners.

REPORT ON DEVELOPMENT

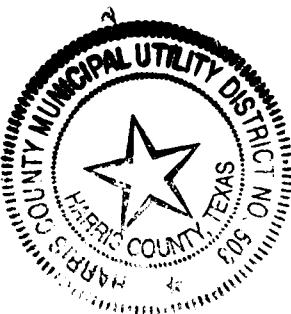
Ms. Carner updated the Board on development in the District.

DISCUSS MEETING SCHEDULE

The Board discussed the regular meeting schedule. After discussion, the Board concurred to hold the next regular meeting on June 17, 2022, at 9:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



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Asst. Secretary, Board of Directors

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