

**CY-CHAMP PUBLIC UTILITY DISTRICT**  
Minutes of Meeting of Board of Directors  
August 18, 2022

The Board of Directors of Cy-Champ Public Utility District (the “District”) met at 13455 Cutten Road, Suite 1A, Houston, Texas on August 18, 2022, in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

Ron Walkoviak, president  
Richard M. Spurlock, vice president  
Harold W. Greer, assistant secretary  
Polly Looper, security coordinator

and being absent:

Shelley Serres, secretary

Also present were Cheryl Whitfield of the National Memorial Ladies, Kim DeLorenzo of the Tunnel to Towers Foundation, Michael Oakley of Acclaim Energy Advisors, Michelle Guerrero of Bob Leared Interests, Tiffany Loggins of L&S District Services, LLC, Mike Plunkett of Eagle Water Management Company, Dennis Sander and Rene Hurtado of Sander Engineering Corporation, Katie Golzarri of Clark Condon Associates, Inc., Mark W. Brooks of Young & Brooks, and District resident Grace Shearon.

The president called the meeting to order and declared it open for such business as might come before it.

**APPROVAL OF MINUTES**

Upon motion duly made, seconded and unanimously carried, the board approved the minutes of the July 21, 2022 meeting as presented.

**NATIONAL MEMORIAL LADIES**

Cheryl Whitfield of the National Memorial Ladies introduced Kim DeLorenzo with the Tunnel to Towers Foundation, a charity dedicated to ensure that America never forgets the sacrifices of our nation’s first responders and military heroes. The Foundation raises funds to provide housing for surviving family members. The Foundation has a 5K Run and Walk fundraiser scheduled for this coming September 10 in Cypress, Texas. \$0.95 of every dollar they raise goes directly to the services and assistance they provide. She discussed the possibility of bringing their annual 911 Memorial event to Northwest Houston next year, and the board expressed a desire to support that effort.

Ms. Whitfield also presented a check in the amount of \$80,000, representing donations made for the benefit of the Fallen Warriors Memorial at Cy-Champ Park. The board expressed their

unanimous gratitude for Ms. Whitfield's efforts on behalf of the Memorial, and directed that the donation be deposited to the fund dedicated to the Fallen Warriors Memorial.

### **ELECTRICITY CONTRACT**

The board recognized Michael Oakley of Acclaim Energy Advisors, the District's energy consultant, who presented updated pricing currently available to the District for the purchase of electricity after the District's current contract with GLO terminates at the end of December, 2024. Last February, the board had approved participation in the Acclaim aggregation contract that will run through December 31, 2030, and authorized directors Serres and Greer, each with authority to sign the contract on behalf of the District when available. Market pricing changed before the aggregation pool could be assembled, but Acclaim is still recommending that the District participate in an aggregation contract to benefit from the larger quantities under contract. After discussion and consideration of the updated information provided, upon motion duly made, seconded and unanimously carried, the board confirmed the District's prior decision to participate in the pool.

### **AGREEMENT FOR LAW ENFORCEMENT SERVICES**

After discussion, upon motion duly made, seconded and unanimously carried, the board approved a new Interlocal Agreement with Harris County for Law Enforcement Services during the county's fiscal year ending September 30, 2023.

### **MONTHLY REPORTS**

Michelle Guerrero of Bob Leared Interests, Inc., the District's tax assessor, reported as to the status of District tax collections. The District is 97.846% collected for 2021 taxes, and over 99% collected for all prior years. The board considered and after discussion, upon motion duly made, seconded and unanimously carried, approved a request by the owners of Château Cocomar to pay their delinquent 2021 taxes in two installments, the first to be paid by the end of September, 2022, and the second by the end of October, 2022.

Tiffany Loggins of L&S District Services, LLC, the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto.

Mike Plunkett of Eagle Water Management Company (Eagle), the District's operator, presented a written summary report regarding District operations and facilities. Mr. Plunkett reviewed the report with the board and responded to questions.

Mr. Plunkett presented a request by the customer at 6818 Fawncliff for an adjustment to their recent billing from the District, which was higher than usual as their meter was recently replaced. Mr. Plunkett recommended and after discussion, the board unanimously approved an adjustment to

\$1.00 per 1000 gallons for the excess usage, but without adjustment to the Regional Water Authority Fee, which is a cost incurred by the District and not subject to adjustment.

District resident Grace Shearon of 6706 Queensclub inquired about the North Harris County Regional Water Authority fee structure and history. She is concerned about their increasing fees. The board responded to her questions, and operator Mike Plunkett offered to provide her with additional detail.

Dennis Sander and Rene Hurtado of Sander Engineering Corporation (SEC), the District's engineers, presented a written summary report regarding the status of pending District projects. Mr. Sander and Mr. Hurtado reviewed the report with the board and responded to questions.

Mr. Hurtado presented a tabulation of bids received for rehabilitation of the pipe coatings on the trestle over Cypress Creek. He recommended and after discussion, upon motion duly made, seconded and unanimously carried, the board awarded the contract for the project to CFG Industries based on their low bid of \$80,000 for the Total Alternate Bid + Extra Unit + the Allowance Amount for permit fees.

As recommended by Mr. Sander, the board unanimously authorized a topographical survey needed for design of the proposed Haynes Road waterline replacement project, from Richardson north to Cherry Hills.

Katie Golzarri of Clark Condon Associates, Inc. (CCA), the District's landscape architects, reported as to the status of matters pending with respect to the District's park system. Ms. Golzarri reviewed their report with the board and responded to questions.

Security Coordinator Polly Looper reported as to matters regarding security within the District.

Upon motion duly made, seconded and unanimously carried, the board approved all consultant reports not already approved by separate motion, and payment of all bills presented.

### **KLEINWOOD JOINT POWERS REPORT**

Board member Richard Spurlock reported as to matters pending before the Kleinwood Joint Powers Board (the "JPB"). The Reclaimed Water Supply System was operational in July and supplied water as needed to Champions MUD. There were no issues with water delivery during the month. Remaining work includes installation of the fiber optics line from the meter station to the plant. The fiber optic equipment is scheduled to be delivered around the end of August. The engineer for the plant is waiting on final pricing for items to be included in Change Order No. 3 to the contract for the Reclaimed Water WWTP Facility Improvements project, and should then be able

to calculate a total project cost to be recovered via monthly payments by Cypress Forest PUD and Champions MUD.

After discussion, upon motion duly made, seconded and unanimously carried, the board adopted the attached Resolution authorizing the District's representative to vote in favor of proceeding with the proposed Electrical Modifications - Phase 3 project at the Kleinwood plant, at an estimated cost to all participants of approximately \$1,643,000.

There being no further business to come before the board, the meeting was adjourned.

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Secretary

Attachments - Bookkeeper's Report  
Resolution Authorizing Action by Kleinwood Joint Powers Board Member