

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

June 14, 2022

The Board of Directors (“Board”) of Harris County Water Control and Improvement District No. 113 (“District”) met on June 14, 2022 at 14707 Dale Hollow Ln., Cypress, Texas, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Carolyn Maniscalco, Vice President
Darren Hoyland, Secretary
David Robicheaux, Director

and the following absent:

Ken Atchison, President
Scott McCorkle, Director

Also, in attendance were Cheryl Williams, Treasurer for the Enchanted Valley HOA (“HOA”), Scott Shelnett, Michelle Guerrero, Chris Burke, and Lisa Stephens.

The Vice President called the meeting to order and declared it open for such business as might properly come before it.

1. Ms. Cheryl Williams addressed the Board. Ms. Williams indicated that the HOA is interested in installing landscaping at the four entrances into the subdivision, and is exploring a water source for maintaining the landscaping. The Board discussed with Ms. Williams options to begin the process of determining a water source. Chris Burke advised Ms. Williams that he would provide her with documents showing the locations of the water lines at the four entrances which she can provide to irrigation companies when obtaining bids. Mr. Burke advised that he would also provide Ms. Williams with a copy of the District’s current rate order.

2. Minutes of the May 10, 2022 meeting were presented. Director Hoyland made a motion to accept the minutes as presented. Director Robicheaux seconded the motion and the minutes were approved with no opposition.

3. Michelle Guerrero presented the tax assessor-collector’s report. Payments for the 2021 taxes totaling \$5,197.31 were received during the month of May. After an adjustment to those collections of -\$128.52, the 2021 taxes were 97.339% collected. Upon motion then made by Director Hoyland, seconded by Director Robicheaux and unanimously carried, the Board approved the tax assessor-collector’s report and the checks drawn on the tax fund.

4. Ms. Guerrero then presented the Delinquent Tax Report prepared by Perdue Brandon Fielder Collins & Mott. Two accounts with 2017 and 2018 delinquent taxes were reviewed. Ms. Guerrero advised that these accounts were not on the roll for 2019 and were

eligible for moving to the uncollectible roll. Upon motion duly made by Director Robicheaux, seconded by Director Hoyland and unanimously carried, the Board approved the delinquent tax report as presented, including moving eligible accounts to the uncollectible roll.

5. Scott Shelnutt presented the operator's report. There were 420 total connections in the District. Collections for the month were at \$28,776.48 with current billings at \$35,297.04. The report showed water accountability was at 90.63% during the period April 14, 2022 through May 16, 2022. Total water plant pumpage for the prior month was 4,832,000 gallons. There were no permit violations at the wastewater treatment plant reported. The Board reviewed the delinquent list and requested the operator to proceed as necessary in accordance with the District's rate order. Completed and pending action items were reviewed. Upon motion then made by Director Hoyland, seconded by Director Robicheaux and unanimously carried, the Board approved the operator's report as presented, including approval of the Consumer Confidence Report.


6. Chris Burke then presented the engineer's report. Mr. Burke reported on the East and West Ground Storage Tank inspections. The East Ground Storage Tank will need repairs at approximately \$50,000.00 for construction and \$15,000.00 for engineering and inspection. Mr. Burke requested authorization in advance to prepare a bid package for this in the next couple of months. Status of the Sanitary Sewer System was discussed. After discussion, upon motion duly made by Director Hoyland, seconded by Director Robicheaux and unanimously carried, the Board approved the engineer's report as presented including authorization to the engineer to prepare a bid package as requested.

7. The Board next reviewed an amended draft budget for the fiscal year ending May 31, 2023. Upon motion made Director Hoyland, seconded by Director Robicheaux and unanimously carried, the Board adopted the attached Resolution Adopting Amended Operating Budget for the Fiscal Year Ended May 31, 2023.

8. Lisa Stephens mentioned that the District's investment officer had completed the annual disclosure under the Public Funds Investment Act, which reported no conflicts.

9. The Board then reviewed the bookkeeper's report. Upon motion duly made by Director Hoyland, seconded by Director Robicheaux and unanimously carried, the Board approved the attached bookkeeper's report and approved payment of the checks listed thereon.

With there being no further business to come before the Board, the meeting was adjourned.


Secretary *pro tempore*