

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113

Minutes of Meeting of Board of Directors

July 12, 2022

The Board of Directors ("Board") of Harris County Water Control and Improvement District No. 113 ("District") met on July 12, 2022 at 12706 Shady Knoll Ln., Cypress, Texas, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Scott McCorkle, Director
David Robicheaux, Director

and the following absent:

Darren Hoyland, Secretary

Also in attendance were Scott Shelnett, Michelle Guerrero, Chris Burke, and Lisa Stephens.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. As there were no members of the public in attendance, there was no public comment.
2. In the absence of the Board Secretary, David Robicheaux was appointed as Secretary Pro Tempore to which there was no opposition.
3. Minutes of the June 14, 2022 meeting were presented. Director Maniscalco made a motion to accept the minutes as presented. Director Robicheaux seconded the motion and the minutes were approved as presented.
4. Michelle Guerrero presented the tax assessor-collector's report. Payments for the 2021 taxes totaling \$3,020.10 were received during the month of June bringing the 2021 taxes to 97.760% collected. Upon motion then made by Director Robicheaux, seconded by Director McCorkle and unanimously carried, the Board approved the tax assessor-collector's report and the checks drawn on the tax fund.
5. The Board then reviewed the District's Drought Contingency Plan (the "Plan"). Scott Shelnett recommended certain changes to the Plan. After discussion, upon motion duly made by Director McCorkle, seconded by Director Robicheaux and unanimously carried, the attached Resolution for Adoption of Order Establishing Drought Contingency Plan was approved.

6. Scott Shelnutt presented the operator's report. There were 420 total connections in the District. Collections for the month were at \$38,823.76 with current billings at \$40,122.03. The report showed water accountability was at 89.59% during the period May 16, 2022 through June 15, 2022. Total water plant pumpage for the prior month was 6,860,000 gallons. There were no permit violations at the wastewater treatment plant reported. The Board reviewed the delinquent list and requested the operator to proceed as necessary in accordance with the District's rate order. Completed and pending action items were reviewed. Upon motion then made by Director McCorkle, seconded by Director Robicheaux and unanimously carried, the Board approved the operator's report as presented.

7. Chris Burke then presented the engineer's report. Mr. Burke reported on status of the Water Plant and Sanitary Sewer System. Mr. Burke informed the Board that when the Board considered the amended budget at the June 14, 2022 meeting, an item for Phase 2B Sewer Testing in the amount of \$28,000 was not shown on the proposed amendment. Mr. Burke did include that item on the final amended budget provided to the bookkeeper. The Board concurred that the item should be included in the amended budget for the fiscal year ending May 31, 2023. After discussion, upon motion duly made by Director Maniscalco, seconded by Director Robicheaux and unanimously carried, the Board approved the engineer's report as presented.

8. The Board then reviewed the bookkeeper's report. Upon motion duly made by Director Maniscalco, seconded by Director Robicheaux and unanimously carried, the Board approved the attached bookkeeper's report and approved payment of the checks listed thereon.

With there being no further business to come before the Board, the meeting was adjourned.



Secretary