

MINUTES
FIRST COLONY LEVEE IMPROVEMENT DISTRICT
OF FORT BEND COUNTY, TEXAS

June 7, 2022

The Board of Directors (the "Board") of First Colony Levee Improvement District of Fort Bend County, Texas (the "District") met in regular session open to the public, on the 7th day of June, 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas outside the boundaries of the District, and the roll was called of the members of the Board:

Scott Jacobson	President
Richard E. Sherrill	Vice President/ Assistant Secretary
Debra Coffman	Secretary

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Greg McGrath of McGrath & Co., PLLC; Robin Goin of Bob Leared Interests, Inc. ("BLI"); Cynthia Colondres of Municipal Accounts & Consulting, L.P. ("MAC"); Mike Thelen of LID Solutions, LLC ("LID Solutions"); Greg Frank of Costello, Inc. ("Costello"); and Angie Lutz, Haley Moore, and Kerri Houck of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Director Jacobson offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comments, Director Jacobson moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the March 29, 2022, regular meeting. Following review and discussion, Director Coffman moved to approve the minutes of the March 29, 2022, regular meeting, as submitted. Director Jacobson seconded the motion, which passed unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Goin reviewed the tax assessor/collector's report for May 2022, a copy of which is attached. Following review and discussion, Director Jacobson moved to approve the tax assessor/collector report and payment of the tax bills. Director Sherrill seconded the motion, which passed unanimously.

COLLECTION OF DELINQUENT TAXES

The Board considered authorizing its delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, LP, to begin collection of delinquent District taxes as of July 1, 2022. Following discussion, Director Jacobson made a motion to authorize the delinquent tax attorney to proceed with collection of delinquent real property tax accounts when appropriate. Director Sherrill seconded the motion, which passed unanimously.

MS4 STORM WATER MANAGEMENT PLAN

There was no discussion on this agenda item.

FORT BEND COUNTY COMMISSIONERS COURT

Ms. Lutz updated the Board on matters at the commissioner's court.

DISTRICT WEBSITE

The Board reviewed a website analytics report for the months of March, April and May 2022, copies of which are attached and discussion ensued regarding updates to the District website.

AUDIT FOR FISCAL YEAR ENDING JULY 31, 2021

Mr. McGrath requested authorization to conduct the District's audit for the fiscal year end July 31, 2022. Following review and discussion, Director Jacobson moved to authorize the auditor to begin preparation of the District's audit the fiscal year end July 31, 2022, for an estimated fee of \$10,000. Director Sherrill seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS; BUDGET FOR FISCAL YEAR END JULY 31, 2023

Ms. Colondres reviewed the bookkeeper's report, including the list of checks presented for approval. A copy of the bookkeeper's report is attached. Discussion ensued regarding opening a Texas Class account.

Ms. Colondres reviewed the proposed budget for the fiscal year ending July 31, 2023. The Board reviewed and discussed certain line items in the proposed budget.

Following review and discussion, Director Jacobson moved to (1) approve the bookkeeper's report and payment of the District's bills; and (2) adopt the budget for the fiscal year end July 31, 2023, as discussed and revised. Director Coffman seconded the motion, which passed unanimously.

OPERATOR'S REPORT

The Board discussed the new outfall structure and adding no trespassing signs.

Mr. Thelen reviewed the operator's report regarding general mowing, maintenance, weather watch, and turf management, a copy of which is attached.

Mr. Thelen presented and reviewed a proposal to trim trees along the south and east levee for a cost of \$4,335.00, and a proposal to raise the trees along the south and north side of Ditch B for a cost of \$2,125.00, copies of which are attached.

After review and discussion, Director Jacobson moved to (1) approve the operator's report; and (2) approve the proposals, as recommended. Director Coffman seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Mr. Frank reviewed an engineering report, a copy of which is attached. He provided an update on pending construction matters in the District.

Mr. Frank updated the Board regarding the slope paving and interior pond expansions for Ditch A-3 and Pond A-2 and reviewed and recommended approval of Pay Estimate No. 4 in the amount of \$104,608.32 and Pay Estimate No. 5 in the amount of \$108,231.30, payable to Rally Construction.

Mr. Frank continued updating the Board regarding the slope paving and interior pond expansions for Ditch A-3 and Pond A-2 and discussed the 20,000 cubic yards of dirt shortage for the project and the delays this may cause. He also discussed the cost overruns this incorrect accounting of dirt for the project may cause and reviewed a letter of explanation. Mr. Frank then discussed options for producing additional dirt and partnering with Fort Bend County Levee Improvement District No. 2.

After review and discussion, Director Jacobson moved (1) to approve the engineer's report; and (2) based on the engineer's recommendation, to approve Pay Estimate No. 4 in the amount of \$104,608.32 and Pay Estimate No. 5 in the amount of \$108,231.30 for the slope paving and interior pond expansions for Ditch A-3 and Pond A-2. Director Coffman seconded the motion, which passed unanimously.

FORT BEND ECONOMIC DEVELOPMENT COUNCIL ("FBEDC") MEETINGS AND UPDATES, NATIONAL FLOOD INSURANCE PROGRAM ("NFIP") LEGISLATION, FLOOD MANAGEMENT CONFERENCES, AND APPROVE ALL REIMBURSEMENTS TO DIRECTORS

The Board discussed FBEDC and NFIP matters.

The Board reviewed membership options for joining the FBEDC. Following review and discussion, Director Coffman moved to join the FBEDC as a regular member. Director Jacobson seconded the motion, which passed unanimously.

Discussion ensued regarding industry conferences.

EMERGENCY ACTION PLANNING

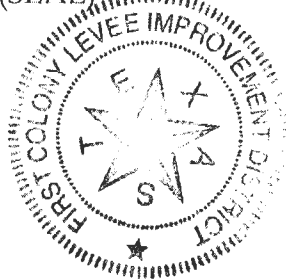
Mr. Frank updated the Board on emergency action planning.

AGENDA ITEMS FOR NEXT MEETING

The Board discussed agenda items for the next Board meeting and concurred to hold the next regular meeting on August 2, 2022.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



D.M. Coffman
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Tax Assessor/Collector's Reports	1
Website analytics report.....	2
Bookkeeper's Report.....	2
Operator's report.....	3
Engineer's report.....	3