

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT  
OF  
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a **special meeting**, open to the public, on **THURSDAY, 8 SEPTEMBER 2022, at 6:30 p.m.**, at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, **15027 Alief-Clodine Road, Houston, Harris County, Texas 77083**, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 1 and 2 August 2022;
3. Tax Assessor/Collector's Report, including:
  - (a) approve payments from the District's tax account;
  - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
  - (c) discuss development status of District pursuant to SB 2 (86th Texas Legislature – 2019);
  - (d) adopt Resolution declaring development status of the District for the 2022 tax year;
  - (e) consider tax rate recommendation from the District's Financial Advisor;
  - (f) schedule hearing on proposed 2022 tax rate and authorize publication of notice of hearing;
4. Bookkeeper's Report, including:
  - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
  - (b) adopt operating budgets for FYE 9/30/23 (District and Regional Wastewater Treatment Facility);
  - (c) review investments of the District's funds;
  - (d) review accounts receivable and true-up for same;
  - (e) discuss procedure to reissuance of lost or unclaimed checks;
  - (f) review items requested to be researched from previous meeting(s);
5. Engineer's Report, including:
  - (a) review of the District's Five-Year Plan;
  - (b) status of Geographical Information System;
  - (c) review of requests for service from the District;
  - (d) status of request for service to and annexation of 19-acre tract (NRP Group);
  - (e) review report on inspection of detention ponds in the District;
  - (f) status of replacement of booster pump piping at Water Plant No. 1 (C3 Constructors, LLC);

- (g) status of the Integrated Water System;
  - (h) status of Water CAD Model for Integrated Water System;
  - (i) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
    - (1) replacement of non-potable water system (C3 Constructors, LLC);
    - (2) status of wireless connections for the clarifiers;
    - (3) status of waste activated sludge pump (Sustanite Support Services);
    - (4) status of design of proposed rotary drum screen;
    - (5) status of design of pressure tank for non-potable water system;
    - (6) discuss request for service (West Harris County MUD No. 4);
    - (7) discuss possible withdrawal from RTWF (City of Houston);
6. Old business, including:
- (a) status of the Phase II Small MS4 General Permit and Storm Water Management Program;
  - (b) discuss items considered by the Mission Bend Greenbelt Association;
  - (c) discuss cleaning of Bellaire Boulevard;
7. New business, including:
- (a) engage auditor to prepare Annual Financial Report for FYE 9/30/22;
  - (b) discuss power supply issues (Public Power Pool), including review Revised Procurement Proposal for Electric Power Supply;
  - (c) discuss security-related matters and review proposal for surveillance camera system (Flock Safety);
8. Operator's Report, including:
- (a) review of maintenance list for the District;
  - (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
  - (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
  - (d) discuss billing procedures for service accounts (fees and charges for delinquent accounts) and authorize actions deemed necessary, including possible amendments to the District's Rate Order;
  - (e) discussion revisions to Lead and Copper Rules (U.S. Environmental Protection Agency);
  - (f) review information about resolution of any customer issues raised at previous Board of Directors meetings;
9. Attorney's Report, including:
- (a) discuss request for Water Line and Meter Easement (West Harris County Regional Water Authority);
  - (b) review proposed Annexation Agreement (NRP Group, LLC – 19-acre tract);
10. Convene in executive session pursuant to Texas Government Code, Chapter 551, to discuss matters only relating to pending or contemplated litigation, personnel matters, real estate transactions, or security, if necessary;

11. Action related to matters discussed during executive session; and
12. Schedule future meetings as required (next meeting date 3 October 2022);

W. Dickinson Yale, Jr.

W. Dickinson Yale, Jr.  
Chelford City Municipal Utility District  
of Harris and Fort Bend Counties, Texas  
Coats Rose, P.C.  
9 Greenway Plaza, Suite 1000  
Houston, Texas 77046

