

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

August 5, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 5th day of August, 2022, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Kurt A. Baerenstecher	President
Claude A. Zackary	Vice President
Jon Elmendorf	Secretary
Gary D. Lower	Assistant Vice President
Letha P. Slagle	Assistant Secretary

and all of the above were present except Directors Lower and Slagle, thus constituting a quorum.

Also present for all or part of the meeting were Tammy Meador and Pam Seghers, residents of the District; Kelly Brezger of the Lakes of Parkway Homeowners Association (the "HOA"); Patty Rodriguez of Bob Leared Interests, Inc.; Taylor Watson of Municipal Accounts & Consulting, L.P.; Scott Gray of Champions Hydro-Lawn, Inc.; and Andy Mersmann of BGE, Inc. ("BGE").

The District established a telephone option for members of the public to listen to the meeting and address the Board. No one attended the meeting by telephone.

PUBLIC COMMENTS

Ms. Seghers thanked the Board for its cooperation with the HOA.

PRESENTATION

There was no presentation. Director Baerenstecher reported that he and Director Elmendorf are meeting with representatives of the HOA next week regarding the HOA's 2023 budget.

APPROVE MINUTES

The Board considered approving the minutes of its July 1, 2022, meeting. Following review and discussion, Director Elmendorf moved to approve the minutes as written. Director Zackary seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of July 31, 2022, 98.3% of the District's 2021 taxes were collected. She then reviewed the District's preliminary assessed valuation received from the Harris County Appraisal District and delinquent tax accounts. Following review and discussion, Director Zackary moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Elmendorf seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS AND BUDGET FOR FISCAL YEAR END SEPTEMBER 30, 2023

Mr. Watson presented the bookkeeper's report, invoices for payment, and the quarterly investment report. A copy of the bookkeeper's report, including a list of checks presented for approval and the quarterly investment report, is attached.

Mr. Watson presented a draft budget for fiscal year ending September 30, 2023. Following review and discussion, the Board requested an adjustment to the rebate revenue line item.

Following additional review and discussion, Director Elmendorf moved to approve the bookkeeper's report and payment of the invoices as presented. Director Zackary seconded the motion, which passed unanimously.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE

Mr. Gray reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached.

Mr. Gray reviewed a proposal to regrade the swale located near Jade Cove Court in the amount of \$7,500.00. Following review and discussion, Director Elmendorf moved to approve the proposal. Director Zackary seconded the motion, which passed unanimously.

Discussion ensued regarding the District's removal of a brick that was wedged under the District's larger flap gate due to concerns that nutria will gain access into the District through the open gate. The Board concurred that it is not opposed to wedging the District's larger flap gate open with a smaller gap.

Ms. Seghers responded to Director Baerenstecher's question regarding overflowing experienced at Palm Lake. She additionally discussed relocation of irrigation heads two feet up the bank due to erosion.

Mr. Gray reported on a sinkhole on Harris County Flood Control District's ("HCFCD") property. Director Baerenstecher recommended that the HOA contact HCFCD to inform them of the hazardous conditions caused by the sinkhole.

ENGINEERING MATTERS, INCLUDING REPLACEMENT OF FLAP GATE

Mr. Mersmann reported on the schedule for replacing the District's larger flap gate with a lighter aluminum flap gate. He stated that the installation is anticipated to begin in approximately three weeks.

Mr. Mersmann reported on the status of BGE's preparation of specifications and request for quotation for replacement of irrigation pump stations 100 and 200 and responded to Board members' questions and comments regarding the schedule for the project, onsite surveying, and current standards of design. Ms. Seghers offered to assist with onsite visits and any additional information needed for the project.

WATER CONSERVATION PROJECT, PHASES II AND III

The Board reviewed (1) two proposals from Waterwise Irrigation, Inc. for replacing the common area irrigation drip lines in two medians located on Lakes of Parkway Boulevard in the total amount of \$18,575.00; and (2) a Service Agreement and a proposal from Westco Grounds Maintenance, LLC for replacing the common area irrigation drip lines in the median located on Lakes of Parkway Boulevard behind the guard house in the amount of \$9,833.39. Following review and discussion, Director Baerenstecher moved to approve the proposals and Service Agreement as presented. Director Zackary seconded the motion, which passed unanimously.

CONTRACT MATTERS

The Board concurred to defer this item.

MEETING SCHEDULE

Following discussion, the Board concurred to hold its next regular meeting at 12:00 p.m. on Friday, September 2, 2022, at ABHR's offices.

CONVENE IN EXECUTIVE SESSION

The Board convened in executive session at 12:40 p.m. pursuant to Section 551.071, Texas Government Code, to seek the advice of its attorney regarding pending or contemplated litigation or to seek and receive legal advice by the District's attorney.

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 12:47 p.m. No action was taken by the Board.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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